

# Nebraska Wireless Interoperable Network Group (NWIN)

January 28, 2011, 1:00 PM

Lincoln / Lancaster County Health Department, 3140 N Street, Lincoln, NE

## Minutes

### Opening comments

#### 1. Roll Call

First	Last	Agency	Attendance
Al	Berndt	Nebraska Emergency Management Agency	x
Ted	Blume	Nebraska Game & Parks	
Mark	Conrey	Tri-County Region / NCOR Rep.	x
Jim	Gerweck	South East Region / NCOR Rep.	x
Adam	Matzner	State Fire Marshal's Office	x
Tom	Schwarten	Nebraska State Patrol	x
Jayne	Scofield	Office of the Chief Information Officer	x
Dave	Webb	Nebraska Public Power District	x
Owen	Yardley	Chair, UNL Campus Police	x

2. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)
3. Review of meeting notes – Oct. 1, 2010  
Tom Schwarten made a motion to approve the minutes from the October 1, 2010 minutes. Jim Gerweck seconded the motion; the motion passed by consensus.

### Discussion Items

1. Updates of Projects - Matt Schnell, OCIO  
**Phase 1** – Motorola will begin coverage tests when the Kimball site is complete, scheduled for May 2011. All other sites are fully operational.  
**Phase 2** – All sites in phase two are up and operational.  
**Phase 3** – Three sites are not operational, pending frequencies: Jones Creek, Hartington, and Cedar Bluffs. All other sites are operational for beneficial use. Full beneficial use is expected by May 2011. Most of the master site testing has been completed.  
**Phase 4** – Antennas were installed. Frequency finalization is pending in the following locations: Elgin, Osceola, Franklin, Superior, Falls City, Nebraska City, Sterling, Kimball, Humphrey, Craig, Omaha, and Plattsmouth.
2. Procedures for N-WIN Council  
A new version of the council procedures was presented. Previous comments were incorporated. Section 8.0 includes the State Radio Network, but other components that fall under N-WIN may be included later. A revised version will be shared with the N-WIN Council and presented for approval at the next Council meeting.
3. Funding model

Dave Webb shared a proposed contribution model. Various aspects were considered to figure the costs. N-WIN Council members should review the document and send comments to Dave Webb by Feb. 18, 2011.

4. Communications Plan

A previous communication was shared with Law Enforcement and Fire & Rescue. It is important to explain the benefits of the project with local officials and agencies. It was proposed that the original communication be resent, targeting sheriffs' associations and NACO.

5. Inter-state web meeting

A video conference with a neighboring state will be scheduled for 10:00 AM on Feb. 25, 2011; the NWIN business meeting will follow in the afternoon at 2:00 PM.

### Action Items

1. Approval of TICP Flowchart for governance, responsibilities, and interoperability

NCOR approved the TICP flowchart in Dec. 2010. The intent of the flowchart is to clarify and use for the 2011 TICP and SCIP.

Al Berndt made a motion to forward the TICP Flowchart to the Governor's Homeland Security Planning Group as an action item, recommended for approval by the N-WIN Council. Dave Webb seconded the motion; the motion passed by consensus.

2. Approval of N-WIN Council Procedures

This action item is deferred until the next N-WIN Council meeting.

### Information/Reports

1. Office of the Chief Information Officer - Jayne Scofield

Phase 4 activation occurred last week. The project is moving efficiently.

2. Nebraska Emergency Management Agency – Al Berndt

Progress is being made on the NCOR side of the project including Mutual Aid. NEMA is working with the Materiel Division in terms of radios and contracts.

3. University of Nebraska Public Policy Center – Mark DeKraai

N-WIN Council members should identify the most important accomplishments and challenges for 2010 and the future focus / recommendations for 2011 in preparation for the 2010 N-WIN Annual Report. Comments should be forwarded to Janell Walther by February 11, 2011. A draft report will be developed and sent prior to the next meeting.

4. Nebraska Public Power District

No additional update.

5. NCOR representatives– update on NCOR activities and implications for NWIN – Mark Conrey & Jim Gerweck

NCOR has continued work on the governance of the regional network. NCOR discussed the addition of Bluetooth technology with Paraclete.

### Comments

1. Member comments

Tom Schwarten, Nebraska State Patrol: The State Patrol completed the Train the Trainer for the instructional Phase 4 group. All equipment has been delivered. The State Patrol is collecting more feedback on the system.

2. Public comments
  - a. Matt Schnell, OCIO: The next Users Group meeting is scheduled for Feb. 18, 2011; the group is gaining interest from users of the radio system. .
  - b. For the strategic reserve grant, an existing state patrol trailer will be utilized by Motorola, who will install equipment into the trailer. This unit will not include mutual aid frequencies. The OCIO will be purchasing radios for the trailer.

#### Next Meeting

A video conference with a neighboring state will be scheduled for 10:00 AM on Feb. 25, 2011; the NWIN business meeting will be held at 2:00 PM on Feb. 25, 2011.