

**Nebraska Wireless Interoperable Network Group (NWIN)**  
**August 27, 2010, 2:00 PM**  
**Nebraska Educational Telecommunications Building**  
**1800 N. 33rd Street, Lincoln, NE 68503**  
**Minutes**

Opening comments

1. Roll Call

First	Last	Attendance
Al	Berndt	x
Ted	Blume	x
Mark	Conrey	x
Jim	Gerweck	X
Adam	Matzner	x
Tom	Schwarten *	x
Jayne	Scofield	x
Dave	Webb	x
Owen	Yardley	

*\*Tom Schwarten, Vice Chair, led the meeting.*

2. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)
3. Review of meeting notes – July 30, 2010 meeting  
The July 30, 2010 minutes were approved by consensus.

Discussion Items

1. Updates of Projects – Matt Schnell, NPPD

**Phase 1:** The Kimball tower has been moved to Phase 4. Phase 1 is now complete and operational. Coverage tests will begin. Chris Heinzle will be working on any remaining issues.

**Phase 2:** All Phase 2 sites are operational. The sites have been upgraded from version 7.6 to version 7.7. Illegal carrier problems have been resolved by changing the first five sites. However, North Platte and Cozad have still experienced illegal carrier issues. NPPD will continue to monitor for illegal carrier warnings and causes. Usually, a channel will be taken offline for a moment in the event of an illegal carrier warning.

**Phase 3:** Phase 3 equipment is ready to ship. Motorola will be visiting selected sites and radio systems. Twelve sites have installed antennas and are awaiting radio installation. Phase 3 should be completed by October 18, 2010. Some router and upgrades will need to be done by Motorola, which may cause brief coverage issues in the future. Mike Jeffres, OCIO, will assist in preparation of a coverage map.

**Phase 4:** Phase 4 will be implemented November through December and staging will begin on October 13-14, 2010. NPPD will repeat tests. Phase 4 will begin on November 1, 2010. Coverage studies may not be completed until the beginning of 2011.

Dave Webb announced a committee will be meeting September 2<sup>nd</sup> to look at alternative price ranges and market acceptability for subscribing to the system. They are balancing the need to cover costs with the desire to maximize participation on the system.

**NCOR/ Mutual Aid:**

NCOR will work to solve interoperability issues between the State Patrol and Mutual Aid. Interoperability issues will be addressed regionally. The technical work group will reconvene to make recommendations for interoperability. The next NCOR Meeting will be held October 1, 2010 at 10:00 AM.

Mutual Aid: CSI will maintain a four-week running timeline. CSI will make site visits to each region to review towers and review design. Awareness software will be utilized to share timelines and project updates. The Nebraska State Patrol will receive Phase 4 in mid-September with installation after product receipt. Troop C has 85 vehicles that require installation. Dual encryption radios are being considered for Phase 4. A narrow-banding issue is being reviewed. Game & Parks have received their equipment and continue to work with Motorola on code-plugging. The State Fire Marshall is continuing the installation process; pending areas include: Southeast Nebraska, Headquarters, and Troop A: Omaha Metro.

2. Documents – Tom Schwarten, Vice Chair

**Phase Checklists:** The Phase Checklists and the Governance Checklist are available on GoogleDocs as a password protected site for editing and reading. Completed sections should be marked at such.

**Procedures for Users:** A Users Group meeting was held on August 20, 2010. The proposed SOPs have been sent to the members. Feedback on the SOPs is requested by Sept. 10, 2010 to Matt Schnell, NPPD. Individual agencies can add their own SOPs at the end of the document. The next Users Group meeting will be held Sept. 17, 2010.

**Procedures for NWIN Council:** Mark DeKraai, PPC, prepared a draft of the NWIN Councils procedures. The procedures will be sent for review prior to the next NWIN Meeting.

**Other interoperable documents:** No other documents for discussions.

3. Communications Plan

Mark DeKraai, PPC, prepared a draft of the communications plan. This document will be sent to NWIN for review prior to its release. An additional communications plan will be sent once the entire state is covered by the network and to provide updates on Mutual Aid.

Information/Reports

1. Office of the Chief Information Officer – Jayne Scofield

OCIO has met with three additional State agencies to review their possible use system use of the Statewide Radio System.

2. Nebraska Emergency Management Agency – Al Berndt

NEMA is continuing work with Interop Solutions on the Paraclete training for an event in Fall 2010 to kick-off efficient functional usage of Paraclete at the local level. NEMA is consolidating grant funding to get each region operable. NCOR regions will be reallocating some SHGP Funds. Remaining 2007 funds as well as 2009 and 2010 funds will be targeted to the regional interconnectivity process. A CASM/TICP Workshop will be held in October.

3. University of Nebraska Public Policy Center : No additional updates

4. NCOR representatives– update on NCOR activities and implications for NWIN : The regional interconnectivity project is expected to be 75% complete by the end of October.

Comments

1. Member comments

Dave Webb, NPPD: Issues surrounding network opportunities are being explored to benefit public safety and services.

Jayne Scofield, OCIO: Jayne Scofield and Maj. Tom Schwarten will be traveling to the National Conference to present the Nebraska efforts in the public safety radio system. This presentation will be shared with NWIN.

2. Public comments: No comments.

Next Meeting

October 1, 2010, 2:00 PM, Lincoln, NE