

**PANHANDLE REGIONAL PET COMMITTEE
MINUTES
October 2, 2012
10:00 AM
REGION 22 Old EOC**

The meeting was called to order at 10:06 AM by Chairman Jerry Bretthauer. The meeting was broadcast via Tele Health to board members of Panhandle PET. The Health Department was the location for the call due to technical issues with the telecasting equipment. The agenda for today's meeting was published in the Scottsbluff Star Herald Newspaper as required. Reference was made by Chairman Bretthauer to the Open Meetings Act of which there is a posted copy at all of the satellite locations.

Attendance:

Gering site: Jerry Bretthauer, Emergency Management Region 22, and Dana Miller Scottsbluff Fire Chief., Acting Police Chief – Kevin Spencer, Guests: Michelle Coolidge, Western Nebraska Community College, Kate Speck, UN-PPC

Alliance site: None

Chadron site: Nan Gould Region 23 Emergency Management; Tony Serbousek Communications Director; Guests: None

Sidney site: Ron Leal, Region 21 Emergency Management; Michell Kile, Cheyenne County Communications, John Hehnke, Public Service Director City of Sidney.

Approval of Minutes from the September 11, 2012

MOTION: Approve Minutes of 9/11/12 Nan Gould motions and seconded by Ron Leal (Reg 22) Unanimous of those present at the sites.

2009 Funding

- I. 2009 MOU Hazmat Team Grant** – all reimbursed and paid. This will no longer be placed on the PET Region Agenda.
- II. 2009 HSGP Grant** – all projects have been paid and reimbursed by NEMA and will no longer be placed on the PET Region Agenda.
 - a. 2009 LEIED Project** - There remains a budget of \$1617.92 that will be returned to NEMA for distribution. This overage is due to lack of receipts for a bomb school participant.

2010 Funding

- III. 2010 State Homeland Security Grant Program MOU Hazmat Grant** – Reimbursed and Paid.

IV. 2010 State Homeland Security Grant Program -

- a. Purchase Orders open for **\$41,946** part of LE IED – all other projects are reimbursed and paid.

V. Currently there are no orders or invoices. The amount spent is **\$203,847.00**. The original grant value was **\$245,794.00**.

- a. **\$41,946.00** is a part of the Law Enforcement IED and equipment is on order.
All other projects have been reimbursed and paid.

Currently on order from LE- IED is:

Scottsbluff PD EOD ordered 6 Replacement Filter Bags (**\$16.95@**) = **\$101.70** and 8 Tyvek Hand Preservation Bags 2/PK **\$1.85875@**) = **\$14.87** for a total of **\$116.57** for Scottsbluff PD EOD.

- b. Remaining in this fund is **\$41,946**.

VI. 2011 MOU Hazmat – On order for \$25,000

Scottsbluff Fire Department Hazmat has ordered from Thermo Scientific Portable Analytical Instruments Inc a HazMat ID 360 upgrade and three year partnership program (**\$10,000.00**).

Scottsbluff Fire Department Hazmat has ordered from Smiths Detection an Ahuru First Defender one year extension of warranty and support, plus upgrades (**\$4,000.00**)

Other items to be ordered are sensors and test gases for homeland grant purchased monitors (**\$4,000.00**) and rescue ropes and hardware equipment package (**\$7,000.00**).

2011 Funding

VII. 2011 State Homeland Security Grant Program – LE-IED –

- a. Remaining **\$39,975** - These funds have been allocated toward RoboteX Micro robot (**\$21,704.55**); Bennche Model 500 UTV (**\$7,583.00**); X-ray equipment, plates, holder, carousel (**\$4,769.95**); Area lighting system (**\$5,246.00**); Hand tools, drills, dremels, bits, etc. (**\$455.82**); Rolling tool box for evidence supplies (**\$79.97**); Evidence bags (**\$116.00**) = **\$39,955.29**.

This leaves a balance of **\$19.71**.

- b. **Sheridan County Sheriff's Department portable radios** - there was a slight problem with the bid according to First Wireless the cost of the portable radios changed since the bid date – FirstWireless was able to match the original bid by substituting 8 radios without trunking capability for the 7 radios bid on with trunking capability, plus they added 5 extra Impress batteries for the same price . Scotts Bluff County has been reimbursed and a checked asked for to pay for batteries from FirstWireless \$667.00– the other invoice for \$15,576.00 will be to Motorola.
- c. Ron has contacted Jerry to inform him that he is working on Project #4 the Lisco Siren project – the work was complete yesterday. Prairie States

is completing the communications at Oshkosh 10/3/12. All of the equipment is currently up.

- d. Morrill County Morrill County SO Repeater – Prairie States Communication has been paid for this project. Reimbursed and paid.
- e. Sheridan County EMS Ambulances Mobile Radios – Reimbursed and Paid.
- f. Other projects are being worked on and there is \$633.00 remaining in this budget for any type of Communications project.

2012 Funding

2012 Funding allocation will be announced soon.

- I. There are several meetings coming up in Lincoln – THIRA – October 16, SPR – October 17, and TEPW on October 18.
- II. Last year's funding \$157,694 and Jerry does not expect 2012 to be much more than this amount.

Old Business

- I. NRIN Project for Sustainability – NPPD Rentals \$8,400.00 and electrical costs
- II. Sustainability must be a priority this year.
- III. Threat and Hazard Assessment Identification and Risk Assessment for Preparedness Grants (THIRA) to be due December 2012; **there will be a THIRA meeting October 16/17, 2012 0930-1630 CST in Lincoln – Nan Gould has offered to represent the Panhandle Region also TEPW on OCT 18.**
- IV. Midwest Card and ID Solutions (Region 21 - \$5,866.00, Basic Subscription and software maintenance, Pelican case, Laptop, Smart Card, Smart Card Reader, License Kit for Printing, Mobile Express Software License & Support, Barcode Scanner) & Region 21 & 23 – they do not have this equipment yet so all needed to be ordered -\$35,091.39, includes 2 of each – MGR Work Station License, Holders, Badge Reel, Cards, Ribbon, Retransfer Film, Card Printer, Laminator, Holographic Patch Ribbon, Basic Subscription and software maintenance, Pelican case, Laptop, Smart Card, Smart Card Reader, License Kit for Printing, Mobile Express Software License & Support, Barcode Scanner, Printer, and Training). Project total: **40,957.39**
- V. **WNCC - Upgrade of radio system for interoperability:** Michelle Coolidge updated on this project. Michelle was able to locate the radio frequencies with the assistance of Ray Richards. Based on recommendation of the PET for including the Sidney campus to get the same equipment there, she has visited with Rob Olman, Physical Plant Director and Paul Abbott, Center Director to anticipate needs. They determined 5 radios are needed – 2 active at Sidney with 1 backup and 2 at the Aviation facility with 1 for backup. They will be reprogramming 17, and replacing 12 at the Scottsbluff campus. With the purchase of 5 new radios they will have 35 operational radios.
 - o A conference call with John Heinke, Chief Mike Brown, Ray Richards and Michelle will be scheduled to review equipment needs for a repeated for the Cheyenne County site. All equipment requests must go through a 15 – question tool and an EHP assessment to make sure all equipment is functional and is a solid interoperable investment. Michelle asks about resources available in the Sidney area. Two quotes are necessary to comply with the state requirements.

- VI. Jerry has spoken to Allen Michel, Training Coordinator for the State Fire Marshal's Office, regarding IS 300 & 400 will occur in Sidney on October 15 - 17 and IS 400 on the 18th. They require a minimum of 15 to make the training go.
- VII. EOC –ICS Interface Course – Jerry spoke to Dave Reisen at NEMA and discussed the possibility of including recent operations at the Region 23 Command Center.
- VIII. Ron Leal, Nan Gould and Jerry discussed coming up with some additional training in the future to meet the NEMA requirements. Ideas include:
- Wildfire Management
 - Animals in Disasters
 - Widespread Blizzard
- Please forward your ideas to Nan and Jerry
- IX. Quotes for the Dawes County Roads Department – Nan will get information in this.

New Business

- I. **Region 21 Radio Cache** Ron Leal discusses there are 4 portable radios as a cache the Region 21 and he would like to slowly build that to include 8 PR 400 portables and 3 VHF in a case with an antenna and power supply plug ins.
- II. **Garden County SO Radios** – asking for an update to have 2 spares - 2 Motorola PR400 VHF Portable Radios.
- III. **Morrill County Hospital Radios** - currently there is not interoperability in the hospital. Approval from Morrell County SO to use that frequency for 7 Motorola CP185 VHF Portable Radios.
- IV. Jerry will be teaching a Staging Area Manager Training Course on November 7, 2012 at the Region 22 EOC from 10:00-11:30 AM. Jerry has developed this course for the region. .

Next Meeting

The next meeting scheduled date is 11-6-12 at 10:00 a.m. to 12:00 p.m.
Adjourned at 10:40 AM
Respectfully Submitted

Kate Speck for Ray Richards
Secretary, Panhandle PET