

# East Central Region Governance Meeting

August 14th, 2017

1:00pm to 3:00 PM

## MINUTES

**Location:** Platte County EOC, Map Room, 2610 14<sup>th</sup> Street, Columbus Nebraska

**Chair:** Terry Miller, *Saunders County*

**Co-Chair:** Michelle Evert, *Colfax County*

**Secretary/Treasurer:** Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Laws** – The Open Meetings Law was present in the room for reference.
- ii. **Roll Call of Counties Present:** Polk, Colfax, Howard, Region 44 (Boone, Merrick, Nance), Saunders, Butler, Platte
  - a. **Not Present:** Dodge
  - b. **Guests:** Dennis Colsden, ROMERS, Karmen Dickers, THREE RIVERS Health Department
- iii. **Approve June Governance Board Meeting Minutes (Action)** Colfax Motions to accept the June Meeting Minutes and Howard Seconds. Motion passed.
- iv. **Public Health Report** – Karmen reported that August 15 and 16 there is a Public Health ERC Health Conference in Kearney. An exercise for public health responders related to a nuclear strike over Colorado with medications dispensary. Currently the public health surveillance is tracking West Nile Virus (none) and a salmonella outbreak in Cummings County and this is wrapping up.
- v. **Red Cross Report** – No one from the Red Cross is present. Scott Steager of Butler County reports no response from ARC when called. This is similar to other experiences with house fires, shelter, and the smoke alarm project. The previous 800 # is not working and the new number begins with 844. One solution is to get a COAD in the communities going forward without inclusion of the Red Cross. ARC is holding a two- day Shelter Management Class that would train for the paperwork to get funds for shelter. The East Central Health Department will sponsor this training so shelters can be opened. It is unknown if United Way is still funding ARC for response in the Columbus area. Terry will contact Mike Francis to ask for attendance at the next ET meeting.
- vi. **HSG Grant Progress** –
  - a. Tim reported on the progress of the grants.
    - i. 2015 (needs to be complete August 2018)
      1. Tower rents and repair for NRIN are in these funds and will continue to be used for a tower in the North East Region to complete the ring.
      2. Mutual Aid Base Station for Boone County – some of the allocated funds were used for a generator and there is \$19K left. Nance County needs repair on their ROC Consolette. Tom will take this to a different company for resolution. These funds are interchangeable with the Communications budget so are easily moved for this project with certain restrictions.
      3. Citizen Corps funds still unspent are \$4,356.00. Four Corners Health Department will be allocated \$2,500 for volunteer coordination Butler and Polk Counties. Tim may use funds for a Teen Citizen Corps program. Tom projected to use the funds for an exercise for CERT, and he is a trainer. There are supplies left over to support future projects.
    - ii. 2016 ( August 2019)
      1. Citizen Corps - \$8500.00
      2. Communications – \$86, 000
      3. Active Shooter – \$1400.00

4. Officer Down - \$1500.00 remains and the bills for this are paid. Discussion regarding a triage bag for this funding; Tim will get approval to move these funds and modifications to the Work Plan will need to be made to complete this project. Bob Sheppard will be consulted on this project.
  5. Accountability has funds.
  6. Additional items – Butler County Printer is not working. Natalie for Midwest Card needs to be contacted to get a quote for the printer in Platte County to be maintained as even though it has been cleaned it is not working as well as expected.
- vii. **In-kind tower expense – Flood Communications (Action)**
- a. Sue Krogman of NEMA reported to Tim that \$7000.00 is necessary for the software equipment. This will come out of 2015/
  - b. Platte County MOTIONS to spend \$7000 of the 2015 grant for monitoring hardware and software to be used for tower communication in lieu of rent for a tower in the Northeast Region.; Seconded by Polk County. Motion Passes.
- viii. **Discussion and possible action on reimbursement to grant funds**
- a. **Region 44 Cell IPads** – the Board has previously voted for Region 44 to reimburse \$350.00 back to the grant. Michelle Evert reviews the discussion that Tom could pay the County back by sending in two separate checks. This may be an accounting issue with a great deal of unnecessary paperwork regarding auditing for the general fund and accepting funds. The Platte County Clerk prefers to pay invoices in one check. Tim proposes that instead Tom pays for repairs on the printer or order the supplies from Midwest Card for the region to make up for this funding.
- ix. **Regional Communications Projects**
- a. **Mutual Aid Base Stations – Polk and Butler Counties**
    - i. Heartland tower there is a MABS shared between Polk & Butler counties and these county consoles have been updated since installation. Tim asks if the console controls communication. This controlled by a local radio and this is a federal requirement to have this available for Federal frequencies and in the case of multiple fire department responding to an event, these patches facilitate communication through a common frequencies. Although this is not used much, a major event uses these TAC Channels.
      1. Tim will find out from Mark for the frequencies and it may be possible to use these funds for a different project.
  - b. **Generators**
    - i. **David City Water Tower**
      1. **Sole Source Justification** – This letter is needed to document the chosen contractor is going to proceed. Tim will send Scott a letter template, and Scott will work on completion ASAP.
      2. **EHP** – this is time intensive and NEMA is the contact to begin the process. Tom states that this level of project, there is not a need to follow the same protocol.
  - c. **NRIN**
    - i. **NRIN Build Out – The** northern part of this project through Madison County has begun as has Boone County. There are minor delays are relicensing that will be complete in September/October. The plan is to install the equipment and turn it on ASAP following licensing approval and this will complete the northern part of the link. Tim is working with Cornerstone to cost out the connection from Schuyler Frontier Co-Op east into Saunders County. This will possibly go from Colfax to Dodge County. It is possible to use 2015 -16 funds for the project. NEMA was to pay for this project and the current plan requires for East Central to pay for this project.
    - ii. **NRIN Governance update**
  - d. **EC-911**
    - i. **Update on EC-911 telephone system** – Todd has been contacted and will attend the September meeting. Bob Cary is the Chairperson and has been involved. Saunders County Sheriff is ready to cut ties with Cornerstone as there have been several issues with accurate communication.
- x. **Regional Planning/Training**
- a. **Regional Planning/Training in East Central – Subcommittee Report**

- i. **2015 grant** – \$181.49 will be used to reimburse Saunders county Print Key. Terry has ordered this product.
    - ii. **2016** – This needs to use some of the funding from the 2017 grant to complete as there are not enough funds to pay NEMA. Tim offered to cover the extra expenses, however Michelle Evert has received approval to use the 2017 funds.
    - iii. THIRA reports need to be complete by the end of the month to Michelle Evert.
    - iv. A utility bag will be purchased to replace the orange equipment box which will make it easier to transport.
  - b. **Incident Management Team** – Tim reports on IMT statewide. The USAR team is up and running and is a Type 3 IMT that is being used. Region 44 and Howard County are assisting in an event in Hall County to get their Task Books signed off on. A Task Book can be initiated prior to taking a class.
  - c. **Regional/Local Exercises**
    - i. **Saunders** – October 12, 2017 – Health Care facilities are participating in a Tornado exercise. Hospitals and assisted care facilities will be practicing evacuation and surge control.
    - ii. Tim will send out the materials for a recently completed full scale contaminated water exercise. Facilities are required to complete this by October 2017. This event for CMS hospital/facilities was fairly simple to conduct. Each facility conducted their own evaluation and after action plan, which they are required to complete to meet requirements.
    - iii. O Neill – several communities involved in an exercise.
  - d. **Regional/Local Training** –
    - i. Columbus – East Central - *Procurement Under FAMA Awards*
    - ii. Troy Harris of NEMA – TICP class in Columbus in November.
    - iii. START Triage Training by ROMERS is available for EMS Units
    - iv. New Fire Chief in Columbus – Miller; OMERS is losing funding for a position and for equipment storage.
    - v. The OMERS grant will be discontinued in 2018 and there may be equipment available following this funding change. Several states were slotted to lose MRC funds but this was averted due to reinstatement.
- xi. **Update on Meetings**
  - a. **NEMA Updates** – THIRA SPR TEPW October 2017 date TBD
  - b. **Meeting Updates** -
- xii. **Public Comment**
- xiii. **Upcoming meetings**
  - a. **NRIN Governance – Sept 1, Kearney**
  - b. **East Central Governance –September 11, 2017**