

PANHANDLE REGIONAL PET COMMITTEE
AGENDA
October 4, 2011
10:00 AM
REGION 22 Old EOC

Call to Order – Jerry Bretthauer, Chairman

Publication of meeting – Required by Open Meeting Laws

Introduction of Visitors

Approval of Minutes from the September 6, 2011

Communications Interoperability and Grants Management

2007

2007 Work Plan (Open for Discussion) - due date was June 30, 2011

The 2007 Work Plan funding was closed on the extended date of June 30, 2011. \$4,500.10 was left in the PET Project for the JIC/JIS Workshop follow up and was not expended by the due date. Nikki Weber deobligated the funds at our request. Work Plan completed.

2007 Citizen Corps Grant (Not Open for Discussion)

2007 Citizen Corps Grant completed.

2008

2008 Work Plan (Open for Discussion) – extended due date is February 29, 2012

All (SHSP) projects have been paid for except:

Project #1, “Nebraska Law Enforcement IED and Response Planning – purchased a bomb magazine with locks from Tread Corporation (\$10,389.40) – Reimbursed and PAID; purchased a digital x-ray machine from Logos Imaging LLC (\$23,443.00) – Reimbursed and PAID Purchased radio assembly with case, power supply upgrade kit, camera sighting kit assembly from Northrop Grumman, Remotec Inc. (\$57,625.00) - Reimbursed and PAID. Purchased two shelter gazebos from Walmart (\$240.00) – Reimbursed and PAID. Purchased Mineral Water Bottle Disrupters and shock tube cutters from Cherry Engineering (\$422.00) – Reimbursed and PAID - Purchased two dual laser sights from SWH, LLC for \$1,220.00 – Reimbursed and PAID. – Purchased two Assy, Reel & Line Brakes from Allen-Vangaurd Technologies Inc. (\$2,100.00) – Reimbursed and PAID. A quote was submitted by Bob Rader on 1-27-11 was made to purchase from Golden Engineering, Inc. an X-ray Kit, two batteries, battery charger, tripod

mount, remote cable and carrying case plus shipping charges for \$5,451.00 – **PAID and Reimbursed.**

A quote was submitted by Bob Rader on 1-27-11 to purchase from Golden Engineering, Inc. 6 radiological dosimeters, 1 dosimeter charger plus shipping charges for \$845.00. Rader withdrew this purchase proposal because Region 22 EM has dosimeters and dosimeter chargers the EOD team can utilize.

Purchased 2 cases of .5 Liter MWB Disrupters plus shipping and handling for \$329.14 – PAID AND REIMBURSED. Purchased an Aluminum Post Stand for the Disrupter from Ideal Products, Inc. for \$600.00. PAID AND REIMBURSED. Purchased tow Reel Carry Bags from Allen – Vanguard Inc. (\$324.00). PAID AND REIMBURSED. Purchased four EOD Tool Kits with Hip Pouch from The blasters Tool and Supply Company (\$1,896.92). PAID AND REIMBURSED. Purchased Ballistic Helmet and Face Shield from Alamar Uniforms for \$765.00 – **PAID and REIMBURSED.** Purchased Laser Camera Filter from Remotec for \$481.00 – Waiting for Delivery – **Holding Check.** Purchased Remote Firing Device from General Dynamics for \$3,300.00 – **Delivered, Waiting for Check - REIMBURSED. We will have \$3.23 left in this project and it will be returned to NEMA per the PET's decision. Nikki Weber is aware of our intentions.**

Project #5 “Chadron Point to Point” (\$30,132.00) - project completed for \$27,888.32 leaving a balance of \$2,243.68 to be used to install the equipment – Tony Serbousek advises this system is working and he will have an installation invoice soon.

Project #6 “Scotts Bluff County Communications UHF/Low Band Link was changed by NEMA to reflect exact quote of \$25,136.00 instead of the original quote of \$26,600 early in the process – therefore the project is complete and paid and there is no balance remaining.

Balances for projects costing less than the original quote are: Project #5 (\$2,243.68); Project 7 (\$1,192.70)*, and Project 10 (\$29.60). We will check into using some of this money for Project #5. **Total left over from projects 5, 6, & 7 is \$3,462.33. The \$3.23 left after all EOD project are completed cannot be used for the PTZ camera project because the funds are marked for LE IED.**

The grant extension was approved on 8-30-11 and we have until 2-29-12 to spend the remaining funds.

Input the Chadron PD PTZ Camera project into the Nebraska GMS and moved uncommitted funds from the other three projects totaling \$3,462.33 – the camera project costs \$4,975.16 and the balance (\$1,512.83) will be paid by Chadron PD.

2009

2009 Work Plan (Open for Discussion)

2009 State Homeland Security Grant Program for the MOU Hazmat Team. \$25,000.00 has been allotted. 75% of the award can be spent on equipment and 25% must be spent on planning, exercise and training. Dana Miller has submitted a plan to NEMA, which has been approved. Scottsbluff Fire Department plans on spending \$19,712.00 on hydraulic extrication jaws and cutter that are battery powered – these are portable and much safer to use in hazardous

environments. Costs in excess (\$372.74) of the \$18,750.00 (75%) for equipment will be paid by Scottsbluff Fire Department. (PAID and Reimbursed)

The 25% PET will be spent on FEMA-sponsored and approved training, i.e. CST Exercise and Evaluation overtime and backfill; HAZMAT training overtime and back – fill; Hazmat equipment training overtime and backfill, etc. This proposal has been submitted to NEMA’s SAA for approval.

The 2009 Work Plan has been approved by the Nebraska Emergency Management Agency. The target value was \$336,107.00. At least two bids must be solicited for projects utilizing Scottsbluff communications vendors. We will continue to solicit training and exercise ideas to go along with the PET project. All training must be Federally approved.

- **(Open for Discussion) 2009 State Homeland Security Grant Program (HSGP):**
Initial allocation is \$596,352.00. 25% (actually 20% after NEMA contributions to PET) must be spent on Planning, Exercise and Training (PET) and 25% (actually 28% after NEMA’s needs) must be spent on the Law Enforcement Terrorism Prevention Program (LETPP) with emphasis on Improvised Explosive Devices (IED) and Fusion Center. The Nebraska Emergency Management Agency will also heavily invest in PET, IED/Fusion Center. This means that the Panhandle Region PET Committee must spend \$92,985.00 on PET and \$167,260.00 on LETPP. The remaining grant funds (\$336,107.00) can be spent on regional priorities allowed by the Authorized Equipment List (AEL). **(Open for discussion)**

- **All 2009 funds must be expended by 7-31-12.**

- Priorities for the 2009 Work Plan are:

1. Planning, Exercise and Training MOU - \$18,654.00 for PET and \$74,385.00 MOU (Planning (\$3,720.00); Exercise (\$7,440.00); Training (\$7,440.00); \$54.00 for equipment to be purchased at a later date (Kept 20% of \$92,985.00 or \$18,597.00 – remainder divided as 20% Planning, 40% Exercise, and 40% Training). MOU’d \$17,400.00 back to NEMA on our behalf for the Nebraska Agriculture Response and Recovery which is specifically agriculture related planning, exercise and training that will be provided by the State Department of Agriculture – Received an email from NEMA’s Cindy Newsham stating that the Nebraska Department of Agriculture will be opening a “Request For Proposal” (RFP) to contract with a vendor to provide the services. The contract deliverables will be such things as reviewing LEOPs and updating SOPs, planning and exercising, and conducting vulnerability assessments. The RFP can be found on the Nebraska Department of Administrative Services, Material Division website under State Purchasing Bureau, Bid Opportunities.

When we MOUd the following funds (74,385.00 MOU (Planning (\$3,720.00); Exercise (\$7,440.00); Training (\$7,440.00) to NEMA we assumed NEMA had a plan for the funds. That is not the case. We now have to develop a plan to expend these funds by 7-31-12. I believe we can work to that end by utilizing some of the funds to develop update contact lists and templates for the PIOs. We will call this a new project. We can also utilize some of these funds to update, plan and exercise, and train in the areas of COOP-COG.

(Nikki Weber) “I have looked into 2009 funds issue we were discussing last week. If the region agrees to give up the project as is and use that money for the FDI consulting project that is ok. The region just needs to be in agreement. This means that for the year 2009 no travel, conference fees, food etc. can be reimbursed under that grant. You all need to discuss how you will pay for attendance at state functions, ex. T & EPW, etc.”

The Panhandle Region PET Committee voted to put these funds into the FDI Consulting SOW to pay for the Continuity of Operations and Debris Management plans. NEMA’s Nikki Weber has authorized our PET doing this and put the funds (\$18,654) into the project in the Nebraska GMS. These funds have been added to the \$56,985.00 MOUD to NEMA and the total is \$75,639.00.

I have signed and delivered the Statement of Work (SOW) to David Fulton of FDI Consulting.

Note that the SOW proposes to provide the Panhandle Region (specific counties and cities with Continuity of Operations and Debris Management plans. They will throw in, for free, the updates to the PIO Handbook we originally were going to pay ICF International for.

The other MOUD funds (\$17,400.00) are earmarked for the Ag Response and Recovery Planning with Kurtis Cooper of SES Inc. The Region 22 meeting is set for 10-5-11 at 0900-1700 at the Region 22 EOC. The other regions have dates set (I know Region 23 has a date set, but I am unsure of Region 21).

2. Law Enforcement/Improvised Explosive Devices - \$125, 445.00, which is 75% of the Law Enforcement Allocation Requirement for LE/IED and Fusion Center. **We tried to utilize some of these funds for an IED Awareness Program he brought in, but the course was not DHS approved, so we could not use the funds for it. None of these funds have been expended, nor has a plan been submitted to NEMA for expenditure of these funds.**
3. Scottsbluff Public Safety Building Radio Tower - \$40,950.00. Reimbursed and PAID.
4. Panhandle Region Portables (Scottsbluff PD, Regional Cache, Sheridan County, Sidney PD Portable Radios - \$102,011.00) or (Scottsbluff Police Department Portable Radios (\$9,073.00) – Reimbursed and PAID; Panhandle Region Portable Radio Cache (\$43,643.00) – Reimbursed and PAID; Sheridan County Portable Radios (\$30,780.00) – Reimbursed and PAID; Sidney Police Department Portable Radios (\$18,515.00)) – Reimbursed and PAID.
5. Chadron Volunteer FD Pagers and Sheridan County Fire Road - \$30,005.00 or (Chadron Volunteer Fire Department Pagers (\$28, 567.00) – Reimbursed and PAID; Sheridan County Fire Road – (\$1,431.00)) – Reimbursed and PAID.
6. Nebraska Law Enforcement Fusion Center - \$41,815.00; which is 25% of the Law Enforcement Allocation Requirement for LE/IED and Fusion Center.

MOU'd this funding back to NEMA for the Nebraska State Patrol to continue the Fusion Center operations.

7. Banner County Moving Old Repeater and Installing New Repeater - \$22,380.00 (Reimbursed) – (PAID and Reimbursed \$11,098.49 to Motorola. First Wireless (aka D & D Communications) has completed installation of the repeaters (\$11,281.51). PAID and Reimbursed.
8. Scotts Bluff Detention Center Repeater and Portables - \$48,556.00 – Reimbursed and PAID.
9. Scottsbluff FD Portables - \$12,123.00. Checks cut to Motorola (\$11,520.96) and First Wireless (\$602.04) – Reimbursed and PAID.
10. Morrill County Portables, Repeater, Mobile Control Centers - \$52,383.00 Bayard Project – Bridgeport will not allow the antenna on their water tower – solution by Roger Wheeler a Cell Phone – Erickson G32 fixed wireless terminal cellular phone in at \$500-\$600 and the cell phone will call Bridgeport Communications – when cell phone is called it automatically calls Bridgeport Communications – checked the AEL and Cell Phone, Digital are allowed at 06 CC-1-CELL Digital; okayed by Nikki Weber of NEMA. Received two invoices from Comm Source (\$31,843.80 & \$20,539.20, which meet the target value of \$52,383.00) and will complete the project. Reimbursed and PAID.
11. Hemingford PD Communications Project - \$27,645.00. Have invoice from Comm Source (\$12,449.58) and invoice from Motorola (\$15,195.42) – Reimbursed and PAID

2010

2010 Work Plan – due date is 7-31-13

2010 State Homeland Security Grant Program for the MOU Hazmat Team - due date is 7-31-13. (Open for Discussion) - Remember EHPs must be submitted for all projects with antennas, repeaters, and towers.

\$25,000.00 has been allotted. It is unknown at this time if 75% of the award can be spent on equipment and 25% must be spent on planning, exercise and training or not. Dana Miller must submit a plan on expenditures before any drawdown on the funds can occur.

2010 State Homeland Security Grant Program Award - due date is 7-31-13 (Open for Discussion)

The Panhandle Region has been awarded \$264,224.00 for 2010. The Panhandle Region is required to spend 27.9% of these funds (\$73,718.50) of the grant funds on the law enforcement terrorism prevention-oriented planning, organizations, training, exercise and equipment activities, including Fusion Center Activities. This leaves 190,505.50 for other projects. (Open for Discussion)

Accepted projects for the 2010 SHGP Work Plan are listed below (note – there is no prioritization present , except for #1 and #2)

#1 LE/IED PET & Equipment @ 75% (\$55,288.87); reduced to \$41,946 because of an error in including the MOU amount as part of the Project Request Total – we still meet our required Law Enforcement funding requirement because of the police projects in this plan

#2 Fusion Center @ 25% (18,429.63)

- #3 Sheridan County/Gordon PD Portables – 10 portables (\$27,412.50) – **Claims form submitted and REIMBURSED**
- #4 Chadron Police Mobile and Portable Radios - \$27,413.00
- #5 Sidney Fire Department Radios - \$17,558.00
- #6 Box Butte County road Department Radios - \$4,158.00 **PAID AND REIMBURSED**
- #7 2011 Flood TTX - \$57,859.00 (The first kick-off meeting was held on Monday, 5-2-11 at 1400 via teleconference between Jerry Bretthauer and ICF International employees DeAnne Sesker and Robert Vork). The Initial Planning Conference was held on June 8, 2011. The Final Planning Conference occurred July 13, 2011 at 1000 at the Region 22 EM EOC. The Tabletop Exercise was on August 24, 2011 at 0800 at the Region 22 EM EOC. Jerry Bretthauer and Bob Hessler met on 9-1-11 and completed documents for the After Action Report as Evaluators. Partial payment for Flood TTX on 7-19-11 for \$17,862.04 (Reimbursed) asked for from Scotts Bluff County. **Balance at \$39,996.96.**
- #8 Panhandle Region Emergency Sirens - \$29,150.00 – **Installation is complete except for the fence and the system was tested on 9-27-11. REIMBURSED**
- #9 Leasing Space for Equipment Storage (remainder from Project #8 held here until a project is accepted to spend this amount) – **Project removed to meet the target value.**

■ **Possible Projects already discussed:**

- Emergency Care Network Radio
- Scotts Bluff County Communications new radio system
- Sidney Fire/PP Tower
- Sidney Fire portables and high band mobiles
- Chadron PD new mobiles and portables
- Scottsbluff upgrade SLEUTH System and Public Works radios
- Box Butte County Public Works Mobiles and Repeater*
- Emergency Alert Sirens
- Comm Center Ensembles

Old Business

New Business

- **LEPC Regional meeting, with a SERC meeting, set for April 3 & April 4, 2012 in Scottsbluff – is there in**
- **Based on the NAEM By-laws, the Legislative Committee should have representation from each NACO/NAEM District. This is an opportunity for the District to have input and Lynn Marshall is soliciting candidates based on our suggestions. The NAEM by-laws state: (c) Legislative/State Affairs Committee. The incoming President shall appoint a Legislative/State Affairs Committee prior to the beginning of the Association fiscal year. It shall consist of one (1) Professional Member from each Association Area, one of whom shall be named chairperson by the President. The Committee shall monitor/review past, current, and future legislative actions with regard to the potential impacts on Emergency Management entities in the State of Nebraska. The Committee may also be required to intervene on the Association’s behalf by testifying at legislative activities. Marshall asks that the Panhandle Region address this requirement at their next meeting.**
- **Training and Exercise Planning Workshop – Nan Gould**

Next Meeting

November 1, 2011 at 10:00 a.m. to 12:00 p.m. All dates have been set up for TeleHealth by Jerry Bretthauer and the old EOC has been scheduled by Ray Richards.

Adjournment