

# East Central Region Governance Meeting

February 1, 2013

10:00 am to 12:00 pm

## MINUTES

**Location:** Map Room – Platte Co. Courthouse (basement), 2610 14<sup>th</sup> Street, Columbus, NE

**Chair:** Bob Carey, Polk County Sheriffs Office

**Co-Chair:** Terry Miller, Saunders County

**Secretary/Treasurer:** Tim Hofbauer, Platte County

- I. **Review of the Open Meeting Law** – Reviewed the Open Meetings Law which is present in the conference room.
- II. **Roll Call of Counties Present** - Colfax, Region 44, Platte, Polk, Howard, Butler, Saunders, Dodge
- III. **Approve January Governance Board Minutes** – Saunders moves to approve the minutes and Howard seconds– unanimous approval.
- IV. **Public Health Report**
  - a. **MASS Care in Rural** - Laura reports that there are several illnesses including flu and other gastrointestinal illnesses going around, and the health department is monitoring care facilities closely due to this. Meetings with State health department and the Red Cross.
  - b. **Mass Care** – Public Health goals in Mass Care Settings meetings have been taking place. Plans are being formulated to address this issue. Tracking disease in shelters and functional needs are the focus of the plans. There is a process that has been established that initiates shelters, and the goal is to have all work together so there are combined shelters for general and functional needs individuals.
  - c. **Sim Cell Exercise** - The Sim Cell Exercise will be in Columbus– Feb 6, 2013. This is a Hospital evacuation exercise for dispatch communications. This is a way to set benchmarks due to purchase of new radios. Ginger Bailey has sent a video to view for the exercise.
- V. **DHS Audit**
  - a. The Audit went well and quickly as Tim had all of the materials ready for the reviewers. They wanted to view equipment in Howard, Boone and Dodge. They asked questions regarding the process and how the region works and how the region follows the guidelines.
- VI. **LETTP Projects**
  - a. There are funds to send officers to TAC ONE training – active Shooter response classes. A TOT is planned. Bob and Tim need to have numbers of attendees by Monday so they can work on the budget. TAC ONE provides:
    - i. **Lone Wolf** (Single person response \$250); **4- Man Team** (\$450), **TOT** (8 students for TOT is required; more than 8 would have one additional registration free and if there are more a reduced rate will be applied). All 5 days would result in the TOT.
    - ii. Need to decide how many students will be sent to this so costs can be determined. Hotel costs will be paid for to individuals traveling over 60 miles. Meals will also be covered. The venue will be at a school in Columbus. New World Inn has a conference room for a \$100.00 fee. Lunch and refreshments will also be paid.
    - iii. Backfill and overtime costs will also be paid.
    - iv. Please converse with LE Officers so that participants can be determined ASAP.
  - b. Sherchy School - \$800 tuition (5 Day Course); plus travel costs and hotel will be \$1100 for 1 week.
  - c. Exercise expansion – This needs to be planned as yet.
  - d. Instructor costs – Nance County contacted Tim to host a speaker for LE & schools. Need to forward costs to Tim and Bob so they can put it in the budget request.

- e. Jan discussed training for perimeter security and how the policies are communicated to EMS, Fire and others are on scene. In the moments immediately following an event there is a need to manage the crowd. It was suggested that an exercise to address ICS systems may mediate this concern.
- f. Bill Pook discussed his plan to facilitate 3 IS-362A classes in Burt, Dodge and Washington counties for multi-hazard emergency planning. It also involves SRO's and others. Bill will send out the brochure to everyone. He is also willing to provide this 3-hour training curriculum to other counties at no charge.

## **VII. 2012 HSG - Submitted to NEMA**

### **a. Project Review**

#### **i. Communications Projects**

- 1. Tim discusses that he anticipated work plan completion today for sustainability and finish out the NRIN Buildout.
- 2. Copies of the Work plan will be sent out to all following submission.
- 3. There needs to be a 3<sup>rd</sup> mutual aid system installed somewhere in Boone, Nance, Howard county area. This may need a tower - perhaps the one located on the north side of HWY 22. Tim would like to get this paid for as soon as possible to capitalize on the current funds.
- 4. The vender is currently doing tower surveys to confirm structural integrity and they are also testing the towers for modifications for grounding is necessary. Studies completed previous to this process by private tower owners will not be covered by the region funds.

#### **ii. LETPP Projects – See Above.**

## **VIII. Regional Projects**

### **a. NRIN**

#### **i. Tower lease/agreements**

- 1. The Vender is doing a tower analysis on all towers that will be used in this project. They are also testing grounding on each tower for structural and grounding.
- 2. Agreements are being worked on. Conference calls are being regularly scheduled to provide information and to deal with the current issues. East Central will be next for the buildout following South Central.
- 3. Mark Higgins is no longer with CSI and someone else will be in charge of this piece of the project.
- 4. St Paul Water Tower alternative is being assessed by CSI.

#### **ii. Governance**

- 1. Trying to reinstate this process. Each Region has been asked to appoint a representative. Managing and monitoring of the network and developing the plan is necessary, and this group will discuss governance and approve agreements with OCIO as appropriate.

### **b. Paraclete**

- i. There was a patch and then a software error in testing out Polk, Platte and Columbus. Bob Carey asks if there are funds set aside for the Paraclete system – this is an eligible expense
- ii. Regional/local Memorandum of Understanding
- iii. IPAWS
  - 1. Paraclete will be Nebraska's portal into the IPAWS alert system. Each county will need an MOU and SOP's. Each county will be required to participate in a 30 minuet training (IS-247) in order to get the Username and Password for the system.
  - 2. Counties have been asked to develop a Policy & Procedure manual for authorizations and process.

3. Bill poses the question of an IPAWS region. If a county does not have Paraclete (some do not) they will need a portal. Paraclete – there are iPad Apps that will do this. CMAS is by towers within the counties.

**c. Functional Needs Registry**

- i. Tim distributed the material for LB 434 – Cooperate with other Emergency Management agencies in the development of EM Registries (special needs and their families) for the purpose of planning for assistance for special needs etc. It will protect the confidentiality of those who register for functional needs registries – this will not be considered a public record. Now this information will be on a need to know basis.

**IX. Update on NEMA and NPSCC Meetings**

**a. NCOR /NPSCC**

- i. NPSCC Meeting February 22<sup>nd</sup>
- ii. Hope is that when the Interlocal agreements are finished that establishes the final governance for the system with partners OCIO an NPPD. The Interlocal needs to be finished and taken out to the PSAPs. Bill queries how this system will be paid for and if counties do not decide to participate in NRIN, will they be charged? Tim discusses that the Interlocal agreement will be based at the PSAP level. A single non-participating PSAP will not be charged as there will be no connection to the system. Preliminary costs may be up to \$3000 annually per county. Tim foresees NRIN will be a big part of the 911 system.
- iii. Some County Supervisors are not on board with this project.

**X. Regional Planning/Training**

**a. Family Assistance Center**

- i. There is a plan generated that needs some refinement. It is written for the county level. A meeting with EM's on Monday was coordinated by the MRS system to discuss the plan which is specific to each county. It may be best to look at this from a region perspective to capitalize on the resources.
- ii. Buy in from Law Enforcement & Emergency Management as well as other county resources including Red Cross are necessary. The question is still "Who owns the plan". It is based on the county level and region resources are used it may be best to be under the Emergency Manager. A core group is necessary to set up the plan.
- iii. Saunders is hosting an exercise - OMMER's has a plan in place currently and they are taking the lead - Saunders County will attach an annex to this plan.

**b. Ag Planning**

- i. Merrick & Butler are interested in having an Ag Training.

**XI. State Update**

- a. FLO Officer - Kate distributed materials including Nomination forms and FAQ's. Training costs and hotel are covered by NIAC. Nominations will be asked by the end of February.

**XII. Public Comment**

- a. Preparedness Conference in New Orleans – Terry Miller attended the conference and was able to get information on what other states are doing and how they operate.
  - i. The Expo Center showed new equipment.
  - ii. Badging – phones are the next generation of this technology.
- b. Tim reports that there are changes in the barcode system software. Barcode scanners will still work with the new cards.

**XIII. Upcoming meetings**

- NPSCC Meeting February 22<sup>nd</sup>  
Governance Meeting- March 1, 2013

Meeting adjourned at 11:56 AM – Dodge moves and Butler seconds.