

PANHANDLE REGIONAL PET COMMITTEE MINUTES

December 4, 2018

10:00 a.m. MST

Alliance Fire Training Center

220 W 3rd Street

Alliance, NE

MINUTES

Call to Order – Tim Newman called the meeting to order at 10:00 AM.

Publication of meeting – Required by Open Meeting Laws – A copy of the Open Meetings Law was available for reference.

Introduction of Visitors: - Any Visitors – Ryan Larson, Region 1 Behavioral Health;

Approval of Minutes – Minutes of the October 2nd meeting were reviewed. Kevin Spencer Motioned to approve the Minutes and Ron Leal Seconded the Motion. Motion Carries.

Disposition of Absences – Tim Newman – Gayle is not available and is still at work; Ray Richards is excused due to a personnel issue and his Proxy, Denise is recovering from surgery. Tim Rice is here as a Proxy for Milo. Motion to accept the absences is made by Ron and seconded by Kevin.

Grant Management report – Tim sent out the report and reports that the 2016 grant ends August 2019, and there is one project unfunded from the last funding round, the EOC equipment for Region 21. Julie from NEMA will begin reallocating funds in March and Tim is hopeful that this will be redistributed to the EOC equipment project. Nearly all of the counties except for Sheridan are covered for SRS consolettes. Tim Lordino will meet with the new county Sheriff to discuss the SRS consolettes.

The 2018 funding is now open to spend the funds on approved projects. There are five projects in process for Scotts Bluff County and purchase orders are being processed.

Jerry Crable has retired as finance director of Scotts Bluff County and Lisa Rein is the new finance director for Scotts Bluff County. She had been training with Jerry since last June.

Current Expenditures – Tim Newman – Total \$1400 for HAZMAT MOU; equipment updates for Chemical Detector, for the Scottsbluff Fire Department. As of January 1, 2019, This will be the last update for that equipment and it will have to be replaced at the next update. HAZMAT groups have been separately funded up to this year, but will be competing with each other for funding from this point. They may need to work together to leverage funds for any necessary equipment replacements.

Old Business

- NPIMT (Nebraska Panhandle Incident Management Team) Recruiting
 - There have been two applications for the team. Aaron Nab of the Gering Fire Department is willing to serve as Operations Chief and Incident Commander following his 300 and 400 courses, and he is highly recommended by Chief Flowers. Tim suggests that he be brought on as a trainee to fill the position. Tim Newman has applied for Planning Section Chief and Logistics Section Chief. Tim currently has an open Task Book for Logistics Section Chief.
 - Going forward Tim will scan applications for review prior to the meeting to eliminate redundancy for the applications.
 - A Selection Committee was proposed. Nan Gould Motioned to form a Selection Subcommittee of three Board members to review NPIMT applications prior to each meeting and make recommendations to the Board; Motion Seconded by Ron Leal; Motion Passes. Volunteers for the Subcommittee Members: Troy Shoemaker, Heidi Gillespie, and Thomas Schingle.
 - Tim will create a Google Box for applications and in the future will bring applications to the local Emergency Managers, which will be brought to the Selection Subcommittee.
 - Application Review, Discussion and Approval - the current applicants will be accepted to the NPIMT.

- State THIRA/SPR/TEPW (**Threat Hazard Identification & Risk Assessment/State Preparedness Report/Training Exercise & Planning Workshop**) Panhandle. There is a revamping at the state and federal level to standardize the THIRA process for the future.
 - TEPW – Calendar de-confliction was attempted at the TEPW meeting. Tim created a spreadsheet for Position Specific trainings broken out by year and region that are planned, which will help with information on the participant numbers. He has sent it to NEMA, EM's and PPC for posting so that a broad look at the available courses can be viewed by EM's and for scheduling other classes.
 - Training is planned for Finance Section Chief in February 2019.
 - There is a new Cyber Security focus and each region is asked to appoint a representative for this area.

- Other Old Business – Troy Nominated Nan Gould for the PET SME and the nomination was Seconded by Tim Newman. Motion Passes. Nan will serve in this role.

New Business

- Nominations for 2019 Officers –Kevin Spencer motions to accept the slate of officers and Tim Lordino seconds – Motion Carries
 - Chair – Tim Newman
 - Co-Chair - Nan Gould
 - Secretary - Heidi Gillespie

- Select a representative for Cybersecurity SME
 - Tim Rice volunteers for the SME duties for the Cyber Security group.
- 2019 Grant Projects
 - Tim reminds the group to begin the planning process for projects. Projects are typically due by the end of February. These need to be connected to the THIRA.
- Other new business –
 - NRIN Nan discussed information from the NRIN meeting to provide additional information to the Board and stated that the NRIN Newsletter is being developed; The Fee Schedule went out later than expected for counties to get through their funding cycles, and there will be additional changes going forward. The revised due date is July 30, 2019. The Fee Schedule is on the NRIN website as is an informational video to give additional clarity for county elected officials and others. Nan currently serves on the Finance Committee.
 - Billings to the counties to support the NRIN system will become commonplace as the NEMA grant process will no longer be the sole support for the communications system and as the funds decrease, counties will need to support communications across the state.
- Upcoming Courses:
 - ICS 300 – March 7th & 8th in Scottsbluff from 6 - 10 PM and March 9th & 10th from 8 AM - 6:00 PM
 - ICS 400 – March 23rd and 24th 8:00 Am - 6:00 PM each day geared towards volunteers.
 - Nan has these same courses scheduled in Crawford on evenings and weekends as well in September.
 - ICS 402 for Elected Officials on February 14, 2019 with three options for attendance - 9:00 AM– 12:00 PM 1:30 – 4:30 PM and 7:00 - 10 PM.
 - G 191 ICS EOC Interface Class - February 15, 2019 - 10 participants
 - L 973 - Finance Section Chief class is scheduled for February 18-20 2019 and will be on FEMA website

Tim is in negotiation trying to get 3 classes scheduled: L-950 - Incident Commander Course, COML, and COMT at the Fire Academy April 6-15 2019.

Next Meeting Date and Location

- January 8th in Chadron.

Suggested Rotation - Scottsbluff, Alliance, Chadron, Bridgeport, Sidney