

East Central Region Governance Meeting

February 12, 2018

1:00pm to 3:00 PM

MINUTES

Location: Platte County EOC, Map Room, 2610 14th Street, Columbus Nebraska

Chair: Terry Miller, *Saunders County*

Co-Chair: Michelle Evert, *Colfax County*

Secretary/Treasurer: Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Laws**
- ii. **Roll Call of Counties Present** – Saunders, Platte, Colfax, Howard, Region 44 (Boone, Merrick, Nance)
 - a. **Guests:** Rob Hotovoy, Katlin Schnider, East Central Health Department; Carmen Dickes, Three Rivers Health Department; Larry Fichtner, Patrick Rooney, NEMA; Gina Troncone, ARC
- iii. **Approve January Governance Board Meeting Minutes (Action)** – Colfax Motions to approve the Minutes of January meeting and Platte county Seconds. Motion Passes.
- iv. **Public Health Report**
 - a. Rob Hotovoy, East Central Health Department - introduced the new director, Katlin Schnider, and discussed the trends with Influenza A, which has peaked and Influenza B is flat at this time.
 - b. Carmen Dickes, Three Rivers Health Department – Reported on Bio terrorism and the upcoming Full-Scale Exercise – May 2019 for specimen collection in every county with the Health Care Coalitions. Emergency Management is key in this exercise for hospitals and Health Departments and Health Care Coalition to test communications and back up processes.
- v. **Red Cross Report**
 - a. Gina Troncone reported that there is still a capacity building focus on this area. Smoke detectors are being distributed.
- vi. **EC-911**
 - a. The group met February 2, 2018 to discuss system enhancement and equipment sharing with Hall County and participating counties. A backup system was discussed for the last mile and the dispatch center to cover the weakest part of the linkage.
 - b. Howard County – Tim asked if one of the Howard County Commissioners at the NACO meeting intends to follow through with exploring merging equipment with Hall County. The next meeting is April 3, 2018, at 10:00 AM, and everyone is welcome to attend.
 - c. There is a meeting on February 19, 2018 meeting with Call Works and John to add other counties including Saunders to the group.
 - d. Elections were held and Bob Cary was re-elected as President and Scott Steager is Secretary with the City of Columbus as the fiscal agent and Tim Hofbauer as Member at Large.
- vii. **NRIN EC Representative Discussion/Vote**
 - a. Kate discussed the upcoming elections for NRIN. East Central is due to have a representative nominated for a 3 year term. Region 44 nominates Tim Hofbauer for the East Central Region. Howard County Seconds the Motion. Motion Passed. Each County Board will need to vote in upcoming election.
- viii. **Current HSG Grant Progress \$13 K** - this is the last year with flexibility to move funds for projects as 2016 and beyond all funds are project based. Most of the 2015 funding will be spent, however some may need to be returned to NEMA in August.
 - a. **NRIN**
 - i. Tower Rents - this is due and has just been paid. This grant ends August 2018 and the tower rents will need to come from the 2016 grant.

- ii. Tim suggested that spare parts for the air conditioner to replace those which have been used be ordered to plan for future repairs.
- iii. Printer repair costs will come from these funds (tentative date for the workshop and the printer repairs is March 6, 2018) and everyone will need to bring their printers in for updates and any repairs.
- iv. Printer Ribbons will also need to be purchased.
- v. Tom reported on a Citizen Corps bill for \$700 so there is approximately \$1700 remaining.
- vi. Saunders County needs to pay for the Print Key as this printer is one of the older models for \$200.00. Terry will get this bill to Michelle Evert for documentation.

Michelle Evert asks for a review of 2016 funds. Those have not been used yet with the exception of the LETPP funds. Officer Down and Enhanced Accountability are projects that have had funds applied. Tim will have additional information at the next meeting. There is \$1400 in Active Shooter and \$1500 in the Officer Down projects. Kits were supposed to be distributed to officers who took the training. Tim will check with Bob regarding

The Apps for Accountability need to be revisited because funds for these will no longer be available to pay for these Apps which are \$100 per app for 10 Apps. Tim has some ideas on how this may be covered. The Apps are payment are due in May/June and Tom suggested to use the CCP \$464.00 for partial payment for the Apps.

b. Discussion on balance of LETPP Funds –

- i. The 2016 funds for Officer Down, Active Shooter funds and Mass Fatality have been used and there are some funds remaining
- ii. Trauma Kits have not been received by some folks who have

c. CCP Funds –

- i. Tom has submitted invoices for funds for Citizen Corps.
- ii. Saunders training is scheduled and Terry has all of the necessary materials. Tom has some extra materials if needed.
- iii. Tim may need materials for his volunteer group.
- iv. May use 2015 (\$464.00) for Apps in addition to some additional funds.

ix. 2018 HSG Grant Investment Justification

a. Review and adjust as needed – I J's are due Feb 28, 2018 to Julie Mayers.

- i. NRIN - It was suggest that each region will put in maintenance and repairs – this will be determined at the meeting tomorrow at \$10 K per 3 years for a total of \$30K. Tim will adjust the East Central portion as needed. The Cost Model is getting closer, and Homeland Security funds will continue to be used as long as the funds are available. Another popular model, is a minimal user fee to be charged using Public Service Commission funds to repay for the funds saved from the 911 system. Sustainment costs have come down considerably, as have tower rents because counties are using the system and some different equipment is able to be purchased which is less expensive. Western Nebraska has some expensive tower rents currently, and the plan is to build towers to minimize costs. A Service Level Agreement is going to be negotiated at the NRIN Board meeting with the OCIO. The Finance Committee will negotiate statewide costs for time and material.
- ii. Projects will be submitted by Tim. Terry has been added to the Senior Advisory Group.
- iii. Purchase of Trauma Kits for officers were discussed for and the use of \$30K to provide the PPE equipment.
- iv. Tim has a conference call platform that can be used for discussions for putting projects together.
- v. Tom distributed some projects - COOP planning including PSAPS

b. LETPP Regional Rep

- i. Saunders County Chief Deputy will serve as chair on the law enforcement group. Each county will identify a representative to serve on the committee.
 - 1. Michelle W. will contact Bob Sheppard for assistance with writing the IJ for law enforcement.
 - 2. Fentanyl protection equipment and Narcan for officers are current needs. Training will need to be completed by officers.

x. Regional Communications Projects

- a. NRIN - the buildout is happening in Dodge County at this time.

- i. **NRIN Governance update** - the meeting will be held next week.
- xi. **Regional Planning/Training**
 - a. **Regional Planning/Training in East Central – Subcommittee Report**
 - i. NEMA will teach 402 and 366 (hotel and travel expenses for a minimum of 2 trainers should be in the budget) Michelle has asked for an estimate from Dave. Michelle is estimating at \$2K per class to make sure enough funds are available.
 - ii. L-Series Safety Officer training will likely be taught by Blue Cell.
 - iii. SRS OCIO workshop was already held and it is suggested that this be done annually. The only cost was for food for this event paid by Motorola.
 - iv. Tim suggests an exercise for SRS - which would have minimal funds needed to exercise communications and patching in for call.
 - v. Multi Hazard emergency planning for schools
 - vi. Planning Section Chief - 2018
 - vii. Safety Officer, Finance and Admin - 2019
 - viii. Situation Unit Leader - 2020
 - ix. Resource Unit Leader - 2021
 - x. Saunders County has an Active Shooter Exercise with the hospital in 2019 and he is planning an All Hazards for Schools
 - xi. Situational Awareness training was considered.
 - b. **Regional/Local Exercises**
 - i. Chelsea is going to develop an Agriculture exercise.
 - ii. Todd Manns provides exercises and Michelle will ask for an estimate to do a Mobile City for each County. Todd will need to work with each county emergency manager to determine the needs.
 - c. **Regional/Local Training**
 - i. Full Scale – Clover Lodge using CCP funds in June 26, 2018
 - ii. Mass Causality Exercise is being planned
 - iii. Saunders – Active Shooter is set for Fall 2018
 - iv. CERT training will be held March 2018
- xii. **Update on Meetings**
 - a. **NEMA Updates**
 - i. Patrick Rooney discussed updates for training and information on upgrading software.
 - ii. Dashboard for the Watch Center are changing
 - iii. Larry Fi 3 402 in western Nebraska. 300 & 400 classes are being taught by NEMA around the State. A 967 Class is planned for the end of February 2018; Gretna 300; Wayne, 557 in March - Rapid Needs Assessment;
 - iv. 400 in Grand Island, Chadron and Bridgeport
 - v. Fire School will be held again and they are looking for volunteers.
 - b. **Meeting Updates**
- xiii. **Public Comment - None**
- xiv. **Upcoming meetings:**
- xv. **Action Items for next meeting**
 - a. **East Central Governance –March 12, 2018**
 - b. **NRIN Governance February 13, 2018**

Colfax Motioned for meeting adjournment /Howard Seconds - Meeting Adjourned at 3:00 PM.