

**Nebraska Wireless Interoperable Network Council (N-WIN)**

**March 25, 2011**

**2:00 PM: Business Meeting**

**Lincoln-Lancaster County Health Departments Training Center, 3140 N St, Lincoln, NE 68510**

**Minutes**

**Opening Comments**

- 1. Roll Call-** Owen Yardley presided.

First	Last	Org	Attendance
Al	Berndt	Nebraska Emergency Management Agency	x
Ted	Blume	Nebraska Games & Parks	x
Mark	Conrey	Tri-County Region	x
Jim	Gerweck	South East Region/NCOR Rep.	x
Adam	Matzner	State Fire Marshal's Office	x
Tom	Schwarten	Nebraska State Patrol	x
Jayne	Scotfield	Office of the Chief Information Officer	x
Dave	Webb	Nebraska Public Power District	x
Owen	Yardley	Chair, UNL Campus Police	x

- 2. Open Meetings Law Information-** verification of public notice, availability of copy of law in the meeting location

- 3. Review of meeting minutes-** February 25, 2011

Al Berndt made a motion to approve the minutes. Tom Schwarten seconded the motion; the motion passed by consensus.

**Discussion Items**

- 1. Updates of Projects- Matt Schnell**

a. Phase 1: All sites are fully operational on the radio system. The issues with the White Clay generator is close to resolution.

Phase 2: All sites are fully operational on the radio system, there are just a few small details to complete.

Phase 3: Jones Creek, Hartington, & Cedar Bluff sites are not yet operational. Hartington will be ready around 4/11, Cedar Bluffs is planned to be in operation by mid June. The rest of the towers are fully operational.

Phase 4: Osceola & Craig antennas are up. Several additional sites are scheduled for testing by Motorola by 4/11; Omaha is waiting on tower work, and Nebraska City and Elgin are waiting on lease agreements.

- b. NCOR/Mutual Aid- Mark Conrey & Jim Gerweck**

The Southwest Region pilot project is progressing. A higher-end antenna was recommended for inclusion in the design than was originally planned for within the project. This impacts the budget significantly. The Tri-County pilot project is progressing. CSI continues to work with the Regions on implementation issues related to build out of the infrastructure needed for the mutual aid system.

- 2. Procedures for N-WIN Council**

The revised structure was well received by the Council. Changes were suggested to clarify sections of the document referring to the state radio system versus the entire network. The Public Policy Center will make the suggested edits to the document.

**3. Funding model- Dave Webb, NPPD**

The User's Group has considered an activation fee to cover system upgrades. While the cost for each site can be very different, a uniform model is being created so that each group can go through defined steps to arrive at a fair cost for inclusion on the SRS. A rough draft of this summary/logic model document will be drafted at the next User's Group meeting.

**4. Communications Plan**

An Interoperability Newsletter was released, with local entities as its primary audience. Four webinars are scheduled to disseminate information about the interoperability projects and the potential costs of sustaining them over time. The first Webinar is scheduled March 31<sup>st</sup> and will be geared toward an audience of local emergency managers. The Webinar will help emergency managers to explain the Nebraska Interoperability project to local officials.

**Action Items**

**1. Approval of N-WIN Council Procedures**

Al Berndt made a motion to accept the N-WIN Council Procedures with the suggested changes as documented by the Public Policy Center from earlier discussion. Ted Blume seconded this motion; the motion passed by consensus.

**Information/Reports**

**1. Office of the Chief Information Officer – Jayne Scofield**

The OCIO has received questions from entities interested in being part of the state radio system.

**2. Nebraska Emergency Management Agency – Al Berndt**

NEMA presented a proposal to NCOR to create a committee under NCOR dealing with emergency alert system and the broadcasters association. This will facilitate a need to formally recognize this group as they work in partnership with the state. Bob Eastwood from NEMA is the contact for this group.

**3. University of Nebraska Public Policy Center – Denise Bulling**

The Investment Justification 2011 Workshop for Homeland Security Grant will be held on April 14.

**4. Nebraska Public Power District – Dave Webb**

NPPD expects to name the new CEO soon.

**5. NCOR representatives- update on NCOR activities and implications for N-WIN**

Nothing additional to report.

**Comments**

**1. Member comments**

The presentation from the Kansas Interoperability project will be delayed another month so that N-WIN & NCOR can both be present.

**2. Public comments**

**Next Meeting**

4/21/2011 10:00AM, in Lincoln, NE.