

PANHANDLE REGIONAL PET COMMITTEE MINUTES
March 4, 2014
10:00 AM – 11:00 AM

**Scotts Bluff County Administration Building, 2nd Floor, Scotts Bluff
County Commissioners Room, 1825 10th Street, Gering & Tele-Health**
MINUTES

The meeting was called to order at 10:00 AM by Chairman Jerry Bretthauer. The meeting was broadcast via Tele Health to board members of Panhandle PET. The agenda for today's meeting was published in the Scottsbluff Star Herald Newspaper as required by Open Meetings Law. Reference was made by Chairman Bretthauer to the Open Meetings Act of which there is a posted copy at all of the satellite locations.

Attendance:

Gering site: Jerry Bretthauer, Emergency Management Region 22, Ray Richards, Scotts Bluff County Communications; Dana Miller, Scottsbluff Fire Chief.
Guests: Melody Leisy, Pat Hammack, Region 1 Behavioral Health, Tabi Prochaska, Bill Wineman, Kate Speck, UN PPC

Alliance site:

Chadron site: Nan Gould Region 23 Emergency Management; Guests: Kyle Sheppard, Red Cross.

Sidney site:

There is not a Quorum at this meeting; all business requiring voting will be completed at the next meeting.

Approval of Minutes from the January 7, 2014 – Bypass the approval

2011

The 2011 grant had been completed, however the DVR and the vehicle purchase were denied by NEMA. A letter has been written to ask for reconsideration of this project. Other purchases were tablets for the Bomb Squad to keep lists of supplies, enhanced communication and to have access to the information in the field. There was an extension for 30 days which has been approved for this project (March 31, 2014) (\$39,975.00). The Team had rewritten the workplan and Lt Gov. denied it. The plan is to rewrite the work plan again and submit in order not to lose the funds.

2012

2012 State Homeland Security Grant Program for the MOU Hazmat Team – Everything has been purchased for this grant. There was a \$21.93 difference between the \$15K allotted which will be absorbed by the Scottsbluff Fire Department.

2012 State Homeland Security Grant Program – We were awarded \$75,440.00, and completed \$70,515.36.

2012 Accepted Projects (Open for Discussion)

■ **LE/IED - \$38,287.00 for equipment only**

There is \$107.00 left in the project for tools and an additional \$193.27 in funds to be spent by January 2014, however there was an extension from NEMA to March 2014.

All projects except the following have been processed and paid for:

- **EOC – ICS Courses** - Funding was set aside for these courses and the costs were less than anticipated leaving a surplus of \$4,521.87 for planning, exercise & training. The committee looked at several options to spend the money and has settled on about ½ of the funding will be spent on one officer to attend the ATAP conference in Omaha at a cost of \$1792.86 leaving \$2729.01. There is a remainder of 102.50 for the leasing space, travel, or lodging.
- The Infrastructure Protection Conference will be held in July. It is a good conference covering subjects like protecting the power grid and is another opportunity to use these funds for training.

2013 Accepted Projects (Open for Discussion)

The 2013 MOU Hazmat Grant is for \$20,000.00. It is expected that the funds must be expended by 1-31-15.

Originally set aside:

- \$5000 for two smart dummy rescue manikins for hazardous materials exercises training – changed to \$5,219.00 Scottsbluff Fire Department.
- Hazardous Materials gas detection training kit - \$5,965.84, changed from \$6,000.00
- Training cost for staff to attend qualified trainings like Nebraska Hazardous Materials Symposium, technician classes in state and/or out of state and refresher classes - \$8,815.16, changed from \$9,000.00.

2013 State Homeland Security Grant (Open for Discussion)

This needs to be expended by 1-31-15. Work Plan was due on 8-16-13. The Panhandle Region is awarded \$145,334.00, of which the following, \$61,134.00 needs to go towards Law Enforcement Terrorism Prevention Activities from Investment Justification #5. This leaves \$84,200.00 left for other projects.

LE-IED \$61,134

- The Scottsbluff Police Department and the EOD team have ordered the Northrup Grumman Rebotec Robot upgrade to F6A to the robot for \$60,856. This is being built specifically for this bomb squad.
- The \$278.00 for the Fusion Center MOU has been signed and sent to Al Berndt for co-signature and should be returned at any time.

NRIN SUSTAINABILITY - \$24,300

- **#3 Region 23 Sustainability project (\$17,700.00)** - Nan Gould was to have an annual bill. She will send that to Jerry. There will still be \$7,500 that was set aside for the repair bill for the Chadron NPPD tower. The \$7,500.00 was paid for by NEMA. The \$7,500 will remain in the Work Plan to assist with connectivity of Chadron to interoperability.
 - Nan has a couple of utility bills and she will check with Nikki to see if these funds will be able to be used to cover the expenses.
- **#4 Region 21 Sustainability- \$6,600.00** – The Public Power District and Global Tower in Garden County was billed.
 - Garden County Clerk Teresa McKeenan provided Jerry with two six month claims forms for January to June 2014 for the GTP Tower (\$402.00) and Wheat Belt PPD Tower (\$3,120.00), which equals a total of \$3,522.00. She also provided a sample invoice for January for each tower. NEMA advised they cannot accept the claims forms, and they need a six month invoice with checks indicating Garden County has paid the amount. Jerry is waiting for the correct forms and reminds everyone that checks that are processed like this are only good for 90 days so if it is over the checks have to be reissued.
- **#5 Region 21 CERT Equipment - \$13,701.63 - \$13,702.00** - (7 Motorola Portable Radios – changed to 8 portable radios), 50 CERT Kits, gloves compasses, shirts 8 radios, and cribbing. The radios cost more than anticipated so the number was reduced. This has been reimbursed and paid.

-- Portable radios invoiced at \$4,012.00. Reimbursed and PAID \$3,608.00. The difference was paid by Region 21 (\$404.00)
-- 50 CERT Kits (\$4,920.70) – Reimbursed and PAID
-- 50 CERT T-shirts (\$672.35) – Reimbursed and PAID
-- 50 Pair of Gloves (\$1,532.50) – Reimbursed and PAID
-- Cribbing (\$1,527.58) – Reimbursed and PAID
-- 50 Compasses (\$997.50) Still waiting on this bill and the company went out of business, so they are looking at another supplier.

- **#6 - Mobile Tripod Lights and Generators for Mobile EOC \$8,551.00 – Region 21**
-- Reimbursed and waiting for check. This is in the mobile command post and is available Region wide.
- **#7 - Emergency Identification Card System \$25,801.50** – One printer/one rapid tag and accessories/one exercise. This was reimbursed and paid, however the leftover funds intended for leasing space for equipment (\$4235.00) was put back into the Emergency ID program for purchase of a printer for Region 22 EM. Jerry worked with all entities on the interlocal agreement and asked them to pay their fair share (\$10,037.50). All entities sent checks to Scotts Bluff County for a special fund to pay for the printer. Jerry will order the printer when all funds are collected.
- **#8 - \$3,510.50 Motorola Portable Radios for Garden County Sheriff's Office**
Reimbursed and PAID.
- **#9 - \$3,900.00 CERT** project to fund team activities would fund 3 classes – 2 basic classes to initiate CERT in Region 21 and Search & Rescue (\$3,900.00). Anyone from Panhandle region is eligible to attend.
- **Association of Threat Assessment Professionals 2014 Spring Regional Conference – 3-31-14 to 4-2-14 in Omaha** – using funds from EOC-ICS Interface Course. Received an approved/signed copy of the PET Request from NEMA's Nikki Weber (training - \$1,792.86 = lodging costs - \$447.00, registration - \$325.00, meals - \$274.50, 887 miles = \$501.16 – personnel 8 hours X \$30.65 = \$245.20).

Old Business (Open for Discussion)

- **Debris Management Plan** –Jerry Bretthauer worked with interlocal agreement partners for Region 22 to get the Debris Management Plan approved by Scotts Bluff County Board. NEMA will review with the plan and revisions will be suggested if necessary.

Region 23 - Nan reports her Debris Management Plan is at Brent Curtis's office for approval.

- Defense Support of Civil Authorities (DSCA) Nuke RAD Full Scale Exercise –now scheduled for August 15-19th. Kickoff meeting and the initial planning has taken place and the mid-term conference is in preparation. Several organizations are participating and Jerry invites all to join in.

Old Business (Open for Discussion)

- **Open Meeting Laws question to Kent Hadenfeldt**
- **THIRA – Be prepared to discuss Public Services & Resources, Public Health & Medical Services, Health & Social Services, and Housing.**

New Business (Open for Discussion)

- **Packing Slips** – Please save all packing slips on equipment for this grant as it is required to receive payment. There is a special form to fill out if in case there is no original packing slip.
- The 2015 grant will be out in early March. All need to think about your needs based on regional priorities.

Next Meetings May 6, 2014

The next meeting will be determined.

Next agenda – we will need to set priorities

Adjournment: The meeting was adjourned at 11:10 AM.

Submitted

Ray Richards
Secretary, Panhandle PET