

East Central Region Governance Meeting

July 23, 2010
10:00 AM – 11:30 PM

Minutes

Location: Map Room – Platte Co. Courthouse (basement), 2610 14th Street, Columbus, NE

Chair: Bob Carey, *Polk County Sheriffs Office*

Co-Chair: Terry Miller, *Saunders County*

Secretary/Treasurer: Tim Hofbauer, *Platte County*

- I. **Review of the Open Meeting Law**
- II. **Roll Call of Counties Present** - Platte, Howard, Merrick, Dodge, Butler, Saunders, Boone

Not Present: Nance, Colfax, Polk,
- III. **Guest Introduction** – Luke Bonkeiwetz, has joined the PPC and will be working with both the North Central and South Central PET Regions. Luke hails from Sidney, Nebraska and has most recently been in graduate school in Pennsylvania.
- IV. **Review of the Minutes of 06/17/10**

Vote to accept the minutes of June 17, 2010 were motioned by Howard with Butler making the second. The June 17, 2010 minutes were approved by consensus.
- V. **Regional Projects Update**
 - a. Tim reports on the Mobil Command truck that has been completed and is now available as a regional resource. Homeland Security funds paid for repeaters in the vehicle. It has been outfitted with all of the necessary products. The Command Center is a regional asset and it compliments the command trailer. It will be available for any county for emergencies and for promotional events.
 - b. There have not been any EOC trainings scheduled thus far. This item will be on the agenda for the planning meeting next month. NEMA E & T staff did not use the EOC kits in favor of their own curriculum. While the training was good, they were not familiar with the use of the EOC materials.
- VI. **Special Needs Registry Update** – meetings are being scheduled with the Four Corners Health Department on Aug 2 & 13 to meet with Butler and Polk counties, as well as with Seward to review the Special Needs Registry. The plan is to fund these activities with available Citizen Corps funding.
- VII. **2008-2009 Work Plan Update**

- a. The 2008 Work Plan is complete with the exception of waiting for the Columbus Fire Chief to allocate \$25,000 for projects. The Fire Chief currently wants to combine 2007 & 2008 funds for the project. NEMA policy restricts blending two different years' funding. Because it needs to be allocated Tim will get it allocated to some project so it will be on reserve.
- b. 2009 Work Plan is also waiting for one additional piece - LETPP; Data cards have been priced out for purchase and tactical gear for Dodge County is planned.

VIII. PET Planning Meeting for EPW Oct 20 -21st – Following August PET Meeting:

- a. The meeting will be held to plan the exercises. Tim has sent out notices and asks that all review the materials. PET Region will fund lodging for participants with 2007 funds. The EPW will be held right after the LEPC conference. Typically there are usually 2 approved to attend that can be paid out of the Region funds.
- b. Participants need to go to the NEMA website to register for the EPW.
- c. Omaha is the site of next years Region 7 conference with a meal planned at the SAC museum. The estimated date is August 2011.

IX. Update on NEMA and NCOR/NWIN Meetings –

- a. NCOR – Tim provided information regarding possible attendance July 30, 2010 meeting which will be held at Lincoln Lancaster County Health Department, 3140 N Street, in Lincoln. A major part of the discussion will be sustainability of Regional projects.
- b. CASM tool will be used which is on a very secure website and can be used to enter data and searched as to emergency needs for communications. Tim made the point that there needs to be statewide consistency regarding emergency communication.
- c. Paraclete training was not sufficient to meet the needs of the dispatchers – and there will be a time to discuss this project. Polk and Boone County are scheduled soon to get their equipment in today. Hal of InteropSolutions has been in contact to get the projects underway. NEMA is working with InteropSolutions to develop a Paraclete manual.
 - i. Need one training for Dispatchers and one for Emergency Managers
 - ii. Dodge County has had a call but no follow up has been done and Boone County is in process.

X. Update on County Projects

- a. Contractor for NRIN microwave wireless network is now in place – hopefully to sign the contract to begin as soon as possible

XI. Update of Regional Communications Build Out

- a. A meeting will be scheduled in the Region to determine the availability of towers and costs will be estimated. Whole system will likely cost over 1 million dollars for the East Central Region. There is \$500,000 saved toward the project thus far. NEMA is considering letting some additional grant funds from 2006 & 2007 left to help with the costs of the build out.

XII. Appointment of Regional POC for NRIN Build Out

- a. Based on discussion from the June PET meeting, there is a need to make a decision regarding a POC for the NRIN buildout. One of the issues discussed was

the concern that the POC would have the authority to make decisions for other counties. This is not the case in fact the POC will not have that decision making authority. All of the proper paperwork needs to be in place for agreement between the counties. Tim is willing to be the POC for the Region and discussed that he can manage this with the assistance of Mike Honke, his helper, to make this work. Boone County nominated Tim as the Regional POC for the NRIN buildout. Seconded by Butler County. Motion passes unanimously. Tim states he will assure that there is input from all counties.

XIII. State Updates

- a. **Planning Exercise and Training** - No new information
- b. **CASM** - PPC is working with NEMA to provide consistent language for the CASM.
- c. **Update of TICP** -

XIV. Public Comment - None

XV. Reports – None

XVI. The 2007 funds are nearly complete and part of the 2008 funds will be used for the Colfax County project.

- a. Do need to allocate 2008 PET funds that are still available

XVII. Other - None

XVIII. Roll Call of Counties Present - Platte, Howard, Merrick, Dodge, Butler, Saunders, Boone

Not Present: Nance, Colfax, Polk

Others Present: Bob Shepard, Platte Co. SO; Laura McDougall, Four Corners Health Dept; Jackie Mayberry, Howard County Deputy; Shelly Holzerland, Fremont Police; Evan Knight, NEMA-PPC; Luke Bonkiewitz, UN-PPC; Kate Speck, UN PPC.

XIX. Upcoming meetings - Next meeting – August 18, 2010

NCOR Lincoln July 30th - Agenda available

Central Region Citizen Corps – Immediately following Governance Meeting