

PANHANDLE REGIONAL PET COMMITTEE
AGENDA
December 4, 2012
10:00 AM
REGION 22 Old EOC

Call to Order – Jerry Bretthauer, Chairman

Publication of meeting – Required by Open Meeting Laws

Introduction of Visitors:

Approval of Minutes from the November 6, 2012

Communications Interoperability and Grants Management

2010

2010 State Homeland Security Grant Program MOU Hazmat Grant – Reimbursed and Paid.

2010 State Homeland Security Grant Program Award - due date is 7-31-13 (Open for Discussion)

The Panhandle Region has been awarded \$264,224.00 for 2010. The Panhandle Region is required to spend 27.9% of these funds (\$73,718.50) of the grant funds on the law enforcement terrorism prevention-oriented planning, organizations, training, exercise and equipment activities, including Fusion Center Activities. This leaves 190,505.50 for other projects. (Open for Discussion).

The Nebraska GMS shows we have \$0 for review; need Purchase of Equipment (POEs) for **\$41,946.00**; On Order is **\$0**; Invoiced is **\$0**; and we have spent **\$203,847.00**. **The original grant value was \$245,794.00.**

Accepted projects for the 2010 SHGP Work Plan are listed below (note – there is no prioritization present, except for #1 and #2)

#1 LE/IED PET & Equipment @ 75% (\$55,288.87); reduced to \$41,946 because of an error in including the MOU amount as part of the Project Request Total – we still meet our required Law Enforcement funding requirement because of the police projects in this plan. **\$37,007.71 is still available for LE/IED – all other projects have been reimbursed and paid.**

Scottsbluff PD EOD ordered 6 Replacement Filter Bags (\$16.95@) = \$101.70 and 8 Tyvek Hand Preservation Bags 2/PK (\$1.85875@) = \$14.87 for a total of \$116.57, plus \$12.72 for shipping and handling = \$129.29 for Scottsbluff PD EOD. **Reimbursed and PAID.**

Scottsbluff PD EOD ordered 2 Patrol Fingerprint Kits (41.00@) = \$82.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered 1 Dust Lifter, Pathfinder Electrostatic for \$700.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered 1 Metalized Lifting Film Roll 15" X 65" for \$65.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered 2 Trace Evidence Kits (\$143.00@) = \$286.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered shipping and handling for Arrowhead Evidence purchase of Fingerprint Kit, Dust Lifter, Film Roll, & Trace Evidence Kit for \$21.00. **Reimbursed and Paid.**

Scottsbluff PD EOD and SWAT purchased three Nikon Laser Range Finders (\$475.00@ = \$1,425.00) (SWAT - 2) and (EOD - 1). **Reimbursed and Paid.**

Scottsbluff PD EOD purchased two Dell Latitude E5520/2.40GHz/Windows7 Pro/Office Home and Business computers (\$1,115.00@ = \$2,230.00). **Reimbursed and Paid.**

James Todd has proposed to purchase the following items and sent a request for approval to NEMA's Nikki Weber on 11-1-12 for the following items:

One drive wheel for the Robot - \$410.00; One 24 volt battery charger for the Robot batteries - \$558.00; One battery assembly for the Robot - \$751.00; Four 12 volt batteries at \$95.00@ = \$180.00; Labor is \$159.00; and Shipping is \$180.00 for a total of \$2,438.00. Currently the LE/IED project has \$37,007.71 left and if these purchases are approved **the remaining amount in the LE/IED project will be \$34569.71.**

#2 Fusion Center @ 25% (18,429.63) – **MOUd to NEMA on 4-10-11.**

#3 Sheridan County/Gordon PD Portables – 10 portables (\$27,412.50) . No EHP needed. **Reimbursed and paid.**

#4 Chadron Police Mobile and Portable Radios - \$27,413.00. No EHP needed. Project completed and received Motorola invoice for \$65,099.60, \$14.20 less than the quoted \$65,113.80. Have asked for a check from Scotts Bluff County for \$65,099.60 to Motorola, which is \$.75 less than the actual cost because the invoice shows one more portable radio and one more mobile radio than the quote, and the cost of the radios changed. The \$.75 will be paid by Scotts Bluff County and be recorded as a rounding error. Reimbursement has been asked for from NEMA. The remaining amount in this project (\$2,610.40) was applied to the West Comm installation invoice of \$2,671.00. The difference of \$60.60 will be paid for by the Chadron Police Department. **Reimbursed and paid.**

#5 Sidney Fire Department Radios - \$17,558.00. EHP Completed and submitted to Bob Wilhelm. EHP Clearance by FEMA. **Reimbursed and paid.**

#6 Box Butte County Road Department Radios - \$4,158.00. NEMA Bob Wilhelm determined no EHP needed for this project. **Reimbursed and paid.**

- #7 2011 Flood TTX - \$57,859.00 (The first kick-off meeting was held on Monday, 5-2-11 at 1400 via teleconference between Jerry Bretthauer and ICF International employees DeAnne Sesker and Robert Vork). The Initial Planning Conference was held on June 8, 2011. The Final Planning Conference occurred July 13, 2011 at 1000 at the Region 22 EM EOC. The Tabletop Exercise was on August 24, 2011 at 0800 at the Region 22 EM EOC. Jerry Bretthauer and Bob Hessler met on 9-1-11 and completed documents for the After Action Report as Evaluators. Partial payment for Flood TTX Voucher #1 on 8-4-11 for \$17,862.04. Reimbursed and PAID. Partial payment for Flood TTX Voucher #2 on 11-9-11 for \$23,710.68. **Reimbursed and PAID.** Partial payment for Flood TTX Voucher #3 for \$7,961.89. **Reimbursement and PAID.** Final payment for Flood TTX Voucher #4 for \$8,324.39. **Reimbursement and PAID.** Balance is zero.
- #8 Panhandle Region Emergency Sirens - \$29,150.00 – Installation is complete except for the fence and the system was tested on 9-27-11. EHP Completed and submitted to Bob Wilhelm. EHP Clearance by FEMA. **Reimbursed and PAID.**

■ **Possible Projects already discussed:**

- Emergency Care Network Radio
- Scotts Bluff County Communications new radio system
- Sidney Fire/PD Tower
- Sidney Fire portables and high band mobiles
- Chadron PD new mobiles and portables
- Scottsbluff upgrade SLEUTH System and Public Works radios
- Box Butte County Public Works Mobiles and Repeater*
- Emergency Alert Sirens
- Comm Center Ensembles

2011

2011 State Homeland Security Grant Program for the MOU Hazmat Team - due date is 7-31-14. (Open for Discussion) - Remember EHPs must be submitted for all projects with antennas, repeaters, and towers. Projects must be submitted to NEMA by 1-31-12. Reimbursed and PAID.

2011 State Homeland Security Grant Program Award - due date is 7-31-14 (Open for Discussion) - Remember EHPs must be submitted for all projects with antennas, repeaters, and towers

- On 10-21-11 we received documents from NEMA's Nikki Weber for the 2011 State Homeland Security Grant Program Award. The document included the 2011 HSGP Template Grant Work Plan, 2011 Nebraska Investment Justification State Submission, and HSGP Guidance – forwarded documents to PET Committee members with this agenda and 10-4-11 minutes.

\$157,694.00 has been allotted. The expenditure of the 2011 SHSGP funds are subject to Terms as explained in the 2011 SHSG Program Guidance and Nebraska's SHSGP Investment Justifications (IJs) which I sent to you via email. The Regions are required to spend 33.8% (\$53,300) of the grant funds on law enforcement terrorism prevention-oriented planning, organization, training, exercise and equipment activities, including Fusion Center Activities. Expenditures of the above funds should occur through coordination with the Office of the Nebraska State Patrol, the Nebraska Department of Agriculture and NEMA.

The 2011 Work Plan was submitted on 1-3-12. On 2-10-12, NEMA's Nikki Weber sent the 2011 Work Plan back to me asking questions and wanting additional information on some of the projects. I entered the needed data for all project except LE IED and resubmitted the 2011 Work Plan on 2-13-12, without the LE IED Work Plan completed. Nikki Weber will be working with SPD Cpt. Kevin Spencer to complete the LE IED portion of the plan. Therefore, the 2011 Work Plan has not been approved and funding is not available yet.

After we receive approval of the plan, Jerry Bretthauer needs to make sure that the funds are available in the right accounts with Scotts Bluff County Accounting Director Jerry Crable before any project can continue.

At the last meeting we voted to MOU 25% of the LE/IED allotment to the Fusion Center. 25% of \$53,301.00 is \$13,325.00.

Accepted Projects – prioritized

1. LE/IED - \$39,975.00

On 5-4-12 I received the breakdown of equipment sought by the Scottsbluff PD EOD from Bob Rader. I submitted these items in an edited 2011 Work Plan to NEMA's Nikki Weber. The items are: RobotEX Micro robot (\$21,704.55); Bennche Model 500 UTV (\$7,583.00); Xray equipment, plates, holder, carousel (\$4,769.95); Area lighting system (\$5,246.00); Hand tools, drills, dremels, bits, etc. (\$455.82); Rolling tool box for evidence supplies (\$79.97); Evidence bags (\$116.00) = \$39,955.29. This leaves a balance of \$19.71. There will be an additional shipping cost for the evidence bags.

On 11-5-12, I received information from James Todd that they may be modifying this work plan.

2. Fusion Center - \$13,325.00; changed to \$13,324.08 an **MOUd to NEMA** for the Fusion Center
3. Gering Data Sharing – Single source bid is SLEUTH \$13,000.00
4. Lisco Siren – Lisco – Siren FirstWireless bid \$17,000.00 and accepted Prairie States Communication bid \$17,500.00 – Electrician Raider Electric \$1,000.00 and the accepted bid Kevin's Custom Electric \$1,085.00) = \$18,585.00; Received the EHP submitted to NEMA's Bob Wilhelm from Ron Leal 12-30-11. **Reimbursed and PAID.**
5. Morrill County SO Repeater – Prairie States Communication bid \$9,781.20 and accepted bid FirstWireless \$8,140.00. **Reimbursed and PAID.**
6. Sheridan County EMS Ambulances Mobile Radios – Western Communications bid \$5,772.00 and accepted bid FirstWireless \$4,374.00. **Reimbursed and Paid.**
7. Sheridan County Roads Mobile Radios – Western Communications bid \$5,810.00 and accepted bid FirstWireless \$5,880.00. **Reimbursed and PAID.**
8. Sheridan County Sheriff's Department Portable Radios – Western Communications bid \$19,027.75 and accepted bid \$16,244.00; changed to the actual bid of \$16,243.92 – the cost of the portable radios changed since the bid date – FirstWireless was able to match the original bid by substituting 8 radios without trunking capability for the 7 radios bid on with trunking capability, **plus they added 5 extra Impress batteries for the same price – Reimbursed and PAID for batteries from FirstWireless (\$667.00) – and for the portable radios Motorola (\$15,576.00) – Reimbursed and PAID.**
9. Gering Public Works Mobile Radios – Western Communications bid \$7,600.00 and accepted bid FirstWireless \$6,544.00

10. Region 22 Emergency Operations Center Communications FirstWireless bid \$31,755.00 and accepted bid Action Communications \$30,995.00. **Reimbursed and PAID.**
11. Leasing Space for Equipment Storage – left over money needed to complete the 2011 Work Plan being held for a communications project - \$633.00. **Funds to be expended on Nan Gould's Lodging: 2 nights \$77.00@ = \$154.00 & Mileage: 870 miles @ \$.555/mile = \$482.85 at THIRA and SPR. Total costs are \$686.35. Region 23 will pay the difference of \$53.35. Reimbursed and PAID.**

2012

2012 State Homeland Security Grant Program for the MOU Hazmat Team – We were awarded \$15,000.00 for the MOU Hazmat Team. Submission of a plan must occur before 1-31-13 and the funds expended by 1-31-14. No extension on this date will be given to expend the funds.

2012 State Homeland Security Grant Program – We were awarded \$75,440.00, of which \$38,287 must be spent on LE/IED to include Fusion Center. Expenditures of these funds should occur through the coordination with the Office of the Nebraska State Patrol, the Department of Agriculture and NEMA. This will leave us with \$37,153.00 for projects. Submission of a plan must occur before 1-31-13 and the funds expended by 1-31-14. No extension on this date will be given to expend the funds. **We need to make decisions on projects during this meeting.**

2012 Project Proposals (Open for Discussion)

- **LE/IED - \$38,287.00. How much do we want to send to Fusion Center?**
- **REMAINDER FOR ALL PROJECTS IS \$37,153.00.**
- **NRIN Project for Sustainability – NPPD Rentals \$8,400.00 and electrical costs (NPPD is supposed to pick up costs after the project is completed) – Unknown number of years, but NPPD will take over costs after a certain period of time**
- **Midwest Card and ID Solutions (Region 21 - \$5,866.00, Basic Subscription and software maintenance, Pelican case, Laptop, Smart Card, Smart Card Reader, License Kit for Printing, Mobile Express Software License & Support, Barcode Scanner) & Region 21 & 23 -\$35,091.39, includes 2 of each – MGR Work Station License, Holders, Badge Reel, Cards, Ribbon, Retransfer Film, Card Printer, Laminator, Holographic Patch Ribbon, Basic Subscription and software maintenance, Pelican case, Laptop, Smart Card, Smart Card Reader, License Kit for Printing, Mobile Express Software License & Support, Barcode Scanner, Printer, and Training) . Total for this project is \$40,957.39).**

Ron Leal will make some new proposals in an effort to lower the cost because we are receiving less than normal funding levels. A new proposal, which will utilize the printer purchased by Region 21 for Regions 22 and 23. We propose to purchase cards, color ribbon kit, re-transfer film, holographic patch ribbons, on-site installation and training for \$2,942.50. Information from Region 22 and 23 would be put on a Cloud and Region 21 would print the information off the Cloud onto the Emergency ID cards and mail them to Regions 22 & 23. Ron

Leal states his Board will allow the usage of his printer for all Emergency ID cards issued in the Panhandle Region.

Another bid for Basic Subscription, Pelican Case with laptop, smartcard, smartcard reader, workstation license, software license, barcode scanner and one on-site installation & training for Mobile Express and Card Printer (\$17,268.00)

- **Sirens: Whitney, Sunol, Bronson, Lorenzo**
- **WNCC upgrade of radio system for interoperability – to be presented at a later PET meeting by Michelle Coolidge (okayed by LT Gov Sheehey and NEMA’s Nikki Weber if the PET votes on it as a priority. Two bids for the Scottsbluff and two bids for the Sidney site are as follows: Scottsbluff (Action Communications - \$9,451.50 and First Wireless - \$7,605.00) & Sidney (Prairie States Communications - \$6,200.00 for repeater, antenna and line + \$2,892.00 for Communications Center = \$9,092.50 and First Wireless for both project \$8,356.00, which may be \$914.00 less if no tone panel is needed)**
- **EOC – ICS Interface Course (12 hours). NEMA’s Chuck Chase provided estimates: One class in either Bridgeport or Scottsbluff (\$3,554.00) and three classes – Tuesday in Chadron, Wednesday in Scottsbluff, and Thursday in Sidney (\$6,836.00) – this does not include logistics (room, coffee, etc) and they have their own equipment.**
- **Dawes County Road Department Mobile Radios for 5 Motorola XTL 1500 VHF Mobile Radios (Western Communications - \$7,525.00 and Action Communications - \$9,255.00) provided by Nan Gould**
- **Region 21 Radio Cache for 8 Motorola PR400 VHF Portable Radios and 3 Motorola PM400 VHF Mobile Radios (FirstWireless - \$5,283.00) and (Prairie States - \$5,194.80 – accepted bid – Ron Leal**
- **Garden County SO Radios for 7 Motorola PR400 VHF Portable Radios (Action Communications - \$2,695.00) & (Prairie States Communications - \$2,702.00 – bid accepted) – Ron Leal**
- **Morrill County Hospital Radios for 7 Motorola CP185 VHF Portable Radios (Action Communications - \$1,855.00) & (Prairie States - \$1,785.00 – bid accepted) – Ron Leal**
- **Hay Springs FD for 4 Motorola XTS1500 Portable Radios (Motorola via First Wireless - \$4,670.40) – need second bid – Everette Langford**

Old Business

- **Staging Area Managers training – 11-7-12 1000-1130 at the Region 22 EOC was completed and we had 27 participants.**
- **Strategic National Stockpile Full-scale Exercise (FSE) – 3-19-13 (Request to State for SNS); 3-20-13 (Package shipped out); 3-21-13 (Open sites)**
- **PPHD (PRMRS) Tabletop Exercises (TTXs) – approximately two months before the June 2013 Functional Exercises (FEs) there will be a TTX in each of the three emergency management region in the Panhandle Region dealing with a chemical decontamination scenario – each emergency management region is expected to have a FE – the FEs are expected to have the following objectives (triage, blowing up decon tents and decon, utilizing EMS and HazMat capabilities, and law enforcement for security)**

New Business (Open for Discussion)

- **Mid-term Conference Call for Strategic National Stockpile Full-scale Exercise (FSE) – 12-10-12 1200-1400 MST at 888-820-1398 with attendee code being 5496294**

Next Meetings (Open for Discussion)

The next meetings need to be determined. Jerry Bretthauer proposes the following 2013 schedule at the regular times, 10:00 a.m. to 12:00 p.m. The following dates are proposed: 1-8-13; 2-5-13; 3-5-13; 4-2-13; 5-7-13; 6-4-13; 7-2-13; 8-6-13; 9-3-13; 10-1-13; 11-5-13; & 12-3-13. Jerry Bretthauer will coordinate reservation of the Scotts Bluff County Administration Building, 1825 10th Street, Gering, Nebraska, 2nd floor, Commissioner's Room #2 for our meetings. Jerry Bretthauer will set up TeleHealth for the meetings.

Adjournment