

**PANHANDLE REGIONAL PET COMMITTEE
MINUTES
January 3rd, 2017 - 10:00 AM MST
Bayard Volunteer Fire Department
544 Main Street
Bayard, NE**

Call to Order – Tim Newman - Chairman Tim opened the meeting at 10:02 AM.

Publication of meeting – Required by Open Meeting Laws – the Open Meetings Law is present in the meeting room for reference.

Introduction of Visitors: Sue Krogman – NRIN – Sue was unable to make it to this meeting and has made arrangements to have a personal call with the Emergency managers to discuss NRIN insurance. Nan reported that she spoke with Sue and was up to date with information.

Approval of Minutes – from November 1st, Meeting – Nan Motioned to accept the November Minutes; Ron Leal seconded; Motion carried.

Grant Management report

Tim Newman reports on the 2015 and 2016 grant financials for projects and for NRIN maintenance. Quarterly submission of invoices is appreciated by Tim so he can get the bills paid. There is still \$6,000.00 for NRIN maintenance for Ray to troubleshoot or for parts; \$3700 for credentialing and the Verizon data for the Regions tablets; \$2456.00 for state travel; \$2058.00 for Garden County Consolettes that have been installed; \$3000.00 for Region 21 CERT; \$2907 for Region 22 COAD; \$112.00 uncommitted. The 2016 grant has expended \$110.00 out of the \$135,264.00.

Old Business

- RAVE Alert Update
 - RAVE has produced a 3-year contract to June 2020 with a locked in price of \$16,000 with little chance of going up. Region 22's Code Red contract ends January 31, 2017 and a 30-day notice is required, and Tim has cancelled that contract. Region 21 - \$3205.53; Region 23 - \$5,085.24. The \$2,000.00 set -up fee was also reduced to \$1,999. Region 22 was somewhat different to include Kimball County so they do not have to pay a separate set up fee so the total is \$7,709.23 for Region 22. Region 22 is paying a pro-rated amount to get all 3 Regions on the same schedule of payment. This is a Three year contract that is locked in to \$16,000 and can be renewed at that price unless there is a high rate of inflation. The contract will be negotiated at the end of the contract. The contract is based on the county population rather than the number of calls made. Subscriptions to the service by hospitals, schools, colleges, corporations, etc. will make a rate difference as to how much is paid for the service. The contract is

between Regions 21, 22, and 23 and Tim has signed the contract for the Region.

- An online training will be available
- Region 22 will have less time to set up and will be first on the list. Tim suggests that Code Red outstanding minutes should be used as much as possible.
- NRIN Sustainment and Insurance Discussion
 - Nan reported on the discussion with the NRIN Governing Board regarding insurance rates and the issue of end of life for equipment. It was assumed Counties would pay insurance. The Board is in the process of matching the amounts to go to county boards to get the equipment on the county rolls. The Panhandle PET Region needs to work with counties to set aside funds for eventual end of life.
 - Chief Lordino asked about the operations of the NRIN system. He will contact Tim Hofbauer for technical questions.
 - In negotiation with NPPD to utilize NRIN as a replacement for the T1 lines and waive the tower rental.
 - The next NRIN Board meeting is January 21, 2017.
 - Sue Krogman is scheduled to attend a Cheyenne county meeting next month and will provide further clarification.
 - Heidi was originally on the NRIN Board and now is unable to represent the region for communications. Ray Richards was asked to step in and he has agreed.

New Business

- Ray Richards, Communications Center Scotts Bluff County
 - Steps to make the radio cache (listed in TICP) more robust and efficient. The radio cache is all 800 MHZ. Ray is requesting additional UHF & VHF radios to support the functionality of the system.
 - Chief Lordino suggests having the radios placed around the Region would be more efficient. There is a portable repeater in the portable trailer in Scottsbluff County.
 - Tim is researching a cell phone booster when providing services in remote areas.
 - Nan suggests that Troy Harris be involved in a discussion to determine the next steps that the Region should take to enhance/expand capabilities.
 - Paraclete is no longer being supported in the state so the equipment can be cannibalized to other projects, and Ray has used this equipment. There are 8 – 10 radios in the Paraclete equipment that would be useful. The State Patrol radios are being given to those who are new to the state radio system. There are costs of \$11.00 monthly for each radio.
 - Ron Leal discussed connection to the Statewide Radio System.
 - Moto-Turbo
- Discussion of Projects for 2017 Investment Justification
 - Ray will write a project for the 2017 for the additional radios.

- Tim asks to submit projects via email. He will send out the projects for review. Consolidation of projects will be the way to go to make projects regional.
- Nan suggests that the CERT project in Regions 21 & 22 be combined to make this a regional project which would reduce paperwork and have it be easier for Subject Matter Experts (SME's).
- Some projects may be able to be transferred from the previous year's grants and get them complete prior to putting in a new project
- Projects will need to be submitted to Tim as soon as possible to get projects by Jan 31, and reviewed by SME groups
- Tim will combine the projects in similar areas and send it out for review and voting.
- Nan is SME for PET ; Chief Lordino and James Todd are on the Law Enforcement SME; Citizen Corps SME's are Tim Newman (for Panhandle), Bob Hessler (for CERT) and Dana Miller (for Fire Corps); Ray Richards for Communications NPSCC.
- Tim has received the form for Box Butte County SRS \$20,646.00 project.
- Sustainability is still the focus of the grant and from last year's projects and the following were discussed as possible projects:
 - Citizen Corps, CERT, Fire Corps and Volunteer Reception Center projects will be combined for all regions; Panhandle Region travel; Video/web conferencing or cameras/speakers for Go-to-Meeting (take out of 2016 funds); ID and Credentialing supplies were purchased from 2015 funds; Stargazer event may be an opportunity to exercise a project; NRIN sustainability and maintenance; Data plans for tablets and track apps; Dawes County 911; Mass Fatality planning training and exercise; Cheyenne county SRS Consolette; EOC's; Bomb Suit; SWAT Training;
 - Region 21 does have a drone and licensing certificate to fly it was free, although it took several months to get the certificate. Ron will write a project for three drones for the Panhandle.
- Other new business – Kimball County Emergency Manager is changing and the Region 21 and 22 are considering taking it on as part of their Regions respectively.

Next Meeting:

The next meeting will be February 7, 2017 in Chadron Police Department. If the weather is bad the video conference will be used.

Adjournment

12:25 PM: Dana made the Motion for Adjournment; Troy Seconded the Motion; Motion Carried.

Respectfully submitted to Ray Richards, PET Secretary by Kate Speck