

**PANHANDLE REGIONAL PET COMMITTEE**  
**August 6, 2013, 10:00 AM**

Scott Bluff County Administration Building, 2<sup>nd</sup> Floor, Commissioners  
Room #2, 1825 10<sup>th</sup> Street, Gering and TeleHealth

**MINUTES**

**Call to Order** – The call to order was made by Jerry Bretthauer, PET Governing Board Chairman at 10:06 AM

**Attendance:**

Ron Leal, Region 21 Emergency Management; Nan Gould Region 23 Emergency Management; Dana Miller, Scottsbluff Fire Chief; Kevin Spencer, Scottsbluff Police Department; Troy Shoemaker, Alliance Fire Chief; Jerry Bretthauer, Emergency Management Region 22, Ray Richards, Scotts Bluff County Communications; Ron Dean, Scottsbluff County Detention Center;

**Publication of meeting** – The meeting notice was published in the Scottsbluff Star Herald and a copy of the Open Meeting Laws are present in the meeting room.

**Introduction of Visitors:** Kate Speck, UN-PPC; Sue Teal, Region 1 Behavioral Health

**Approval of Minutes** from the July 2, 2013 – MOTION: Kevin Spencer motions to approve the minutes and Ron Leal seconds. Motion passes unanimously.

**Communications Interoperability and Grants Management**

**2010**

The Nebraska GMS shows there is a remaining amount of **\$2,839.62**. Jerry was asked to de-obligate these funds by Nikki Webber in order to use this for NRIN sustainability. An MOU was forwarded to Jerry and he will be signing it and sending it back to NEMA. This completes the 2010 grant reporting.

**2011**

The two projects for this funding are: LEIED \$ 39, 975 which needs to be spent by January 31, 2014.

1. James Todd submitted a Work Plan, accounting for most of this funding, however, some of the equipment was purchased in the 2011 work plan and James is currently working on updating the work plan.

**2. Gering Information sharing - \$13,000.00 -** On 7-26-13 George Holthus advised me that the server is operational and the new SLEUTH software is operational. I advised him to send

me the invoice and any serial numbers that apply in order to complete the project. Gering has paid this invoice and NEMA will reimburse.

These two projects complete the 2011 funding.

## 2012

### 2012 State Homeland Security Grant Program

1. **MOU Hazmat Team** – The work plan is completed, submitted and the plan is approved to purchase equipment and provide training to staff.
2. **2012 State Homeland Security Grant Program** – These funds need to be spent by 1-31-14. There is \$300.27 that is uncommitted. We still need Purchase of Equipment (POEs) for \$7,845.00; and there is \$55,169.87 currently on order; Completed \$12,124.86. The original grant was \$75,440.00.
3. **LE/IED** - In this project, James Todd has purchased several items for \$38,287.00 for equipment only, with \$107.00 remaining for the probable use of tools. The remaining funds will be deobligated if the timeline is not met to spend these funds.
4. **NRIN Project for Sustainability** – NPPD is supposed to pick up costs after an unspecified amount of time. The project is completed with NPPD Rentals at \$8,400.00 including electrical costs. Region 23 Emergency Management paid the lease costs and has been reimbursed and paid.
5. **Emergency ID Card Program** – On July 31, 2013, there was a credentialing meeting in Bridgeport with 22 participants. Regions 21, 22, and 23, picked up equipment, and there will likely be a need for additional equipment purchases that will be made with 2013 funds. In the process of getting reimbursed by NEMA for these costs of \$20,210.50.
6. **EOC – ICS Interface Course (12 hours)**. There was an estimated cost of \$6,836.00 for three classes – one class in Sidney, one class in Scottsbluff, and one class in Chadron. The amount paid to NEMA for instructors was \$9,170.86 and there is \$4,715.14 remaining. The money is taken out automatically by Jackie Mollie. If NEMA is not going to spend these funds, Panhandle PET is going to have to find a place to spend the remaining funds.
7. **Region 21 Radio Cache** – this was reduced to for radios from the original 8 for a cost of \$1,604.00 that has been reimbursed and paid. There is still \$102.50 in leasing space for storage.

Funds remaining are \$25,220.00.

### 2013 State Homeland Security Grant Program MOU Hazmat Award

1. The Work Plan is due on 8-16-13. Dana Miller has indicated that he believes this grant will allow only training, however after further review, it looks like it will be open to other

purchases including training, equipment, sustaining equipment and PET activities. There is a \$20,000 estimated up from \$15K last year.

### **2013 State Homeland Security Grant**

This Work Plan is due on 8-16-13. The Panhandle Region is awarded \$145,334.00, of which the following, \$61,134.00 needs to go towards Law Enforcement Terrorism Prevention Activities from Investment Justification #5. This leaves \$84,200.00 left for other projects.

Jerry sent everyone the submitted Investment Justifications as an attachment to the 7-16-13 email to PET Committee members. These funds do not include Region 22/Scottsbluff MOU Hazmat Team funds, which will be awarded to them individually. NEMA's Nikki Weber (7-11-13) "No more 'whose got a project' or 'all call' projects.

This year all projects need to be from prioritization lists that each Region should be working from and it is suggested the region be more strategized in the approach. The project must be in the format found in the 2013 Work Plan Template.

**Following are the projects to consider for funding: \$145, 134.00, with 42% going to LE-IED (\$61,134) – remaining funds -, \$84,000.**

#### **LE-IED \$61,134**

Law Enforcement/Improvised Explosive Devices – Fusion Center

- #1 \$60,856 - Northrup Grumman Rebotech Robot upgrade to F6A to the robot.
- #2 - \$278.00 - Fusion Center

#### **NRIN SUSTAINABILITY - \$84,000**

- **NRIN Sustainability Projects:**
  - #3 -**17,700.00** - Nan Gould \$10,200 plus an additional \$7,500 for a repair bill for the Chadron NPPD tower. There is a dispute regarding this as CSI did the repair following a weather event without notification. CSI self-deployed and Sue Krogman of NEMA is addressing this at the moment. The \$7500 will be put in this budget and if the dispute is resolved the funds would be spent for something else. (\$10,200 + \$7,500 = \$17,700.00). Remaining Funds - \$66,300.
    - Documentation for leases - Nan discussed with Nikki Weber and she will add a descriptive in the narrative on the monthly average including the repair bill.
  - #4 - **\$6,600** - Region 21 NRIN Sustainability- Ron Leal - \$6,600 (\$600 for rent and \$600 for utilities). Garden County will fund any additional costs if necessary. This would be an upgrade for 7 radios@ \$3,510.50
  - #5 -**\$17601.63** .Motorola Portable Radios for Region 21 CERT. In addition, the CERT project to fund team activities would fund 3 classes – 2 basic to initiate CERT in Region 21 and Search & Rescue (\$3,900.00). CERT Equipment & Training for Region 21 - \$13,701.63 (7 Portable Radios, 50 CERT Packs, gloves compasses, shirts 8 radios, and cribbing. Training costs are in addition.
  - #6 - **\$3,510.50** Motorola Portable Radios for Garden County Sheriff's Office
  - #7 – **\$21,970.00** - Printers and Rapid Tag Project – Nan Gould- Nan had Midwest Card price the credentialing and ID system funding this partially for this year. Adding printers & supplies in Region 22 and Region 23 -

- #8 – **\$25,801.50** Nan Gould - (1 Printer and Materials, 1 Rapid Tag and 1 Exercise).
- #9 - **\$1,697.47** – Other funds will be used for travel, to TEPW, storage and training.

Everyone needs to make revised documentation and get it to Jerry so he can input this into the work plan document. Sole vendor letters must be written for all projects (2010, 2011, 2013 and beyond) if two bids are required to be reimbursed.

Final Vote – Motion - Make the Funding List Priority for the Work Plan. Kevin Spencer Motions to accept these as priorities for funding. Seconded by Ray Richards - Motion passes.

**Old Business (Open for Discussion)**

- RWMC Active Shooter TTX and Full Scale Exercise in August/October 2013. Regional West Medical Center – David Edwards is the contact. Jerry will send info if you contact him.
- Sole vendor letters must be written for all projects (2010, 2011, 2013 and beyond) if bids are not attained.
- Emergency ID Card Training was held 7-31-13 - 0800-1700 at Prairie Winds Convention Center in Bridgeport – 22 folks attended.

**New Business**

Kate discussed the upcoming dates for THIRA, SPR and TEPW on October 22 – 24 in Lincoln. NEMA is working with the PPC to get regional THIRA processes.

**Next Meetings** - The next meeting is a face to face meeting is proposed to be scheduled for October 1, 2013. The location of the meeting is proposed to be the Alliance VFD Training Center, 10:00 AM – 12:00 PM.

**Adjournment** - 11:21 AM - Nan motions to adjourn and Kevin Spencer seconds - Motion passes - Unanimous.