

East Central Region Governance Meeting

April 11th, 2016

1:00 pm to 3:00 PM

MINUTES

Location: Platte County EOC, Map Room, 2610 14th Street, Columbus Nebraska

Chair: Bob Carey, Polk County

Co-Chair: Terry Miller, Saunders County

Secretary/Treasurer: Tim Hofbauer, Platte County

- i. **Review of the Open Meeting Law** – The Open Meetings Law information was present in the meeting room for review if needed.
- ii. **Roll Call of Counties Present:**
 - a. Colfax, Howard, Saunders, Polk, Platte, Region 44 via phone, Butler
 - b. Dodge
- iii. **Approve March Governance Board Meeting Minutes (Action)**
 - a. Saunders County Motioned to approve the March Minutes; Howard County Seconds. Motion Carries.
- iv. **Special Presentation (if scheduled)**
 - a. None
- v. **Public Health Report**
 - a. Laura – Ebola TTX May 19, 2016. The public health participants for the Medical Response System and the Health Care Coalition and they are finalizing an Ebola plan for Emergency Management and hospitals and EMS. Long term care facilities may not have as much to address in this. The states' funding is being cut up to 5% to fund additional threats of infectious diseases.
 - b. Sachin reports on the incidence of several diseases including Hepatitis B and C, Noro Virus, pertussis, chicken pox and one case of Zika virus that is travel related.
- vi. **Red Cross Report** – Susan Epps sent Tim a report as she was unavailable to attend the meeting. There was a regional training institute in March training 200+ for responses.
- vii. **Report on grant for Polycom equipment –**
 - a. Terry reports that he is still looking for other grant avenues - next Thursday, Terry will attend an Adobe Connect meeting and he will meet with CISCO and SPARK as well to research the best options for teleconferencing. Tim suggests that the group also consider the set up that the OCIO currently has in place as it is being used currently by Colfax County.
 - b. Helmsley Foundation has a grant process for this as well. Michelle Evert will research this for the group.
- viii. **2016 HSG Grant Progress**
 - a. Tim reports that there is a waiting process on this as the Subject Matter Expert groups are meeting to culminate at the Investment Justification meeting on April 14, 2016.
 - b. Both Law Enforcement projects were approved by the Law Enforcement SMEs.
 - c. Michelle Evert reports that PET projects need to be detailed separately. So there were revisions and in EC Credentialing Equipment and Credentialing Training.
 - d. Recertification of 2 TAC 1 \$3500 & Officer Down and Triage \$8500 was approved in the SME process this includes an emergency pack. The Cameras were not recommended to be funded. The request is for a one-source training and all materials are included.
 - e. Most of the East Central projects were ranked high at the initial round of review.
 - f. The East Central Communications Project is ranked high as well.
- ix. **2014 & 2015 HSG Grant Progress**

- a. The projects have not been submitted to GMS yet as Tim is waiting to submit them as a group of projects. Some Boone County projects continue to be in process.
- b. The Chapman site is experiencing some power issues due to the heat – when it gets hot and pulls a lot of power for cool down. Additional wiring will cost \$2298.00. There is \$3800.00 for NRIN that may be able to be used. A second quote will be necessary if 2014 funds are used.
- c. Boone County tower site was repairs - NERMA insurance will pay back all except \$500, and the entire bill was \$1628.00 for NERMA
- d. Tim is the licensee for the NRIN equipment and he regularly receives emails to monitor equipment when connections are added. Micro Net is providing a 6 month trial and is \$350.00 annually to respond to the interference resolutions which will save the Region a good deal of money. Tim suggests the Board look at using Micro Net to assist. They have provided a 6 month trial free and they have managed the interference and monitoring.
 - i. MOTION: Region 44 makes a Motion to pay the annual expenditures of \$350 year for Micro Net to monitor the NRIN system. Butler seconds. Motion Carries.

x. Regional Communications Projects

a. Mutual Aid Base Stations

- i. Working to get established in Boone County; there is also need for a tower in northern Colfax County.

b. Generators

- i. Howard – working on getting the connections set up.
- ii. There is one funded for Silver Creek. The power lines were felled due to a downed tree – and cut off power. Tim and Tom will need to meet to discuss generators in Region 44.
- iii. 2016 Grant will cover David City in Butler County.

c. NRIN

i. NRIN Install Update

- 1. Link to Boone is now active. Waiting on tower structurals for KUSO and Madison County and this will now put Boone County on a ring by the end of the summer.
- 2. UPS's are losing management and they are working with the vendors and this may incur some expenses. The microwave system is up at this time.

- ii. NRIN Governance Interlocal Agreement (none at this time)

d. EC-911

i. Update on EC-911 telephone operation

- 1. The meeting will be held on April 12 , 2016 at 9:00 AM
 - a. Discussion will include the Text to 911.
 - b. Tim suggests tying both Colfax and Howard Counties into this system to use NRIN. The original system will be preserved in addition to being able to use the 911 system at a cost of \$5,000.00 per county.

xi. Regional Planning/Training

a. Regional Planning/Training in East Central – Subcommittee Report

- i. Laura from the Health Department has joined the training committee
 - 1. g358 – Evacuation and Reentry May 18 – 19, 2016
 - 2. g393 – August 9 & 10, 2016
 - 3. g202 – Debris Management - October 18 – 19, 2016
 - 4. Tim contacted Bellevue University to discuss possible internships for the Region from the Emergency Management degree program and he received 3 responses. Michelle Evert will contact Lynn Marshall to see what they are doing for activities for the Region. The Region will need to have a plan in place to ensure the schedule for the intern is well planned.

b. Long Term Recovery Committee/Volunteer Coordination-Mass Care

- i. Tim suggests moving the LTR meeting to the morning to ensure all integral committee members is able to attend. Denise – who is integral to Platte County cannot meet at 3:00 PM but could meet earlier in the day. Region 44 suggests that

the meeting be the same day as the Governance meeting to reduce travel as the COAD is reformed.

1. Colfax, Howard, Platte, Nance, Boone – will schedule Monday AM at 10:00 AM to rejuvenate this group.
2. Organizations that will be a part of the COAD will be invited.

c. Incident Support Team

- i. This team serves an important function. Tom of Region 44 has written a policy manual and this could serve as a guide.
 1. Howard suggests that the Training Committee take this responsibility of chairing this group to coordinate training as gaps and needs are identified.

d. East Central Retreat (Continued)

i. Bylaws Update –

1. **Videoconferencing** - Kate reviews the discussion from the EC Retreat on the Bylaws regarding videoconferencing supported by state statutes with the exception of half of the meetings needing to be face to face. At least one Board member must be present at each meeting location.
2. **Public Notice** – This is determined by the Board Bylaws. Special meetings require a public notice and must be posted in 3 places. Tim will post a notice to each EM on the last Monday of the month – two weeks prior to the scheduled meeting. Reasonable advanced notice is required for the public meetings. East Central is meeting these requirements.
3. **Proxy votes** – the Board need to determine what proxy voting entails. Any designated proxy can vote on any issue. Alternates are already in place and can vote if they attend the meeting.

e. Regional/Local Exercises

- i. May 19, 2016 – 9:00 AM – 1:00 PM Chances R in York with Southeast Healthcare Coalition
- ii. Terry of Saunders County is presenting an Open Forum – Citizen Roles and Responsibilities in a Disaster will be held in Cedar Bluffs City Auditorium, Wednesday, April 13, 2016. Both the Extension Office and Red Cross will also present on the Citizen response in a disaster.
- iii. Region 44 - June 18, 2016 – Underwater Search & Rescue for CERT volunteer groups
- iv. Region 44 - July 16, 2016– NEMA PIO Jody Fall will present Social Media and Disaster to Volunteer groups.
- v. Region 44 - CERT Basic Academy in July - Central City and November it will be in Fullerton; Boone County location TBD.

f. Regional/Local Training

- i. Experiences in Pilger and Beaver Crossing in Stromsburg to discuss with the Village Clerks on what to expect in an event will be held on April 21, 2016 at 12:00 – 1:00 PM. Presentations by Tim and Laura regarding volunteer coordination.

xii. Update on NEMA Meetings

a. NEMA Update

- i. SME's are meeting to finish up the rankings for the IJ Meeting on April 14 2016.

b. Paraclete

- i. Not funded after May 2016 – if you want it you can arrange for funding

c. Radios purchased with HS funds need to have the approved talk channels programed into the radio.

d. NRIN Committee

- i. Tim reviews the new members for this committee.
- ii. A meeting will be held on May 19, 2016 in Grand Island for previous members and new Board Members
- iii. There are 7 participating counties and Fremont & Columbus

- e. **CERT** - Tom asks regarding equipment and classes for CERT so he can get this information back to Ryan. Saunders will offer a CERT class in May 2016 and he will need some Quick Reference booklets.
 - i. Butler County plans to have a school sign up
 - ii. Any counties to prioritize – Should be for the whole region.

xiii. **Public Comment** - None

xiv. **Upcoming meetings**

- a. East Central Governance –May 9, 2016
- b. 2016 HSG Investment Justification Meeting- April 14, Kearney

Adjournment: COLFAX County moves to adjourn the meeting; Saunders seconds. Motion Carries.