

# East Central Region Governance Meeting

August 1, 2013

1:00 pm to 3:00 pm

## Minutes

Location: Map Room – Platte Co. Courthouse (basement), 2610 14<sup>th</sup> Street, Columbus, NE

Chair: Bob Carey, *Polk County Sheriffs Office*

Co-Chair: Terry Miller, *Saunders County*

Secretary/Treasurer: Tim Hofbauer, *Platte County*

The Meeting was called to Order by Chairman Tim Hofbauer at 1:07

- i. Review of the Open Meeting Law – A copy of the Open Meeting law was noted at the beginning of the meeting. A copy of the document is posted in the meeting room.
- ii. Roll Call of Counties Present: Butler, Region 44 (Merrick, Nance, Boone), Colfax, Platte;
  - a. Not Present: Howard, Saunders, Dodge, Polk
  - b. Visitors: Bob Sheppard – Platte County Sheriff's Office; Todd Thalken, Columbus Police; Laura McDougal – Public Health District;
- iii. Approve July Governance Board Minutes - Colfax motions Region 44 Seconds
- iv. Public Health Report - There has been a Pertussis outbreak with reported 23 cases, Symptoms include severe coughing in all ages, and is especially dangerous for infants. The CDC will look at the reasons for this outbreak.
- v. 2013 HSG – Work Plan Development – Due 8/15/13
  - a. The overall Allocation is a little over \$1 million, and Tim asks for input from the Board.
  - b. \$900,000 of the allocation will go back to NEMA for the NRIN system. In the past, this would have been allocated to NCOR. Tim was asked by NEMA to consider signing the MOU for these funds.
  - c. There is \$55,000 for Regional expenses (September 2015 is anticipated end date on the funds is 2015, however there needs to be a final determination on the date. Most of this will be on possible installation of NRIN and management and maintenance/sustainment including tower rents etc. Tim will prepare a budget and workplan to distribute. Most will go toward NRIN and a base station in – a coverage study is now in progress. Will need to look at county owned towers because the funds will not cover the tower rents. Tim is
  - d. LETPP - \$40,000 - But this will not cover the data card usage as it stands. Currently the cost is \$25K annually for the data cards. The region ran low on funds from the 2010 grant to pay these expenses there is not enough for this performance period. Tim paid for 6 months of the data card usage from the 2010 funds which are now paid up until July of 2013. Data card usage will be paid for by 2013 funds. Tim discussed that using Homeland Security funds will be used if possible and if not the program will need to end. Next budget year the counties may have to fund the \$43 monthly per card charges. The unused cards have not been canceled –Dodge (2), Platte (1), Howard (1), Saunders (1) and Butler (1). The cards are being used frequently. The data cards enable the card users to connect to the fusion center and other law enforcement entities. The FirstNet system may also have some support for data cards. Merrick and Nance counties did not participate in the program, therefore did not receive any data cards. It may be possible to utilize cards not used by the other counties.
  - e. LETPP allocation was thought to be 25% of the region allocation; however the allotted amount is actually near 40%.

- f. It is likely that the entire LETPP \$40,000 will be used and the remaining \$55K will go toward NRIN and the build out as well as for 2 mutual aid base stations in Region 44 at \$20K each. Tim has contracted for a coverage study through Electronic Engineering to determine which counties are covered. County owned towers will be used to reduce costs.
  - g. Tim is putting together the workplan and will be distributing it to everyone.
  - h. The Fusion Center has asked for funds from the Regions, and East Central will be unable to contribute at this time.
- vi. 2012 LETPP – Courses
- a. Review of LETPP project – Active Shooter Classes, the Instructor course, and the Lone Wolf course began on Tuesday. The group rate is affected due to the unexpected no show rate. The class is being well received and is being hosted by the Police Department. No lodging expensed has been incurred.
  - b. Counties may need to contribute toward expenses for courses and the data cards etc. to increase sustainability and accountability. Platte County usually pays expenses and is reimbursed by the other counties.

**MOTION:** Region 44 motions to put discussion of county funding for data cards on the agenda. Colfax seconds.

- i. 2010 HSG - Update and Closeout
  - a. Consulate Installs are occurring in Butler, Boone, Nance, Merrick, and Saunders counties. Polk and Colfax need EHP and will be completed with the 2011 grant funds.
  - b. NRIN Build Out – the project is moving ahead.
  - c. Data Card Usage – See above - paid 6 months on the 2010 grant trade in old for new 4 G
  - d. Approximately \$4000 was unused and was returned to the state.
- vii. Regional Projects
  - a. NRIN
    - i. Tower lease/agreement Progress
      - 1. Installation is taking place at Vireo sites and sites that will need MOU's. Tim has emailed the city administration regarding a Vireo tower on Columbus property and pays a set amount. Currently there are negotiations to exchange tower usage is in the works.
    - ii. Electrical Work
      - 1. Tim is working on a Sole Source proposal for the electrical work. Nicki Weber provided guidance regarding the justification. Approximately 18 grain elevators will need to have electrical work completed.
      - 2. EC Region is being issued a test device for testing the network. This device will likely stay in the region.
    - iii. Customer Level Agreement with OCIO
      - 1. There will be a future vote on the agreement to have someone configure the system once it is operational. The agreement will be with the region rather than Platte County and there needs to be a plan to configure the system once it is up and running.
      - 2. The NRIN met in Columbus and discussed a marketing plan with brochures and a promotional video. There are also plans to have a booth at the NACO conference.
  - b. Functional Needs Registry – Colfax county is working on translation to Spanish. Some issues with the website need to be resolved before moving in.
  - c. EC-911
    - i. Todd asks for counties to please stick with the plan, and it Todd discussed the plan and possible vendors. Dispatchers need to attend the next meeting to get informed.
    - ii. The Trunk lines coming in to the counties need to be assessed as to usage so there could be a reduction in payment.
- viii. Update on NEMA and NPSCC Meetings

- a. NPSCC Update  
There was a discussion to put NCIC on the agenda for the next NPSCC. The next meeting is scheduled for September 23 is next meeting.
  
- ix. Regional Planning/Training
  - a. Lack of Regional Planning/Training in East Central was addressed. Other regions are creating unique training exercises. Tim can no longer take care of this for the region.
  - b. There is a need to do a full scale exercise since the last one was in 2007. There is a great deal of free training available.
  - c. Forming a subcommittee was discussed as well as budgeting \$4000- 5000K to fund training. Butler, Region 44 and Colfax counties will meet via conference call that Kate will schedule and a planning schedule will be initiated for discussion at the next Board meeting. Jan and Michelle will discuss possible training that will have no costs to the region.
  - d. Requests for Planning & Training schedules from the Public Health departments is also available and this needs to be taken into consideration.
  
- x. State Update  
THIRA – Kate discusses the need to begin this process. The training subcommittee will add this to their agenda to capitalize on training.
  
- xi. Public Comment
  - a. Clarkson’s water supply is dangerously low and a flight over the area to access the ground water with ground penetrating radar will be completed.
  
- xii. Upcoming meetings
  - a. NPSCC – September 23, 2013
  - b. PET Board meeting September 5, 2013
  - c. NRIN Governance -

Adjourn