

**Nebraska Regional Interoperability Network (NRIN) Committee  
December 26, 2013, 1:00 PM  
Conference Call**

**DRAFT  
Minutes**

**1. Attendance**

First	Last	Organization	Attendance
Mark	Conrey	Tri-County Region	
John	Bomar	Northeast Region	X
Ike	Brown	Southwest Region	X
Ray	Ryan	Southeast Region	X
Tim	Hofbauer	East Central Region	X
Pete	Peterson	North Central Region	X
Ray	Richards	Panhandle Region	X
Chip	Volcek	South Central Region	X
Mark	DeKraai	UN Public Policy Center	X
Janell	Walther	UN Public Policy Center	X
Sue	Krogman	NEMA	X

**2. Summary of Next Steps from Last Meeting**

- A. Each NRIN committee member will complete the information in the spreadsheet as best they can and return to Mark DeKraai by December 10, 2013
- B. NRIN will schedule a meeting after December 10<sup>th</sup> to discuss the results of the cost estimates, identify gaps in what we know about costs and develop strategies to address the gaps. You will be receiving a “when to meet” notice from Hayley Sutter to pick a date for the conference call.
- C. Janell Walther will be heading up a marketing subcommittee of PIOs to begin work on developing and implementing a marketing plan for NRIN. Tim will work with NACO to identify opportunities to inform county officials. We will shoot for developing a presentation for the mid-winter conference of the League of Municipalities scheduled for February 24-25, 2014.
- D. We will hold a meeting in January or February in North Central Region to receive a demonstration about how NRIN can be used and to develop a plan for NRIN use. We will invite key NRIN champions to this meeting. Pete will be working to identify a date when this meeting can be held. Mark will contact Sue Krogman about the idea of involving the Governor’s office.
- E. Mark DeKraai will contact Ray Richards and Mark Conrey to fill them in on the discussions from today’s conference call.

**3. NRIN Cost Estimates**

Each PET Region submitted cost estimates for NRIN costs. Northeast and Southeast had difficulty estimating costs because there are unknown regarding which towers will be used in some localities. Estimates for Panhandle, North Central, Southwest, South Central and East Central are fairly accurate although there are still some unknowns. Tri-County may not have ongoing NRIN costs that would be part of the agreement since they operate their own microwave system and just need to be linked to NRIN.

We will continue to refine cost estimates for each region. NRIN monitoring and maintenance costs still need to be worked out with OCIO and Tim and Pete will lead this effort.

There have been some questions about NRIN costs from the regions:

- A. Will public tower owners share in any revenues as expense off-sets?
  - Answer: Regions and counties should identify current costs associated with NRIN (such as electricity, insurance, technical support) for towers even when the tower is publicly owned and there is no rent. These costs can be included in the overall cost calculation.
- B. Will NRIN pay to correct current tower deficiencies (e.g., expanding current rack space to accommodate needed equipment)?
  - Answer: Homeland Security Grant dollars should be allocated by Regions to build the capacity for NRIN in addition to the current contract with CSI.
- C. What is the NRIN committee doing?
  - The Committee will be distributing its meeting minutes and relying on its representatives from each region to better inform constituency groups about its activities.

#### **4. NRIN Marketing Subcommittee**

Janell Walther from the UN PPC will lead the Marketing subcommittee. She will contact individuals to be part of the committee. Any NRIN committee members who have suggestions for subcommittee members can forward their recommendations to the UN PPC. Once subcommittee members have agreed to participate, UN PPC will send out a when to meet notice for a joint meeting between the NRIN Committee and Marketing Subcommittee. The purpose of the meeting will be to identify target audiences, the messages that need to be communicated and the resources to communicate the information. The product will be a strategic communications plan.

Tim reported there was no opportunity at the recent NACO meeting to have a booth for communicating about NRIN. Tim will inquire about opportunities at the League of Municipalities meeting.

#### **5. NRIN Use Subcommittee**

Pete Peterson is working on a date to do a “show and tell” in North Central between late January and late February. We will try to hold a meeting of the NRIN Use Subcommittee at the same time. UNPPC will contact identified individuals to solicit their participation. If NRIN Committee members have additional ideas for potential participants, please forward to Mark DeKraai.

#### **6. Next Steps**

- A. NRIN Costs
  - Committee members will continue to update the spreadsheet as more accurate numbers become available and as situations change. Members will send changes to Mark DeKraai or Hayley Sutter
  - Mark DeKraai will contact Mark Conrey about any Tri-County costs for NRIN
  - Tim Hofbauer and Pete Peterson will work with OCIO to get a more refined estimate of monitoring and maintenance costs for NRIN under a statewide contract

- NRIN members will provide answers to current questions posed to the committee and will identify additional questions that can be brought to the committee.
- B. NRIN Marketing
- UNPPC will contact potential marketing subcommittee members
  - UNPPC will send out a notice for a marketing subcommittee meeting with NRIN
- C. NRIN Use
- Pete Peterson will find a date that works for the “show and tell.”
  - UNPPC will solicit participation for the NRIN Use Subcommittee and invite to meeting