

**Nebraska Wireless Interoperable Network Group (NWIN)**  
**April 23, 2010 –2:00 PM**  
**Lincoln/Lancaster County Health Department Training Center**  
**3140 N Street Lincoln, NE**

Opening comments

1. Roll Call

First	Last	Attendance
Al	Berndt	absent
Ted	Blume	absent
Mark	Conrey	x
Jim	Gerweck	X (departed at 2:28 PM)
Adam	Matzner	x
Tom	Schwarten	x
Jayne	Scofield	x
Dave	Webb	X (departed at 3:14 PM)
Owen	Yardley	x

2. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)
3. Review of meeting notes – March 26, 2010 meeting
  - a. Tom Schwarten made a motion to approve the March 26, 2010 Meeting Minutes. Mark Conrey seconded the motion; the motion was approved by consensus.

Discussion Items

1. Updates of Projects
  - a. State Network - OCIO and NPPD  
Completion of Phase One is pending while work continues at tower sites. Phase Two of state network implementation is in progress and should be complete by June 4, 2010. By the end of June, 75% of the sites in Phase One and Phase Two should be operational for day to day use. Phase Three and Four will be staged in Schaumburg in late August. Phase Three should be operational for official use at the end of October.
  - b. Radio System – No Update at this time.
  - c. NCOR / Mutual Aid – Mark Conrey, NCOR Representative  
NCOR is working on the Mutual Aid Plan. NCOR has been focusing on issues related to interoperability, sustainability, and cost as they consider mutual aid.
  - d. Council Updates – No update at this time.
2. Procedures for NWIN Council – Owen Yardley, Chair  
An OCIO and NPPD Representative, Dave Babcock from NSP, Adam Matzner from State Fire Marshal's Office (User Representative) and the Public Policy Center will review comments on the Procedures for the N-WIN Council. A draft will be provided prior to the next N-WIN Council Meeting.
3. Project tracking programs – Owen Yardley, Chair  
Timelines of projects should be available for ease of viewing, but functional programs have limits. Ideas for project tracking can be presented at future meetings.

## Identify Information/Reports

1. Office of the Chief Information Officer - Jayne Scofield, OCIO  
OCIO and NPPD are continuing work to examine the financial side of the project, to combine costs from state government and a utility, and to present a rate for new users of the state radio system. The rate must be attractive to users yet reflect the costs associated with use. The financial team will meet again by May 7, 2010.
2. Nebraska Emergency Management Agency – Dan Hiller, NEMA  
The FY2006 Homeland Security Grant has been expended. FY 2007 Grant closes Dec. 31, 2010. The 2008 and 2009 Work Plans have been submitted to NEMA. The 2010 Grant Investment Justifications have been submitted as part of the state’s application for future Homeland Security funding. Once awarded, it is anticipated that work plans for this funding will be due in March 2011. NEMA reported that the required Environmental impact review process required for installation of many components of interoperability (e.g., towers, radio equipment) has been more efficient in the last month.
3. University of Nebraska Public Policy Center – No Update at this time.
4. NCOR representatives– update on NCOR activities and implications for NWIN – No Update at this time.
5. Strategic Communication – Owen Yardley, Chair  
One communication piece was drafted by the public information officers for the Nebraska State Patrol, NEMA and NPPD to address common local concerns resulting from the implementation of the state radio system in Phase One. NWIN should consider what future communications will need to be shared. Any comments about future strategic communications should be submitted to Owen Yardley by Tuesday, April 27, 2010. Additionally, it was suggested that lessons learned throughout the process of implementation should be captured and proactively shared with state and local stakeholders impacted by the new networks. This should be discussed at a user level and at a technical level.

## Action Items

1. Work group assignments - No action needed.
2. Approval of procedures for NWIN Council – No action needed.

## Comments

1. Member comments  
Tom Schwarten, State Patrol: The Omaha State Patrol Area will receive the next installation of console equipment. By May 28, 2010, all cars should have new console equipment installed.
2. Public comments  
Bob Willhelm, NEMA: Some channels can be encrypted and some not encrypted to control what users can hear if necessary.

## Next Meeting

Friday, May 28, 2010, 2:00 PM, Lincoln, NE. Location TBD.