

Nebraska Regional Interoperability Network (NRIN) Board

January 23rd, 2016; 10:00 AM CDT; 9:00 AM MDT

Buffalo County EOC

1500 Central Ave.

Kearney, NE 68847

- I. Call to Order – Confirmation of Quorum** –10 of 14 Directors attending exceeds the 8 (majority) required for a quorum. Jon Rosenlund had to leave the meeting at 10:45 AM, and the Board still met quorum with Jon’s absence for the rest of the meeting.

PET Region	Director Name	Attendance
Panhandle	Nan Gould	X
	<i>Vacant</i>	
Southwest	Roger Powell	X
	<i>Vacant</i>	
North Central	Caleb Johnson	X
	Kevin Hood	
South Central	Chip Volcek	X
	Jon Rosenlund	X
East Central	Shelly Holzerland	X
	Tim Hofbauer	X
Northeast	Brian Kesting	X
	Kevin Mackeprang	X
Southeast	Brad Eisenhauer	
	Carla Jones	X
<i>NEMA (Ex-Officio)</i>	Sue Krogman	X
<i>OCIO (Ex-Officio)</i>	Tracy Rocolo	
<i>NPPD (Ex-Officio)</i>	Matt Schnell	
<i>Tri-County (Ex-Officio)</i>	Phil Brazelton	

Others in attendance: Alma Beland, Julie Mayers, Mark DeKraai, and Quinn Lewandowski

- A. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)**

Tim Hofbauer called the meeting to order at 10:01 AM Central Daylight Time and verified public notice and availability of copy of law in the meeting location – NEB. REV. STAT. §§ 84-1407 THROUGH 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)

- B. Review and Approval of Meeting Minutes**

Caleb made a motion to approve the meeting minutes with suggested grammatical corrections from Dec. 14, 2016. Brian Kesting seconded this motion; the motion passed by unanimous roll call vote with no abstaining votes and no dissensions.

- **Yea:** Gould, Powell, Johnson, Volcek, Rosenlund, Holzerland, Hofbauer, Kesting, Mackeprang, and Jones
- **Nay:** None
- **Abstentions:** None

C. Review of Agenda

The Board reviewed the agenda, and there were no proposed changes.

II. Subcommittee Meeting Reports

A. Finance

Finance committee is currently waiting to hear back NACO to help clarify how to receive funds, expend funds, etc. What is likely to happen when it comes time to pay for the NRIN Advertising video that the Outreach committee is currently working on, NACO would invoice the regions that agreed to help fund the video. The regions would then run it through their regional Grant Monitoring System (GMS). The Board does not expect NACO to do any GMS work.

B. Technical

The Technical Committee is still wrestling with the potential OCIO contract for maintenance and monitoring. Need to know if the engineer will be fully dedicated to NRIN or will they be doing other things for the OCIO. Will review the contract and need to meet with OCIO to discuss changes for the contract (*How is the OCIO going to manage the NRIN engineer? Etc.*).

C. Policy/Administration/Outreach

Several regions have set aside dollars to contribute to the NRIN outreach and education video. From the RFP process, Pixel Bakery was chosen to make the video. Chip, Shelly, and Janell will be sitting down with Pixel Bakery to start the design process and work on a timeline for developing the video. Pixel Bakery will attend the next meeting and work with the committee on what they would like to see the video express and communicate. NRIN video worksheet will be emailed to everyone before the next meeting. Please fill out the worksheet and email to Quinn Lewandowski (qlewandowski2@unl.edu) or Mark DeKraai (mdekraai2@unl.edu) before the next meeting if possible.

III. Updates and Discussion Items

A. Updates on NRIN Uses

- 1. NEMA AEL Grant discussion**
Chip has been working with Julie Mayers of NEMA to make sure they are doing everything correctly with the NRIN Outreach/Education Video Project. This item has been completed and can be removed from future agendas.
- 2. Update on discussions with Nebraska State Patrol regarding use of NRIN for teletype – Sue Krogman and Tim Hofbauer**
Sue was sent all the guidelines for teletype. Sue will meet with the State Patrol to further discuss the possibility of moving teletype to NRIN. NEMA and the NRIN Board may look into speaking with other states that have their own private networks on what they had to do to make their network acceptable to both state and federal entities.
- 3. Update on negotiations with NPPD on two proposals – Tim Hofbauer**
Tim Hofbauer stated that he needs to sit down and meet with Matt Schnell from NPPD still and discuss the proposal. Tim would like to have Sue Krogman along during that meeting.
- 4. Update on Hall County as text-to-911 pilot – Jon Rosenlund**
Jon Rosenlund had left by this agenda item, so no update was shared.
- 5. Nebraska Department of Roads use of NRIN update – Sue Krogman**
NDOR is still very interested in partnering with NRIN. Sue requested a breakdown of what they would require (where the cameras would be placed, etc.).
- 6. Update on other regional or state uses – All**
No other updates.

B. Action Items

- 1. Discussion and vote on NRIN spending**
Roger Powell made the motion that the Executive Committee (currently consisting of Tim Hofbauer, Chip Volcek, and Caleb Johnson) are authorized to respond to all future expenditures related to NRIN. Unanimous NRIN Governance Board Executive Committee approval is required before acceptance of any proposed expenditure. E-mail and conference call communication between the Executive Committee members to discuss, accept, or disapprove any proposed expenditure is allowable. Shelly Holzerland seconded this motion; the motion passed by majority roll call vote with one abstention vote and no dissensions. Jon Rosenlund was no longer present at the meeting at the time of this vote.
 - **Yea:** Gould, Powell, Volcek, Holzerland, Hofbauer, Kesting, Mackeprang, and Jones

- **Nay:** None
- **Abstentions:** Johnson

C. Update on NRIN Build-Out – Sue Krogman

The link up to Oconto has been finished. They are going to be testing the link later this month. After the link has been tested and running great, Sue will then be working on having the official ceremonious event with the Governor or Lt. Governor to connect the East to West Nebraska connection event.

Cornerstone will soon be moving up to the KUSO tower in Madison County to begin work. Upon the KUSO tower's completion, it will give the EC911 network a second redundant ring. After the completion of the east to west connection and Cass County, Cornerstone will then finish up the Hebron to Beatrice and the York to Beatrice pathways. After that work is completed, Cornerstone will begin work heading north and working their way up the proposed pathway up to Neligh and swing back around to finish up the Northeast Region by this fall 2017. At the same time they are working in the Northeast region, Cornerstone will be using their line of site and pathway calculation companies to begin to push into the North Central region. Sue will be meeting with Alma in Region 26 to work on possible sites for NRIN in the North Central region in the coming month. Shelly and Sue will meet with Phil Brazelton from Tri-County to discuss on connecting Dodge County into Tri-County. There are a couple places in the state where equipment is currently uninsured. Sue is working with several regions and entities to solve insurance issues.

1. Panhandle – Nan Gould

Nan had a Region 23 meeting last week, and all equipment in Region 23 should be insured by the respective counties. Sioux County sent in their correct NRIN Interlocal to the Public Policy Center with the corrected interlocal date. Nan will follow up with her county clerks on how much adding their NRIN equipment may have effected their premiums.

2. Southwest – Roger Powell

The NRIN system had issues with the Imperial to McCook link, Platte Valley was able got it going again. The NRIN connection with Imperial has had a lot of issues and lots of repairs. Platte Valley has been very good about monitoring the NRIN network in the Southwest Region. Platte Valley has two VPN connections into the network.

3. North Central – Caleb Johnson & Alma Beland (Alma represented the North Central Region for Kevin Hood)

North Central will be visiting with Sue this upcoming week on equipment setting in Storage. Next week Custer County and Region 26 will be having kickoff meetings with Emergency Call Works to start their 911 equipment upgrades. The North Central 911 centers will not be able to connect together until the NRIN network is built out into the region.

Keith County will soon be hiring a new Emergency Manger. Application review begins Feb. 10th.

4. South Central – Chip Volcek & Jon Rosenlund

Met with Sue and scouted out the entire region. Came up with list of priority tower sites. Focusing on two towers that they have money set aside to build. In discussions on placing a potential tower in northern Harlan County.

5. Southeast – Carla Jones & Brad Eisenhauer

The connection to Crete was disconnected and that gave the OCIO an opportunity to replace the routers and solve the previous issues. Crete 911 Communications are now solely on NRIN. Windstream is now the backup system. It will save their county \$530 dollars a month once they can get rid of the Windstream cost.

6. East Central – Shelly Holzerland & Tim Hofbauer

Shelly would like to get Dodge County connected into Douglas County ASAP. The City of Fremont is connected into the ORION radio system. If she can't share Douglas County's recorder, she is likely looking at about a \$75,000 line item to pay for a new recorder if she can't share Douglas' recorder. The EC 911 System survived the ice storm with no overloading. There was one problem in Alda or Cairo where there were intermittent drop outs. The drop outs were from birds landing on the cable and stretching and damaging the cable connection. The cable has since been replaced and that seems to have solved the issue.

7. Northeast – Brian Kesting & Kevin Mackeprang

Northeast will soon be moving to Emergency Call Works this next month. Still awaiting on the build out.

8. Tri-County - Phil Brazelton

Phil was unable to attend this meeting. No update at this time.

D. Other Updates and Discussion

1. Update on NACO as fiscal agent – Tim Hofbauer and Chip Volcek

No other updates beyond what was already shared in the above agenda items

2. Update on Service Level Agreement – OCIO

Technical committee to work on the contract

3. Development of Sliding Fee Scale for Bandwidth – OCIO/All

No updates on this item at this time.

4. Follow up on Ceragon equipment buy-back and other issues – Sue

Krogman and Tim Hofbauer

Juniper people have been talking to Sue. They are analyzing the list that was submitted to them to analyze how old the equipment is. Sue will be sending Tim the serial numbers of the equipment to send to the Ceragon representative.

5. Other updates from regions or state agencies

No further updates

IV. Presentations and Discussion (if needed)

No presentations or further discussions were needed

V. Executive Session (if needed)

No executive session was needed.

IV. *Comments and adjourn*

A. Next steps and agenda for next meeting

a. Next meeting – February 24, 2017 at 10:00 AM CST in the Buffalo County EOC in Kearney, NE.

b. Agenda items to add

- i. Regional Points of Contact (POC) for NRIN in each region
- ii. Standing Legal Council (Liability, interlocals, and other legal issues)
- iii. NACO – Conference call to speak on legal council

B. Member Comments

There were no additional member comments.

C. Public Comments

No public comments were made.

D. Adjourn

Tim Hofbauer adjourned the meeting at 12:42 PM CST