

# East Central Region Governance Meeting

January 2, 2014

10:00 AM to 12:00 PM

## MINUTES

**Location: Map Room – Platte Co. Courthouse (basement), 2610 14<sup>th</sup> Street, Columbus, NE**

**Chair:** Bob Carey, *Polk County Sheriffs Office*

**Co-Chair:** Terry Miller, *Saunders County*

**Secretary/Treasurer:** Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Law – Open Meetings law was noted.**
  - ii. **Roll Call of Counties Present :** Howard, Platte, Saunders, Dodge, Polk, Merrick, Nance, Colfax
    - a. **Not attending: Butler**
  - iii. **Approve December 2013 Governance Board Minutes** - Howard Moves to approve December meeting minutes; Colfax seconds - Motion carries.
  - iv. **Public Health Report**
    - a. Cases of influenza are on the rise.
    - b. ROMMERS will be working with the hospitals and EMS to do a table top exercise on February 6, 2014. This will be followed up by a full scale exercise on June 17, 2014 that is a hazmat based exercise to test an EMS response for hazmat; this will be held at the hospital.
    - c. ROMMERS board decided they will not go ahead with the Family Assistance Center until other projects are complete.
  - v. **2013 HSG – Work Plan - Approved**
    - a. Status of projects
      - i. Expenses so far for tower rent are:
        1. Lincoln Airport rent \$3400 for 12 more months
        2. OK from EHP for Colfax County SRS radio consolidate – may move from 2013 to the 2011/2012 funding in order to use the rest of that funding
        3. Data cards are on the LETPP 2012 funding.
        4. In case there is additional funding Tim suggests that counties consider SRS hand held single/dual radios
        5. Michelle will
  - vi. **2011 & 2012 HSG - Grants expire January 31, 2014**
    - a. Review of projects spreadsheet –
      - i. Electrical hookups are in process for NRIN towers are being worked on today in Silver Creek and Fullerton in Merrick County.
      - ii. Fuel tank at the Heartland Tower is scheduled for this month
    - b. Possible action on tower for Saunders County – the estimate is 60K and the funds are not available for this.
    - c. Mutual Aid Base Stations – Tim is moving funds to pay from this grant to expend the funds by the end of the year.
      - i. Howard County - 3 bids have come in much less expensive because it is a Kenwood system @ \$18K. Tim has given Randy the OK to move ahead on this.

- ii. Tim is still working on Heartland mutual aid base station \$28K which will be both UHF and VHF station and will be accessible to Polk County as well.
- iii. Dodge County equipment is on order
- d. In the event that there are additional funds available, handhelds may be an option for dual or single band radios @ 7500 per radio. Tim will let Board members know what the firm figures are for expenditures. Nikki Webber is assisting Tim to fill out the paperwork for potential projects.
- e. Saunders held Psychological First Aid training and the cost was 900. Tim will need the Roster, agenda and PET approval form to pay for this.
- f. Consolette Installs

**vii. Regional Projects**

**a. NRIN**

- i. Tower lease/agreement - Industrial Engineering estimated at \$500 monthly and the Lindsay site has not been completed hook ups or the tower in silver Creek and Fullerton are in process.
  - 1. Fuel tank at
- ii. Tower Lease/agreement NPPD – critical tower in Polk County. CSI has the equipment in place; the Structural Analysis is in process and the work will begin as soon as the Lease Agreement is signed. Tim will review the lease on behalf of the region and will be signed by PET Chairman. Tim has this budgeted in the 2013 funds
  - 1. MOTION: to have Bob sign a lease agreement. Colfax makes the Motion and Boone seconds. Motion Carries.
- iii. Governance - Meeting in December – each region has estimated costs based on lease agreements in place or pending. Plan is to use Homeland Security funds to pay for this project. If this funding goes away, each PSAP will be assessed a fee, based on preliminary numbers, about 3K per county is the estimated to spread costs across the state. NPPD is willing to work with NRIN on fibers. If HS funding is still viable, building towers owned by counties will be a solution for the sustainability of the network.
- iv. System Build Out - need to complete on western part of the build out so that EC-911 is not held up.
- v. EC-911 –
  - 1. Will need to look into using the tower at Lindsay for the project. Tim has an agreement with the grain elevator in Humphrey. Coming in from the south, when Chapman and Osceola are complete then they will begin in Howard County.

Todd reports that currently, the signed agreements and resolution is complete and with staff recommendation, they will be signed by Columbus City Council on Monday January 6, 2014. A billing will sent out soon from Columbus, and at least one third of the bill needs to be paid to start the work order. The City of Columbus is the fiscal agent for this project. The agreement to the PSC will be sent out to counties as soon as possible.

Call Works Engineers will be sent out to look at facilities, and Todd needs the Contact information for the site visits from each participating county.

NRIN equipment is here at the Columbus EM site. Tim needs to find a location for connection between the county and the NRIN equipment, and they are looking at Butler County as a possibility.

**b. Functional Needs -**

- i. Michelle reports that they are still working on Spanish translation.

**viii. Update on NEMA and NPSCC Meetings**

- a. NEMA Update – No new news.
- b. First Net conference was a beneficial conference and NPSCC will likely play a big part in this. Bob Eastwood has retired and Tim has applied for his position at NEMA.

**ix. Regional Planning/Training**

- a. Regional Planning/Training in East Central – Subcommittee Report – training ideas and

- b. **THIRA** - THIRA planning workshop will be held on January 16' 2014 in Columbus at the Platte County Community Room. The committee has sent out invitations and is expecting at least 20 participants from the community to begin looking at how the community responds. Michelle E
  - c. **Advanced Planning training** – This is currently being scheduled. Colfax, Howard and Butler county EM's are working on this with NEMA.
- x. **State Update** – Kate asked that the exercises and training events be posted to the state Homeland Planning site so that events statewide can be coordinated.
- xi. **Public Comment** - None
- xii. **Upcoming meetings**
  - a. East Central Governance -February 6, 2014
  - b. Health Department TT EX - Polk County
- xiii. **Meeting Adjourned 10: 51 AM**