

**Nebraska Wireless Interoperable Network Group (NWIN)
Meeting Minutes
November 20, 2009, 11:00 AM
North Platte Fire Department Meeting Room
714 South Jeffers, North Platte, NE 69101**

Opening comments

1. Roll Call

First	Last	Attendance
Al	Berndt	X
Ted	Blume	X
Mark	Conrey	X
Jim	Gerweck	X
Adam	Matzner	X
Tom	Schwarten	X
Jayne	Scofield	X
Dave	Webb	X
Owen	Yardley	X

2. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location - NEB. REV. STAT. §§ 84-1407 through 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)
3. Review of meeting notes – October 30, 2009 meeting
Jim Gerweck made a motion to approve the October 30, 2009 minutes; Maj. Tom Schwarten seconded the motion. The motion passed with consensus approval.

Discussion Items

1. Discussion of recommendations as presented by work groups – No Update
2. Discussion for additional action required to meet charges of the executive order – Owen Yardley and Denise Bulling

The Executive Order includes nine charges to the N-WIN Council. There are two networks, the state radio network and the point-to-point regional network. There was considerable discussion among members about the status of the state radio network and the relationship of the N-WIN Council to the NCOR group. The role of the N-WIN Council as an oversight group for administrative or operational aspects of the state radio system and/or regional network requires clarification. Specifically, N-WIN questions whether it is an oversight group for state radio network and point-to-point network or just the state radio network. N-WIN will appeal to the Lt. Governor for guidance. A guide with common definitions may be needed once clarification is obtained.

The OCIO is working on procedures for state radio system use with NPPD and a users group that was formed through the interlocal agreement between the two systems. The standard operating procedures (SOP's) drafted by the N-WIN/NCOR joint operational work group could form a basis for discussion and future SOP's adopted by the users group. There was considerable discussion about the authority that the N-WIN Council has related to development of SOP's as charged by the Executive Order and how that is related to the work now being undertaken by the OCIO/NPPD via their interlocal agreement. It is anticipated that the role clarification sought by N-WIN via the Lt. Governor will help clarify this.

Information/Reports

1. OCIO - Jayne Scofield & Dave Webb
OCIO are continuing to negotiate with landowners for tower locations in the Panhandle and is looking into cost effective options in the other locations. OCIO will start working towards computing possible costs for operating on the state network in December.
2. NEMA – Al Berndt
NEMA is continuing to work with and support the regions and the counties across the state with work related to the RFP and interconnectivity project.
3. PPC – Denise Bulling
The PPC has been working with PET Regions to schedule SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analyses with their stakeholders in emergency management. An outline for the NWIN Annual Report was distributed for review. The Annual Report will include background and summary information of N-WIN accomplishments to date. A draft will be ready for the N-WIN Council to review in December.
4. NCOR – Jim Gerweck & Mark Conrey
NCOR passed a motion this morning asking for NCOR to have an increased role with development and maintenance of the State Mutual Aid plan. Al Berndt made a motion that N-WIN support and encourage the NCOR request to assume responsibility for the State Mutual Aid Plan; Maj. Schwarten seconded the motion. The N-WIN Council approved the motion by consensus.
5. Work Groups
Operational –Maj. Tom Schwarten. The SOP draft was written so user agencies can add their individual policies to the end of the document if desired.

Administrative – No update.

Action Items

1. NWIN User Group – No Update.

Comments

1. Member Comments – None.
2. Public Comments –
Dave Babcock: Radios have been ordered for Troop B and D and should arrive by Jan. 15. The radios will be programmed by a vendor, selected for Phase 2. A tentative training for State Patrol Troops has been planned.

Next Meeting:

December 18, 2009, 2:00 PM. Lincoln, NE; Location TBD.