

East Central Region Governance Meeting

February 5, 2015

10:00 AM to 12:00 PM

MINUTES

Location: Map Room – Platte Co. Courthouse (basement), 2610 14th Street, Columbus, NE

Chair: Bob Carey, *Polk County Sheriff's Office*

Co-Chair: Terry Miller, *Saunders County*

Secretary/Treasurer: Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Law** – The Open Meetings Law was available for participants at the meeting. Co-Chair Terry Miller opened the meeting.
- ii. **Roll Call of Counties Present** – Butler, Colfax, Platte, Polk (via phone), Howard, Butler, Saunders, Region 44.
 - a. **Not Present** – Dodge
 - b. **Guests: Bob Sheppard**
- iii. **Approve January Governance Board Meeting Minutes** – Motion to accept the minutes with the change of date was made by Colfax and seconded by Howard. Motion Carries.
- iv. **Public Health Report** - No attendance
- v. **Red Cross Report** - No attendance
- vi. **Paraclete – Alicia calls in to discuss Paraclete** - The cost will come to the Region for moving the box and then Alicia and her crew will do the set up – there is no cost for the box. Alicia suggests that preparation work is done to get radio shops on board so they are familiar with the equipment. The aim is to get the box from Cedar or Knox counties which are both available. The box itself is going to take some planning to be moved because of the size. The region will make a plan to get this going. **TIM EXPLAINS IPAWS & PARACLETE LATER IN THIS RECORDING.**
 - a. **Howard County** - Alicia has located a box for Howard County, waiting for Michelle to begin the process – Michelle is ready to have this installed now.
 - b. **Butler County** – A computer has been purchased and Alicia will load Paraclete as soon as the computer is set up to internet access. Scott will take it back today and will arrange to get it set up in the dispatch center with internet access.
 - c. **Region 44** - This is mostly set up and the connections are that Nance is going to Boone; there will be a reconfiguration to go to Hamilton;
 - d. **Colfax** – the computer is set up and Michelle will call Alicia to get dates scheduled for the crew to do the set up – this one will be directed to Platte County.
 - e. Alicia and Tim went to Polk and training is in process.
 - f. **Saunders** – Need to have IPAWS training date set up as well as a review for new dispatchers on Paraclete. Alicia will connect with Terry to make sure all connections have been loaded before proceeding.
 - g. IPAWS through Paraclete is possible and an application is submitted to Alicia with the MOA and an SOP to state the process - IPAWS through Paraclete is possible is application is submitted or the MOA that is on the NEMA website – a plan is necessary and someone identified as a user to make sure that training is done. Alicia then submits the plan to FEMA which could take up to 2 months for review and Alicia monitors this process. FEMA approval

depends on state director signing off on the IPAWS codes. Next, Alicia gives the codes to Interop Solutions. All paperwork is located on the NEMA website. Alicia submits to FEMA which could take up to 2 months. FEMA approval depends on state director signing off on the IPAWS codes. Alicia gives them to Interop Solutions.

- h. Tim asks about training for IPAWS for Paraclete. The Federal government will not allow for testing at this time. Alicia plans a meeting at NEMA for IPAWS to show this process and standardize this across the state.

vii. 2013 HSG Grant Status –

- a. There is no balance left in the Homeland Security for 2013.
- b. There is approximately \$2K left in the LETPP that will go back to NEMA as there was not time to put together a work plan to spend these funds.
- c. **Communications:** There is \$2700 left following all expenses and the Boone County communication building expenses will be moved to the 2014 Communications Grant as this amount is not enough to cover that expense so the remaining funds will be spent on the Boone County Paraclete computer. An email was sent regarding generator for the balance to replace the two smaller generators that will assist in running the NRIN sites through a transfer switch. It will also be used to run the Command truck. The 3000 Watt generator will run the generator for the Command truck efficiently.
- d. Tim also uses funds to make repairs for the NRIN sites when Tim gets a notice that a site needs repairs.
- e. There is a question on the Howard County as to the passing of the inspection. The plan was to put a generator transfer switch on this tower and a camera, and it will have NRIN connected to it, however, if it does not pass inspection, the connection will go to the Midlands Telecom tower. The transfer switch will not be paid for until it is necessary. There has been no work on the inspection passing yet. The western half of the region is expected to be finished in the next month.

viii. **2014 HSG Grant status.** – Tim distributes documents for the work plan. \$1,040,000 will be a pass through back to NEMA; Project 4 - \$61,013 for Interoperable Communications and NRIN. To sustain NRIN - the OCIO monitoring email alerts \$1200.00 annually; and OCIO configuration - \$9K which may be higher this year for Configuring EC 911 and will be expected to be less in later years; They will need to determine the annual costs for the system and this will continue to be funded through Homeland Security and sustainability will continue to be a priority. If this funding goes away, each county will have to pay approximately in \$2700 annually. NRIN will also be used for 911 transport by most counties. There is a strong possibility there are additional funds through the Public Service Commission – but this needs to be planned for in case of damages to the equipment.

- a. **LETPP** - \$23,750 to continue the data card program; \$15K for Fusion Center; A lengthy discussion regarding usefulness of Fusion Center information, and the discussion resulted in using the Investment Justification process to address this. The group discussed that the Sheriff's association needs to be included in this effort.
- b. **SHSGP** - \$61,013 - for Interoperable Communications and NRIN
- c. **2014 Communications –**
 - i. There has been a previous vote to buy the building for Boone County.
 - ii. The Howard tower, if used for NRIN, will have the generator transfer switch loaded, with the cameras.
 - iii. Mutual Aid Base stations will connect back to Boone and then to Saunders. This is minimal cost of \$12K and will allow for use on multiple channels.

ix. Regional Communications Project Build Out

- a. **NRIN**
 - i. **NRIN Install update – The plan is to go to Dodge County then to the** Hooper water tower back to Dodge County to the tower by the courthouse; Schuyler is hooked up and Colfax is also connected to NRIN.
 - ii. **Tower lease/agreements –** Humphrey plan is not going to work so a new plan is being made to possibly go from Platte Center to Lindsey – this is not yet set as a plan.

- iii. **Boone County tower and building** – EHP has been submitted and this has not yet been processed.
 - iv. **Mutual Aid Base Stations** –station was put in to the Saunders – connect from Saunders to Boone County - \$12K see discussion above.
 - v. **Paraclete** - see discussion above.
 - b. **EC-911**
 - i. **Update on EC-911 telephone install**
 - 1. This is moving along as planned. The connection into Saunders County is not up yet and parts are being borrowed to address band with issues until equipment is ordered. Most of the NRIN build out is nearing completion in several areas, even so, there are still several items being processed to work with call channels, UHF/VHF, and tower issues. The state is the administrator of this project, however this is a locally run and owned project. Sustainability needs to have representation on a governance board to define processes and system technical issues. There is a possibility that PSC funds will be used to sustain the project. The plan was originally flawed – however it is becoming more efficient as planning and coordination are taking place.
- x. **Regional Planning/Training**
 - a. **Regional Planning/Training in East Central – Subcommittee Report** – Scott is being updated and some of the plans are on hold and in process.
 - i. **Michelle, Michelle, Scott.** Clarification of the budget is \$6K for PET and another \$5K for Ag that will be MOU'ed back to Ag for a coordinated project.
 - b. **Regional/Local Exercises** – let them know about any planning so they can promote it.
 - c. **Regional/Local Training** - let them know about any planning so they can promote it.
 - i. Saunders will reschedule Red Cross Shelter Training as Ash Wednesday was the date it was scheduled.
 - ii. NAEM Conference -
- xi. **Update on NEMA Meetings**
 - a. **NEMA Update** – Kate relates the plans are being made for the changes in the State Administration. The Policy Cabinet is meeting on February 11, and hopefully with the new Lt. Governor in the lead some decisions for funding, possible new priorities can begin to take place.
 - b. The Investment Justification meeting date has not yet been set and Regions are asked to bring in work plan discussions to develop sustainability of the progress made.
- xii. **Public Comment** – none
- xiii. **Motion:** Boone County motioned that Homeland Security funds pay for the Boone County Paraclete Computer. Platte County seconds the motion. Motion Carries.
- xiv. **Upcoming meetings/events**
 - a. **East Central Governance - March 5, 2015**
 - b. **East Central Planning meeting starting at 1:00 pm after Governance meeting**
 - c. **Distribute Night Vision Goggles to each county**
- xv. **Motion to Adjourn** – Howard County and seconded by Butler. Motion Carries.