

**PANHANDLE REGIONAL PET COMMITTEE  
AGENDA**

**November 5, 2013**

**10:00 AM**

**Scotts Bluff County Administration Building, 2<sup>nd</sup> Floor,  
Conference Room #2, 1825 10<sup>th</sup> Street, Gering &  
TeleHealth**

**Call to Order** – Jerry Bretthauer, Chairman

**Publication of meeting** – Required by Open Meeting Laws

**Introduction of Visitors:**

New Communication representative for Region 21 – vote on becoming a voting member

**Approval of Minutes** from the October 1, 2013

**Communications Interoperability and Grants Management**

**2012**

**2012 State Homeland Security Grant Program for the MOU Hazmat Team** – We were awarded \$15,000.00 for the MOU Hazmat Team. Submission of a plan must occur before 1-31-13 and the funds expended by 1-31-14. No extension on this date will be given to expend the funds.

**- Scottsbluff Fire Department MOU Hazmat Team Proposed Purchases 7-19-13**

**Masimo Corporation**

**2 – Masimo Rad-57 Blood Saturation Monitors for CO Poisoning levels**

**09ME-03-BCNI**

**2 X \$5,000.00 = \$10,000.00**

**Non-invasive Co & O2 Blood Sat Monitoring**

**Mid-Continent Safety ISCTX-1 TANGO CO Monitors**

**4 – ISCTX-1 TANGO CO and H2S CO Monitors for Entry Crews**

**07CD-01-MONO**

**4 X \$227.15 = \$908.60**

**Wearable Type CO Monitors for Entry Crews**

**1 – ISC1810-2187 CO H2S Pentane Calibration Gas**

- Received the monitors and calibration gas and invoice – waiting for the Grant Adjustment Notice to be approved by NEMA.

**Mid-Continent Safety**

**1 – Sensors and Test Gases for Homeland Security Grant Purchased Monitors for MOU Team**

**21GN-00-MAIN**

**1 X \$1,000.00 = \$1,000.00**

**Replacement Sensors and Cal Gas for Homeland Security Purchased Monitors**

**Kearney Hazmat Tech**

**1 – Training Cost for Staff to Attend Annual Nebraska Hazmat Symposium**

**21GN-00-TRNG**

**1 X \$2,000.00 = \$2,000.00**

**Responder Training at Annual Hazmat Symposium**

2012 State Homeland Security Grant Program – We were awarded \$75,440.00, of which \$38,287 must be spent on LE/IED to include Fusion Center. Expenditures of these funds should occur through the coordination with the Office of the Nebraska State Patrol, the Department of Agriculture and NEMA. This will leave us with \$37,153.00 for projects. Submission of a plan must occur before 1-31-13 and the funds expended by 1-31-14. No extension on this date will be given to expend the funds.

The Nebraska GMS shows we have **\$300.27 Uncommitted; \$0 for review; need Purchase of Equipment (POEs) \$4,800.00; On Order is \$38,004.37; Invoiced is \$20,210.50; Completed \$12,124.86, and \$0 Changes. The original grant value was \$75,440.00.**

**2012 Accepted Projects (Open for Discussion)**

- **LE/IED - \$38,287.00 for equipment only.**

**James Todd purchased for the Scottsbluff PD EOD 2 – Pan Disrupter (Push Out) Units at \$2,400.00@ = \$4,800.00 for Ideal Products, Inc. PAID and Reimbursed.**

**James Todd purchased for the Scottsbluff PD EOD 1 – Power Hawk from Northrop Grumman Remotec, Inc. (\$33,380.00). Input in the Nebraska GMS as Purchase of Equipment awaiting the invoice, check received and being held. Returned the check to be voided – will reissue when the equipment is received. The check has been voided. The Power Hawk, according to James Todd is expected to be built in mid-November.**

**\$107.00 is left in the project for tools.**

**The 107.00 LE/IED Tools not expended and the \$193.27 funds not uncommitted LE/IED funds show \$300.27 uncommitted in the 2012 SHSG.**

- **NRIN Project for Sustainability** – NPPD Rentals \$8,400.00 and electrical costs (NPPD is supposed to pick up costs after the project is completed) – **Unknown number of years, but NPPD will take over costs after a certain period of time. Region 23 Emergency Management paid the lease costs and will be reimbursed. Reimbursed and PAID.**
  
- **Emergency ID Cards** - We propose to purchase cards, color ribbon kit, re-transfer film, holographic patch ribbons, on-site installation and training for \$2,942.50 and Basic Subscription, Pelican Case with laptop, smartcard, smartcard reader, workstation license, software license, barcode scanner and one on-site installation & training for Mobile Express and Card Printer (\$17,268.00) = \$20,210.50. Ron Leal filed a sole source letter. Jerry Crable filled out a Nebraska Resale or Exempt Sale Certificate and told Brendon Ourth that he could utilize Scotts Bluff County’s audit as his Credit Application to do a Credit Background check. Jerry Bretthauer signed both quotes and the Terms and Conditions Agreement. **In the Nebraska GMS as verified as \$20,210.50. All equipment has been received and one of the trainings has been completed. 9-13-13 I received two late payment invoices. I called the Midwest Emergency ID Cards and Solutions “Rebecca” and explained we were waiting for the 11-13-13 training. She stated she would never have agreed to those terms and had people they had to pay. I asked her to send me an email guaranteeing the training and reimbursement for the second training if for any reason it did not occur. She provided me with the email I asked for. Reimbursed and PAID.**
  
- **EOC – ICS Interface Course (12 hours).** NEMA’s Chuck Chase provided **the final estimate of \$6,836.00 for three classes – one class in Sidney, one class in Scottsbluff, and one class in Chadron.** This does not include logistics (room, coffee, etc) and they have their own equipment. **No sole source letter required because we utilized NEMA instructors. Paid in Nebraska GMS for staff (\$4,521.87 left as on order for staff and a balance of \$193.27 is left).**
  
- **Region 21 Radio Cache** for 8 Motorola PR400 VHF Portable Radios and 3 Motorola PM400 VHF Mobile Radios (FirstWireless - \$5,283.00) and (Prairie States - \$5,194.80 – accepted bid – Ron Leal. **Grant reduced to 4 portable radios for \$1,604.00 to be within the balance left. Reimbursed and PAID.**
  
- **Leasing Space for Equipment Storage** - left over money needed to complete the 2011 Work Plan being held for a communications project - \$102.50. **Unexpended.**

**2013 Proposed Projects Not Accepted**

None.

**2013 MOU Hazmat Grant (Open for Discussion)**

The award is for \$20,000.00 and must be completed by 1-31-15

## **- Scottsbluff Fire Department MOU Hazmat Team Proposed Purchases 7-19-13**

**Smart Dummy Rescue Manikins for Hazardous Materials Exercise Training from SmartDummy**

**2- \$2,500.00 = \$5,000.00**

**Hazardous Gas Detection Training Kit from BullEx**

**1- \$6,000.00**

**Staff Expenses for Qualified Training – Symposium, technician classes in state and/or out of state and refresher classes - \$9,000.00**

### **2013 Accepted Projects (Open for Discussion)**

**The 2013 MOU Hazmat Grant is for \$20,000.00. It is expected that the funds must be expended by 1-31-15. Scottsbluff Fire Department MOU Hazmat will be purchasing the following items and/or paying for training:**

- Two smart dummy rescue manikins for hazardous materials exercise training - \$5,000.00**
- Hazardous Materials gas detection training kit - \$6,000.00**
- Training cost for staff to attend qualified trainings like Nebraska Hazardous Materials Symposium, technician classes in state and/or out of state and refresher classes - \$9,000.00**

### **2013 State Homeland Security Grant (Open for Discussion)**

This Work Plan was due on 8-16-13. After some changes it was resubmitted on 9-4-13. Again changes were needed and we resubmitted on 10-4-13. It is expected that the funds must be expended by 1-31-15. The Panhandle Region is awarded \$145,334.00, of which the following, \$61,134.00 needs to go towards Law Enforcement Terrorism Prevention Activities from Investment Justification #5. This leaves \$84,200.00 left for other projects.

Following are the projects to consider for funding: \$145, 134.00, with 42% going to LE-IED (\$61,134) – remaining funds -, \$84,000.

LE-IED \$61,134

Law Enforcement/Improvised Explosive Devices – Fusion Center

- #1 \$60,856 - Northrup Grumman Rebotec Robot upgrade to F6A to the robot.
- #2 - \$278.00 - Fusion Center

NRIN SUSTAINABILITY - \$84,000

- NRIN Sustainability Projects:
  - #3 -17,700.00 - Nan Gould \$10,200 plus an additional \$7,500 for a repair bill for the Chadron NPPD tower. There is a dispute regarding this as CSI did the repair following a weather event without notification. CSI self-deployed and Sue Krogman of NEMA is addressing this at the moment. **The \$7,500 will be put in**

**this budget and if the dispute is resolved the funds would be spent for something else.** (\$10,200 + \$7,500 = \$17,700.00). Remaining Funds - \$66,300.

- Documentation for leases - Nan discussed with Nikki Weber and she will add a descriptive in the narrative on the monthly average including the repair bill.
- #4 - \$6,600.00 - Region 21 NRIN Sustainability- Ron Leal - \$6,600 (\$600 for rent and \$600 for utilities). Garden County will fund any additional costs if necessary. This would be an upgrade for 7 radios@ \$3,510.50
- #5 -\$13,702.00 - Motorola Portable Radios for Region 21 CERT.
- **#6 -\$8,551.00 – Mobile Tripod Lights and Generators for Mobile EOC – Region 21**
- #7 -\$25,801.50 – Emergency Identification Card System - One printer and one rapid tag and accessories and one exercise.
- #8 - \$3,510.50 Motorola Portable Radios for Garden County Sheriff’s Office
- #9 - \$3,900.00 CERT project to fund team activities would fund 3 classes – 2 basic to initiate CERT in Region 21 and Search & Rescue (\$3,900.00). CERT Equipment & Training for Region 21 - \$13,701.63 (7 Portable Radios, 50 CERT Packs, gloves compasses, shirts 8 radios, and cribbing.
- #10 **-\$4,236.00, changed from \$1,697.47** – Funds will be used for travel, to TEPW, other PET projects – held under Leasing Space for Equipment Storage

#### **Project Removed from the 2013 Work Plan:**

- **#6 -\$11,289 10 portable radios for the Scotts Bluff County Detention Center – denied by NEMA’s Nikki Weber – indicated they need to put the radios in their own budget (we need another project)**

#### **Old Business (Open for Discussion)**

- **Open Meeting Law Opinion on face-to-face meetings – Work on schedule with dates and locations to meet the Open Meeting Laws requirements**
- **RWMC Active Shooter FSE October 16, 2013 0900-1130 at St. Mary Plaza**
- **Debris Management Plan – will not re-open the Debris Management Survey site and for surveys to collect pertinent information – Jerry Bretthauer sent a letter to each clerk in the Region 22 Emergency Management Inter-local Agreement - the email include a letter explaining the procedure to be used to get each city and village to adopt the plan via resolution, a sample resolution, and the most current rewrite of the Region 22 Emergency Management Debris Management Program Plan – each entity was asked to adopt the resolution and send me a copy of the signed resolution, which would be attached to the Plan and presented to the Scotts Bluff County Commissioners for adoption via resolution. Banner County was also asked to adopt the Plan via resolution. The Plan, accompanied by the signed resolutions from each entity would be submitted to NEMA from final approval and publishing**
- **Emergency ID Card Training 11-13-13 0800-1700 at Prairie Winds Convention Center in Bridgeport**
- **2013 Threat and Hazard Identification and Risk Analysis (THIRA) – Denise Bulling**
  - 10:30 Review the Scenario (and estimated impacts if completed)**
  - 10:45 (Estimate impact) and/or Identify desired capability outcomes**
    - **This is best done by small groups**
    - **Groups work through each of the 31 core capabilities and modify or keep estimated impact for that scenario**

11:30 Identify resources needed for each desired outcome

11:50 Wrap up and next steps

- 5-Year Panhandle Region PET Calendar

New Business (Open for Discussion)

Defense Support of Civil Authorities (DSCA) Exercise – Jerry Bretthauer

- Contact of 72<sup>nd</sup> CST by Dana Miller and 84<sup>th</sup> CST by Dr. John Spethman
- Determine when the CSTs would be able to do an exercise in Western Nebraska
- Solicit Bill Wineman, Melody Leisy and Jerry Bretthauer to complete the HSEEP/CAP requirements (all agree to assist)
- Determine interest in the Exercise by making presentations at the Panhandle Region PET Committee (Jerry Bretthauer), the Panhandle Region Medical Response System Leadership Committee (Jerry Bretthauer and Bill Wineman), Local Emergency Planning Committee (Jerry Bretthauer) and All-Emergencies Committee (presentation by Dr. John Spethman)
- Determine players in the Exercise – to include liaison with the CSTs and DSCA representatives, and Dr. John Spethman – Region 21 and Region 23 Emergency Managers indicated they have an interest in being a part of the exercise
- Develop an Exercise Design Team – determine dates, times and locations of the Kick-off Meeting, Initial Planning Conference, Mid-term Planning Conference, Final Planning Conference, an Exercise date and alternate exercise date
- Determine the type of exercise, scope of the exercise, and objectives of the exercise
- Assign Exercise Design Team members tasks needed to complete the Operations Plan

Authorized Equipment List – moved to FEMA Lessons Learned Information Sharing (LLIS) website at <https://www.llis.dhs.gov/>

Next Meetings (Open for Discussion)

The next meeting is December 3, 2013 at Gering and TeleHealth.

Adjournment