

# East Central Region Governance Meeting

December 11, 2017

1:00pm to 3:00 PM

## Agenda

**Location: Platte County EOC, Map Room, 2610 14<sup>th</sup> Street, Columbus Nebraska**

**Chair:** Terry Miller, *Saunders County*

**Co-Chair:** Michelle Evert, *Colfax County*

**Secretary/Treasurer:** Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Laws** – The Open Meetings Law document was present in the meeting room as required.
- ii. **Roll Call of Counties Present**
  - a. **Present** - Butler, Colfax, Platte, Howard, Region 44 (Nance Merrick Boone) , Polk
  - b. **Not Present** - Dodge, Saunders, Polk
  - c. **Guests:** Chris Lawrence Four Corners Health Department, Merci Suarez, and Larry Fichtner, NEMA; Gina Tronccone, ARC; Barry \_\_\_\_\_ ARC, Platte County; Carmen Dickes, Three Rivers Health Department; Rob Hotovy, East Center Heath Department; Kate Speck; UN PPC
- iii. **Approve October and November Governance Board Meeting Minutes (Action)**
  - a. October Minutes: Polk & Dodge were not present; MRS - ROMERS has offered a workshop to all long term care centers in the area.
  - b. November Minutes - no changes or additions
  - c. Motion made by Boone Seconded by Howard to approve the minutes of both October and November Minutes - Motion passed.
- iv. **Public Health Report**
  - a. Three Rivers - A Resident of Dodge County passed away due to TB and this has taken time to track during contagion process as this person needed to be tracked. High risk, Medium and Low Risk contagions were processed.
  - b. East Central has a new Director from Texas and he is active regarding emergency management
  - c. Four Corners – There is an Influenza B outbreak at a long term care center with 4 positive and 9 probable cases; one staff tested positive for Influenza A. The State is processing samples for vaccinations.
- v. **Red Cross Report**
  - a. Gina Tronccone reported that the ARC continues building capacity in this area and there have been several engagement of individuals in the area. There are also efforts to update the area emergency trailer and volunteers have been working on those efforts; ARC is currently deploying to California wildfires and there are volunteers on standby.
- vi. **Current HSG Grant Progress**
  - a. **Discussion**
    - i. Tim reporter there is no change from November and he is paying invoices quarterly which are mostly from NRIN and Citizen Corps. A Mutual Aid Base Station is also being funded. These funds will be mostly spent and will comply with a message that was sent by Julie Meyers regarding utilization of funds for 2015. She will need notice of the funds expended by April 16, 2018. Michelle Evert brought up funds being spent for projects:
      1. Central Valley Ag - Fullerton - \$2400.00
      2. NPPD - \$3600.00 -will be taken out of the 2015 grant
      3. Grain Partners \$2400.00 - never charged even though the agreement has been executed.
      4. Butler County Generator \$8000.00. Scott states that they are still waiting on the Environmental study for this project.

These are all on the 2016 grant. Tim will look at these expenditures as they are closing on August 2019

- b. **CCP Funds**
    - i. Michelle Evert has contacted Dave Reisen from NEMA regarding workshops to determine the charges for several workshops: **954 Safety Officer**, **402 Elected Officials Class**, **366 Planning for the Needs of Children**, and the **964 Situation Unit Leader**. She will also contact the OCIO for charges for the SRS overview workshop.
    - ii. SRS System User Group meetings will be held in the regions for those who are using state radios or considering it. The February meeting will likely February 2, 2018 - in Columbus and law enforcement will be invited to learn about any updates on the equipment etc.
  
- vii. **2018 HSG Grant Investment Justification**
  - a. **LETPP Regional Representative** – Bob Sheppard is no longer able to serve in this function. It would be a good time to discuss the Law Enforcement Group similar to the South Central group. This item will be tabled for EM's to go back to local Law Enforcement to organize a group to represent them at the emergency management meetings and to assist to write the LETPP grant. It is not required that these funds be applied for, however if no one requests the funds they will not be disbursed.
    - i. The EM's will survey law enforcement for interest and if there is no interest they will inform their respective county boards.
  - b. **Health Departments** - Tim requested the health department representatives provide input to the grant process as well. No new projects were added at this time.
  
- viii. **Regional Communications Projects**
  - a. **NRIN**
    - i. **NRIN Build Out**
      1. There is not much happening in the East Central region at this time for the buildout. Madison County has not returned any of the messages for parts required for the continuation.
      2. Tim plans to meet with Paul and Gill to go east for the buildout to go either to Fremont or David City.
    - ii. **NRIN Governance update**
      1. The next NRIN Board meeting is December 15, 2017. There is an aggressive agenda: upgrades and getting latest equipment; agreements for maintenance and monitoring, tower rents, Investment Justification requests; justifiable costs, etc.
      2. The Board has an agreement with Platte Valley; the OCIO is being asked for a statewide contract; East Central Tower rent is taken care of so there may be an IJ request; the Board is trying to determine equitable fees; NRIN Website is nearly complete and the video designed for county boards is completed and is ready for roll out.
  - b. **EC-911**
    - i. **Updates on EC-911 telephone system**
      1. Todd has been contacted to determine if a meeting is needed; they are moving forward with TEXT-2-911. There needs to be consistent promotional information so everyone is advertising the same message.
  
- ix. **Regional Planning/Training**
  - a. **Regional Planning/Training in East Central – Subcommittee Report**
    - i. **2018 Calendar**
      1. Salamander – EM's need to get equipment inventory started in January and they will have 6 months to get this into the system and to be finished by July.
      2. Training on ICF Forms – a new method will be used to connect EM's through a FAX Exercise format – completing the ICF form partially and sending it through FAX to the next EM for additional completion and so on until the forms are complete.
      3. Training – The new Fire School Training notice was sent out by Dave Reisen; An Accountability training will be held in May; The Command Truck was requested for this project and there needs to be a driver. Michelle Evert will tentatively be able to do this pending on her schedule.
      4. Larry Fichtner discussed getting all equipment into the Salamander system during Fire School as well. There may be an Accountability class for Firemen to

be able to use software – this training has been requested and Larry stated they are working toward this.

5. Michelle Evert is waiting on a call from Dave Reisen for further scheduling of classes.
6. Chelsea at the Nebraska Department of Agriculture has been contacted to get an agricultural exercise scheduled.

**b. Regional/Local Exercises**

- i. Tim has contacted Natalie regarding the Salamander review to get this scheduled for 2018.
- ii. Tom discussed the January 24 2018 – G402 for Senior Elected Officials at the Merrick County Fairgrounds – 8:00 AM – 4:30 PM. -the class will be in the morning and the exercise for ICS will be held in the afternoon. Tom stated all were welcome to participate.
- iii. Merrick County has an exercise scheduled on January 25, 2018 in Chapman for LEPC.

**c. Regional/Local Training - None**

**x. Update on Meetings**

**a. NEMA Updates**

- i. Larry Fichtner discussed that there are new ICS & NIMS Training revisions, and while this is not a requirement, it will be a good refresher if people want to take the courses again..
- ii. Instructors may need to take a competency exam to be able to continue teaching classes.
- iii. A G-358 – Evacuation and Reentry course will be held in in Falls City, NE in 2018
- iv. There are ICS 300 and 400 courses planned statewide in several regions and one for 2019 is planned in East Central Region.
- v. Merci Suarez discussed that in the future, for EMPG requirements and other audits will have additional tasks. Locals are responsible for tracking the training for NIMS for First Responders, elected officials and for regional 100 – 200 and 700-800 courses. Some form of documentation will be required at all future audits. For NIMS prior to 2009, nothing is on the data base at this time and this should be on the FEMA Website. EMPG funding will need additional documentation for completed training including training for fire departments. The future quarterly report has been changed to only include the current quarter and is requiring more complete information and documentation; recommendations will be to use a narrative summary report that will be more efficient; LEOP revisions are required to be current for HSP funds; Reimbursement requests need to be sent quarterly; Starting with 2016 projects, changes will not be allowed going forward; Merci is looking for a small group of volunteers to assist in revisions to the quarterly reports. Future planned Exercises need to be exercised to an existing plan, including those exercises held with other facilities such as hospitals.

**b. Meeting Updates**

- i. TEPW Calendar is now updated and Janel has requested that everyone reviews it for accuracy, and to contact her if there are discrepancies.

**xi. Public Comment - None**

**xii. Upcoming meetings**

- a. East Central Governance –January 8<sup>th</sup> 2018 at 1:00 PM
- b. NACO Wednesday, December 13, 2017
  - i. Todd Manns is providing a County Official training; NRIN training;

Howard County makes the Motion to adjourn the meeting and Butler county seconds - Motion carries.

**NEXT AGENDA:**

- January – Agenda – Elections and Bylaw revision
- Move EC 911 Agenda item under a Reporting function similar to Health Department Reports