

**PANHANDLE REGIONAL PET COMMITTEE
AGENDA
August 6, 2013
10:00 AM**

**Scott Bluff County Administration Building, 2nd Floor,
Commissioners Room #2, 1825 10th Street, Gering and
TeleHealth**

Call to Order – Jerry Bretthauer, Chairman

Publication of meeting – Required by Open Meeting Laws

Introduction of Visitors:

Approval of Minutes from the July 2, 2013

Communications Interoperability and Grants Management

2010

2010 State Homeland Security Grant Program MOU Hazmat Grant – Reimbursed and Paid.

2010 State Homeland Security Grant Program Award - due date is 7-31-13 (Open for Discussion)

The Panhandle Region has been awarded \$264,224.00 for 2010. The Panhandle Region is required to spend 27.9% of these funds (\$73,718.50) of the grant funds on the law enforcement terrorism prevention-oriented planning, organizations, training, exercise and equipment activities, including Fusion Center Activities. This leaves 190,505.50 for other projects. (Open for Discussion).

The Nebraska GMS shows we have **\$2,839.62 Uncommitted; \$0 for review; need Purchase of Equipment (POEs) \$0; On Order is \$29,654.18; Invoiced is \$1,011.91; and Completed \$212,288.18, and \$0 Changes. The original grant value was \$245,794.00. We expended \$.75 of our own funds.**

Accepted projects for the 2010 SHGP Work Plan are listed below (note – there is no prioritization present, except for #1 and #2)

#1 LE/IED PET & Equipment @ 75% (\$55,288.87); reduced to \$41,946 because of an error in including the MOU amount as part of the Project Request Total – we still meet our required Law Enforcement funding requirement because of the police projects in this plan. **\$19,745.53 is still available for LE/IED – all other projects have been reimbursed and paid.**

Scottsbluff PD EOD ordered 6 Replacement Filter Bags (\$16.95@) = \$101.70 and 8 Tyvek Hand Preservation Bags 2/PK (\$1.85875@) = \$14.87 for a total of \$116.57, plus \$12.72 for shipping and handling = \$129.29 for Scottsbluff PD EOD. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered 2 Patrol Fingerprint Kits (41.00@) = \$82.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered 1 Dust Lifter, Pathfinder Electrostatic for \$700.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered 1 Metalized Lifting Film Roll 15" X 65" for \$65.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered 2 Trace Evidence Kits (\$143.00@) = \$286.00. **Reimbursed and Paid.**

Scottsbluff PD EOD ordered shipping and handling for Arrowhead Evidence purchase of Fingerprint Kit, Dust Lifter, Film Roll, & Trace Evidence Kit for \$21.00. **Reimbursed and Paid.**

Scottsbluff PD EOD and SWAT purchased three Nikon Laser Range Finders (\$475.00@ = \$1,425.00) (SWAT - 2) and (EOD - 1). **Reimbursed and Paid.**

Scottsbluff PD EOD purchased two Dell Latitude E5520/2.40GHz/Windows7 Pro/Office Home and Business computers (\$1,115.00@ = \$2,230.00). **Reimbursed and Paid.**

James Todd has proposed to purchase the following items and sent a request for approval to NEMA's Nikki Weber on 11-1-12 for the following items:

One drive wheel for the Robot - \$410.00; One 24 volt battery charger for the Robot batteries - \$558.00; One battery assembly for the Robot - \$751.00; Four 12 volt batteries at \$95.00@ = \$180.00; Labor is \$159.00; and Shipping is \$180.00 for a total of \$2,438.00. **Reimbursed and PAID.**

James Todd, Kevin Spencer, Nan Gould, Ron Leal, and Jerry Bretthauer agreed to utilize \$1,065.00 from this project to pay for installation of Statewide Interoperability equipment on the Global Tower in Oshkosh to Wheat Belt PPD. **Reimbursed and PAID.**

James Todd purchased a 6' New Style Slide-In and Type 3 Magazine with Tool Boxes (\$7,100.00) plus delivery (\$1,869.00) for a total of \$8,969.00 from Amp-Tech Inc. Reimbursement asked for and check asked for.

James Todd purchased 4 – T-Series 8X17 Image Plates with IP Holder and Frame (\$1,042.15@ = \$4,168.60) and 1 – Logos Series Carousel, 8X17 (\$601.35) plus shipping (\$20.23) = \$4,790.18. Reimbursement asked for and PAID.

James Todd purchased 1 – Rigid 18V Li-ion 5PC Cordless Drill and Impact Tool (\$499.00); 1 – Dremel 160 PC Accessory Set (\$34.97); 1 Dremel 12V Max Cordless Rotary Tool (\$99.00); 1 Electricians Tool Set 22PC (\$69.97); 1 Ryobi 90-PC Drive/Drive Kit (\$29.97), & 1 Husky 52” Blk 9-Drawer Mobile Work Bench (\$279.00) for a total of \$1,011.91 from The Home Depot. Reimbursed and check received and given to James Todd to make the purchases and PAID.

James Todd purchased 4 - L3 EOTech M914A/PVS14 Omega Night Vision Monocular (\$3,400.00@ = \$13,600.00) + 10 – N-Vision Optics MICH Helmet Mount for PVS14 (\$225.00@ = \$2,250.00) + (Shipping = \$45.00) equals \$15,895.00. No reimbursement asked for until equipment is received, holding check until equipment arrives.

Currently the LE/IED project has \$2,838.62 remaining. On 7-25-13 I asked James Todd to use up these funds before 7-31-13.

2010 Panhandle Public Health grant for Citizen Corps – CERT/SAR

The Nebraska Citizen Corps was awarded \$8,873.00 for the Scotts Bluff County CERT. \$8,630.04 has been expended and \$242.96 remains uncommitted. The following items have been input into the Nebraska GMS by Jerry Bretthauer and paid directly from the Nebraska Emergency Agency to the vendors:

CERT manuals and ad for course - \$540.80 **PAID**

SAR Instructors Kleager, Olson, Hessler - \$1,200.00 **PAID**

6500 WATT Powermate generator \$802.50 **PAID**

25 HI-VIZ Boonie Hat for SAR class - \$201.50 **PAID**

NSAR Search and Rescue Books, 25 Silva Polaris Compasses - \$595.51 **PAID**

30 (2 sets) 15 USGS maps - \$120.00 **PAID**

30 Search and Rescue Course Manuals - \$660.00 **PAID**

30 Silva Polaris Type 7 Compasses - \$284.70 **PAID**

32 Lunches for SAR participants - \$384.00 **PAID**

Booney hats for SAR Team - \$175.73 **PAID**

15 Long Sleeve Shirts for SAR Team - \$435.00 **PAID**

20 Orienteering Compasses - \$243.49 **PAID**

20 books for training and maps - \$452.00 **PAID**

3 Instructors for SAR training - \$1,200.00 **PAID**

Working lunch for SAR training - \$44.81 **Removed from consideration because no itemized invoice existed**

3 Instructors for CERT training - \$700.00 **PAID**

1 Man Tracker Instructor for SAR training - \$150.00 **PAID**

Shirts and Hats for SAR Team - \$600.00 – GAN 4-1-13 from \$3,565.38 to \$4,165.38

2011

2011 State Homeland Security Grant Program for the MOU Hazmat Team - due date is 7-31-14. (Open for Discussion) - Remember EHPs must be submitted for all projects with antennas, repeaters, and towers. Projects must be submitted to NEMA by 1-31-12. **Reimbursed and PAID.**

2011 State Homeland Security Grant Program Award (Open for Discussion)

The Panhandle Region was awarded \$144,369.92. This grant must be completed by 1-31-14. All projects have been completed, except the LE/IED project. I signed a deobligation Final Grant Adjustment Notice on 1-22-13 deobligating \$1,646.13 and submitted it to NEMA to be countersigned. The Scottsbluff EOD will probably be asking me to remove the Area Lighting System from the project and replacing this slot with training for a Hazardous Device Technician. This change is authorized by NEMA.

Nikki Weber corrected me with this statement “Jerry, this is not accurate for the 2011 Grant or 2010 grant. Both are still open”.

Total remaining is \$31,270.45.

The Nebraska GMS shows we have **\$0 Uncommitted; \$0 for review; need Purchase of Equipment (POEs) \$31,270.45; On Order is \$13,759.18; Invoiced is \$0; and Completed \$113,099.47, and \$0 Changes. The original grant value was \$144,369.92.**

1. LE/IED - \$39,975.00

On 5-4-12 I received the breakdown of equipment sought by the Scottsbluff PD EOD from Bob Rader. I submitted these items in an edited 2011 Work Plan to NEMA's Nikki Weber. The items are: RoboteX Micro robot (\$21,704.55); Bennche Model 500 UTV (\$7,583.00); Xray equipment, plates, holder, carousel (\$4,769.95); Area lighting system (\$5,246.00); Hand tools, drills, dremels, bits, etc. (\$455.82); Rolling tool box for evidence supplies (\$79.97); Evidence bags (\$116.00) = \$39,955.29. This leaves a balance of \$19.71. There will be an additional shipping cost for the evidence bags.

Received the RoboteX Avatar Micro robot (\$21,704.55) – Reimbursed and PAID.

Funds remaining are \$18,270.45. On 7-25-13 I asked James Todd to update this plan.

2. Gering Information sharing - \$13,000.00

On 7-26-13 George Holthus advised me that the server is operational and the new SLEUTH software is operational. I advised him to send me the invoice and any serial numbers that apply.

Funds remaining are \$18,134.55 – committed to the above work plan unless the work plan is changed.

2012

2012 State Homeland Security Grant Program for the MOU Hazmat Team – We were awarded \$15,000.00 for the MOU Hazmat Team. Submission of a plan must occur before 1-31-13 and the funds expended by 1-31-14. No extension on this date will be given to expend the funds. **Nikki Weber reminded me that “ The work plan has been completed, what we are waiting on is, there is currently \$1,000, that still needs to be added to the allocations in GMS. Currently only 14k of the 15k award is accounted for. Until this is done, no GAN can be released for signature”.**

2012 State Homeland Security Grant Program – We were awarded \$75,440.00, of which \$38,287 must be spent on LE/IED to include Fusion Center. Expenditures of these funds should occur through the coordination with the Office of the Nebraska State Patrol, the Department of Agriculture and NEMA. This will leave us with \$37,153.00 for projects. Submission of a plan must occur before 1-31-13 and the funds expended by 1-31-14. No extension on this date will be given to expend the funds.

The Nebraska GMS shows we have \$300.27 Uncommitted; \$0 for review; need Purchase of Equipment (POEs) \$7,845.00; On Order is \$55,169.87; Invoiced is \$0; Completed \$12,124.86, and \$0 Changes. The original grant value was \$75,440.00.

2012 Accepted Projects (Open for Discussion)

- **LE/IED - \$38,287.00 for equipment only.**

James Todd purchased for the Scottsbluff PD EOD 2 – Pan Disrupter (Push Out) Units at \$2,400.00@ = \$4,800.00 for Ideal Products, Inc. Input in the Nebraska GMS as Purchase of Equipment and no check asked for yet.

James Todd purchased for the Scottsbluff PD EOD 1 – Power Hawk from Northrop Grumman Remotec, Inc. (\$33,380.00). Input in the Nebraska GMS as Purchase of Equipment awaiting the invoice, check received and being held.

\$107.00 is left in the project for tools.

- **NRIN Project for Sustainability** – NPPD Rentals \$8,400.00 and electrical costs (NPPD is supposed to pick up costs after the project is completed) – **Unknown number of years, but NPPD will take over costs after a certain period of time. Region 23 Emergency Management paid the lease costs and will be reimbursed. Reimbursed and PAID.**

- **Emergency ID Cards** - We propose to purchase cards, color ribbon kit, re-transfer film, holographic patch ribbons, on-site installation and training for \$2,942.50 and Basic Subscription, Pelican Case with laptop, smartcard, smartcard reader, workstation license, software license, barcode scanner and one on-site installation & training for Mobile Express and Card Printer (\$17,268.00) = \$20,210.50.
Ron Leal filed out a sole source letter. Jerry Crable filled out a Nebraska Resale Or Exempt Sale Certificate and told Brendon Ourth that he could utilize Scotts Bluff County’s audit as his Credit Application to do a Credit Background check. Jerry Bretthauer signed both quotes and the Terms and Conditions Agreement. Received invoice for \$17,269.00 plus \$160.00 shipping of equipment to Midwest Card and ID Solutions – called Accountant Rebecca Adams and noted that no shipping was included in any of the quotes – she advised me that I signed the Terms and Conditions that stated that shipping may be added – I noted that Brenden Ourth never discussed shipping with me and I had no funds to pay the shipping – she told me to short pay the invoice and they would pay the shipping (note – we have \$102.00 in the Leasing Space for Equipment Storage project and possibly could pay shipping on the second invoice, when it comes.

- **EOC – ICS Interface Course (12 hours).** NEMA’s Chuck Chase provided the final estimate of \$6,836.00 for three classes – one class in Sidney, one class in Scottsbluff, and one class in Chadron. This does not include logistics (room, coffee, etc) and they have their own equipment. **No sole source letter required because we utilized NEMA instructors. Paid in Nebraska GMS for staff (\$193.27), (\$783.03), (\$128.98), (\$462.00) & (553.58). Funds remaining in this project are \$4,715.14.**

- **Region 21 Radio Cache** for 8 Motorola PR400 VHF Portable Radios and 3 Motorola PM400 VHF Mobile Radios (FirstWireless - \$5,283.00) and (Prairie States - \$5,194.80 – accepted bid – Ron Leal. **Grant reduced to 4 portable radios for \$1,604.00 to be within the balance left. Reimbursed and PAID.**

- **Leasing Space for Equipment Storage** - left over money needed to complete the 2011 Work Plan being held for a communications project - \$102.50.

Funds remaining are \$25,220.00.

2012 Proposed Projects Not Accepted

- **WNCC upgrade of radio system for interoperability** – to be presented at a later PET meeting by Michelle Coolidge (okayed by LT Gov Sheehey and NEMA’s Nikki Weber if the PET votes on it as a priority. Two bids for the Scottsbluff and two bids for the Sidney site are as follows: Scottsbluff (Action Communications - \$9,451.50

and First Wireless - \$7,605.00) & Sidney (Prairie States Communications - \$6,200.00 for repeater, antenna and line + \$2,892.00 for Communications Center = \$9,092.50 and First Wireless for both project \$8,356.00, which may be \$914.00 less if no tone panel is needed)

- Dawes County Road Department Mobile Radios for 5 Motorola XTL 1500 VHF Mobile Radios (Western Communications - \$7,525.00 and Action Communications - \$9,255.00) provided by Nan Gould
- Garden County SO Radios for 7 Motorola PR400 VHF Portable Radios (Action Communications - \$2,695.00) & (Prairie States Communications - \$2,702.00 – bid accepted) – Ron Leal
- Morrill County Hospital Radios for 7 Motorola CP185 VHF Portable Radios (Action Communications - \$1,855.00) & (Prairie States - \$1,785.00 – bid accepted) – Ron Leal
- Hay Springs FD for 4 Motorola XTS1500 Portable Radios (Motorola via First Wireless - \$4,670.40) – need second bid – Everette Langford

2013 State Homeland Security Grant Program MU Hazmat Award (Open for Discussion)

The Work Plan is due on 8-16-13. Dana Miller has indicated that he believes this grant will allow only training.

The Scottsbluff Fire Department Hazmat Team is awarded \$20,000.00.

2013 State Homeland Security Grant Program Award (Open for Discussion)

This Work Plan is due on 8-16-13.

The Panhandle Region is awarded \$145,334.00, of which the following, \$61,134.00 needs to go towards Law Enforcement Terrorism Prevention Activities from Investment Justification #5. This leaves \$84,200.00 left for projects. The “submitted: Investment Justifications were included as an attachment to the 7-16-13 email I sent to PET Committee members. These funds do not include Region 22/Scottsbluff MOU Hazmat Team funds, which will be awarded to them individually.

A quote from NEMA’s Nikki Weber on 7-11-13, “No more ‘whose got a project’ or ‘all call’ projects. This year they need to be off prioritization lists that each Region should be working off of. More strategized.”

2013 State Homeland Security Projects are being accepted for prioritization by 8-16-13. All projects must be presented to the PET. During the presentation be prepared to present an “Environmental and Historical Preservation Screening” form for projects with repeaters, towers, antennas or sirens. Ensure that you have worked out a “Pre-Communications Project Assessment” with the Communications Director for your Emergency Management Region for all communications projects. Two quotes for each project are required unless you have a sole source letter filled out. The project must be in the format found in the 2013 Work Plan Template.

I have sent you all these formats in previous emails.

Following are the only projects I have been made aware of for presentation:

Law Enforcement/Improvised Explosive Devices – Fusion Center

NRIN sustainability – Ron Leal

NRIN sustainability – Nan Gould

Scotts Bluff County Detention Center portable radios – Ron Dean

Emergency ID printers and Raid Tag Scanners – Nan Gould

Orion Disaster Management Software – Nan Gould

Other presentations

Old Business (Open for Discussion)

- **RWMC Active Shooter TTX and FSE in August/October 2013 Sole vendor letters must be written for all projects (2010, 2011, 2013 and beyond) if three bids are not attained.**
- **Sole vendor letters must be written for all projects (2010, 2011, 2013 and beyond) if three bids are not attained.**
- **Emergency ID Card Training 7-31-13 0800-1700 at Prairie Winds Convention Center in Bridgeport**

New Business (Open for Discussion)

- **None**

Next Meetings (Open for Discussion)

The next meeting is a face to face meeting is proposed to be scheduled for October 1, 2013. The location of the meeting is proposed to be the Alliance VFD Training Center.

Adjournment