

Nebraska Wireless Interoperable Network Group (NWIN)  
May 28, 2010 –2:00 PM  
Lincoln/Lancaster County Health Department Training Center  
3140 N Street Lincoln, NE

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Opening comments

1. Roll Call

First	Last	Attendance
Al	Berndt	x
Ted	Blume	absent
Mark	Conrey	x
Jim	Gerweck	X
Adam	Matzner	x
Tom	Schwarten	x
Jayne	Scofield	x
Dave	Webb	X
Owen	Yardley	x

2. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)
3. Review of meeting notes – April 23, 2010 meeting  
Tom Schwarten made a motion to approve the April 23, 2010 meeting minutes. Dave Webb seconded the motion; the motion was approved by consensus.

Discussion Items

1. Updates of Projects

a. State Network - Matt Schnell, NPPD

**Phase 1:** All of Phase 1 is operational except for Kimball, which is arranging for a site location.

**Phase 2:** NPPD is utilizing part of Phase 2 sites, which are partly in operation. The State Patrol will hold training on Phase 2 in North Platte on June 2, 2010. The upgrade from system 7.6 to system 7.7 is complete. The radio engineering staff will work with the Troop B Trainer so the trainer can assist those areas in Western Troop B (Arthur, Bassett) that are not yet operational. The northern tier of Phase 2 should be complete by the week of June 7<sup>th</sup>.

**Phase 3:** All Phase 3 sites must be ready by mid- to late-August for Motorola to start installing. Motorola will send people to Schaumburg for system acceptance. The expected completion date for Phase 3 is October 18, 2010.

**Phase 4:** Phase 4 will be ready for installation by Sept. 30, 2010 and should be complete by Dec. 31, 2010. A state radio conference will be held on October 19, 2010.

**The Nebraska State Patrol** has completed all console installations in their units and is awaiting the Motorola Radios.

b. Radio System – No Update.

c. NCOR / Mutual Aid – Mark Conrey and Jim Gerweck, NCOR Members

The sites for the Mutual Aid Base Stations are being determined. The regions must identify the locations of base stations to avoid potential tower conflicts. An SOP Development Workshop will be held June 23-24, 2010.

2. Procedures for NWIN Council – Owen Yardley and Matt Schnell  
The Users Group met and reviewed some of the NWIN Procedures. The procedures will be prepared for the NWIN Council to review. The NWIN SOPs and the NWIN Council Procedures should be complimentary and compatible. The next Users Group Meeting will be held June 4, 2010 for the state radio system users. Changes and/or Comments to the procedures should be sent to Denise Bulling of the Public Policy Center.
3. Communications Plan – Jayne Scofield and Tom Schwarten  
Owen Yardley has reviewed the communication plan. The most recent copy will be sent for review to the NWIN Members on June 1, 2010. NWIN needs to determine the precise audiences (sheriffs, chiefs, EMS, law enforcement, PSAPs, etc.) and the dissemination plan. The Public Policy Center will send the Communication to Law Enforcement, Fire Departments, and Emergency Managers.

#### Identify Information/Reports

1. Office of the Chief Information Officer - Jayne Scofield  
No additional update.
2. Nebraska Emergency Management Agency  
Rod Hutt and Steve Cass are working with the local regions to bring together the tower data relevant to data connectivity and the Mutual Aid Base Stations. They will be receiving software to create modulation studies to assist the state radio system in frequency and compatibility determinations.  
  
The Intent to Award has been issued for development of the regional network. The Contractors will be available on June 20, 2010 pending the award. The OCIO will review the contract and formulate a list of deliverables and final contract requirements.
3. University of Nebraska Public Policy Center – Mark DeKraai and Kate Speck  
The Planning Workshop for PET Regions will be held June 10, 2010 at 8:30 AM in North Platte, NE. The focus will be on communications planning and working with elected officials.
4. NCOR representatives– Mark Conrey and Jim Gerweck  
There is a need to get the regions more engaged with NCOR. An information sheet will be shared with the regions next week. The TICP's have changed, so the group is working to make sure that information is up to date in order to assist in information flow.
5. Strategic Communication – Owen Yardley  
Communications will be made with local sheriffs and NCOR representatives to help them understand the new radio system in conjunction with the State Patrol. The State Patrol will still operate with new and old radio systems, and local responders will continue to be able to access State Patrol on 39.9.

#### Comments

1. Member comments – No Comments.
2. Public comments  
Pam Kemper, OCIO: The Nebraska APCO / NENA Conference will be held Sept. 29-30, 2010 in Lincoln, NE. The conference will include a state address on interoperability by Lt. Governor Sheehy. NCOR and NWIN will also be asked to give reports. A pre-conference training will be held on Sept. 28, 2010 on active duty training, technical communications, or CASM training.

#### Next Meeting

Future meetings will be held on the last Fridays of each month at 2:00 PM. The next meeting will be June 25, 2010 at 2:00 PM.