

Nebraska Council of Regions (NCOR)
Minutes
November 20, 2009 – 9:00 AM – 11:00 AM / 1:00 PM – 4:00 PM
North Platte Fire Department Meeting Room
715 South Jeffers – North Platte NE 69101

Opening comments

1. Roll Call

First	Last	Attendance
Mark	Conrey	x
Patrick	Foust	x
Pat	Gerdes	x
Jim	Gerweck	x
Jim	Hofbauer	x
Darrin	Lewis	x
Pete	Peterson	x
Ray	Richards	x
Thomas	Schwarten	x
Dave	Webb	x

2. Chair Pete Peterson reviewed the Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007.)
3. Minutes – October 30, 2009 meeting
Pat Foust made a motion to approve the minutes with a change in date from December 2010 to September 30, 2010 under Item #7. Jim Gerweck seconded the motion, and it was passed by affirmative votes via roll call vote of all members present.

Action Items

1. Broadband Network Project - Steve Cass

NCOR was previously asked to discuss evaluation criteria for the Request for Proposals (RFP) issued by the Office of the Chief Information Officer for the broadband network project. NCOR's original decision about evaluation criteria did not include consideration of the Oral Interview. Mark Conrey made a motion to reset the scoring values as follows: the oral interview - 200 points, the Executive Summary - 50 points; Corporate Overview - 150 points; Technical Proposal - 450 points; Cost - 650 points. Darrin Lewis seconded the motion, and it was passed by affirmative votes via roll call vote of all members present.

A decision was made by State Purchasing to grant that an extension of the RFP due date for one additional week. The bids will be opened on Nov. 23rd with the new deadline. The Evaluation Committee will meet in Lincoln on November 24, 2009 at 10:00 AM to begin the evaluation process. Sherriff Miller has declined to be on the evaluation team but NCOR members in attendance recommended to leave the evaluation committee as is and not attempt to replace him at this time. Pat Gerdes will talk to Mike Jeffres about it.

NCOR will add discussion of implementation of the network to the agenda for December beginning with final design review and prioritization of end points. Rod Hutt and Steve Cass will draft a list of potential tasks that regions should consider when they work with the vendor.

2. Mutual Aid Base Station Project - Pete Peterson

In the future, NCOR will need to make decisions to solidify the Mutual Aid Frequency Plan, Mutual Aid Base Station answering points, tower locations, and protocols. NCOR will need to define previous and future steps in the Mutual Aid Plan, including standard equipment for base stations. There are presently 51 confirmed towers. NPPD can work with other local power companies to help them service the Mutual Aid Base Stations and interoperability projects.

There was discussion about the current status of the state mutual aid plan and NCOR's role with it. Jim Gerweck made a motion that NCOR formally ask the Lt. Governor via the Homeland Security Planning Group that NCOR be made responsible for updating and maintaining the State Mutual Aid Plan; Tim Hofbauer seconded the motion, and it was passed by affirmative votes via roll call vote of all members present. Pete Peterson will draft a letter to send to the Homeland Security Planning Group. Al Berndt will present the question to the Homeland Security Policy Group.

3. SOP Development – No update today.

4. Annual Report to Governor Heineman – Denise Bulling

Based on the executive order, NCOR must submit an annual report to the Governor. This report will provide a history of NCOR's projects, the purpose of NCOR, action steps, a timeline, and the progress of goals. Next steps for NCOR will also be recommended in the report. Members suggested areas to highlight including: Reviewing the SCIP, hiring the NEMA consultants, and identifying resources and towers. An outline was distributed and a draft will be ready for review at the next meeting.

5. MOU Templates – Darrin Lewis & Denise Bulling

The MOU template document will be generic and customizable. The agreements may be local-to-local, local-to-state, region-to-region, region-to-state, or region-to-private organization. A draft decision tree related to MOU development in regions will be made available at the December meeting.

6. Update of SCIP – Bob Eastwood

The next review of the SCIP will be planned for March, tentatively.

7. Network management – Pete Peterson & Dave Webb

As a result of the RFP, there will be eight regional networks. Since the project involves multiple counties and multiple IT parts, the region will have to address how to manage the project. Most counties do not have an IT department that can manage the network. After a vendor is selected they can help put the information together to send out to the regions to help with this process. . **Guidance and Recommendations for Regions** will be an agenda item at the next meeting.

8. User Fees – Pete Peterson

User fees for regional networks connecting to the state network still need to be determined. NPPD will work with the OCIO User Group on this aspect of this project.

9. CASM – Rod Hutt

Mark Conrey made a motion to recommend that OCIO give Steve Cass and Rod Hutt access to add records to the CASM Site. Darrin Lewis seconded the motion, and it was passed by affirmative votes via roll call vote of members present with Pat Gerdes abstaining. Bob Eastwood can set up training for CASM online or at a fixed site if there is interest.

Information / Reports

1. NEMA

Grants/ Programs: Dan Hiller. The 2010 grant guidance will be released on December 4, 2009. The investment justification workshop will probably be in January. The 2009 Grant has already been allocated, and regions received letters a couple of weeks ago.

Wireless Network Coordinators: NCOR would like the NEMA employees (Rod Hutt and Steve Cass) to continue their work on the Mutual Aid project. NEMA intends, based on guidance at the executive level, to pursue maintaining this support at the agency past the implementation of the PSIC grant. To make these positions permanent will require approval from the Governor's office.

2. PPC – Kate Speck

SWOT Process with Regions. The PPC put together a compendium of materials for PET regions to gather perspectives from stakeholders about Strengths, Weaknesses, Opportunities, and Threats (SWOT) related to emergency management. These meetings will help shape the next "Planning Academy." Meetings have already been held in the Panhandle and in North Central Nebraska

3. OCIO – No Update

4. NCOR Representatives to NWIN – No Update

Comments

1. Member Comments

The Technical Evaluation Committee will meet November 24, 2009 at 10:00 AM in Lincoln to discuss the evaluation process and the materials.

2. Public Comments

Next Meeting

December 11th, 2:00 PM, Location TBD, Lincoln, NE.