

Southeast Nebraska Emergency Management Group
Regional Governance Board
MINUTES — Regular Meeting
Sept. 8, 2010 – 10 a.m.
Thayer County Courthouse, Hebron, Nebraska

Call to Order

Chairman James Gerweck called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:03 a.m. on Sept. 8, 2010 at the Thayer County Courthouse, Hebron, Nebraska. The meeting was held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection.

Present were board members Bob Cole (Nemaha County), James Gerweck (Richardson County), John McKee (Jefferson County), Bill Cover (Cass County), Mark Meints (Gage County), Gary Petersen (Seward County), Doug Ahlberg (Lancaster County), BJ Fictum (Saline County), Bill McPherson (Thayer County), Donna Mainwaring (Fillmore County) and Mike Wilcox (Pawnee County). Guests present included Shawn Weise, Regional ETO; Brian Daake, Beatrice Regional HazMat Team; Rod Hutt, NEMA; Nikki Weber, NEMA; Jim Wenzl, Johnson County SO/EM; and Capt. Steven Ayres, NSP.

Approval of Agenda

A motion was made by Cover, seconded by McKee, to approve the agenda. Voting aye were Cole, Petersen, Gerweck, McKee, Meints, Ahlberg, Cover, McPherson, Fictum and Wilcox; nays, none; motion carried.

Approval of Minutes

A motion was made by Wilcox, seconded by Goebel, to approve the minutes of the Aug. 12, 2010 meeting as corrected. Voting aye were Gerweck, Cover, McPherson, Petersen, Meints, Ahlberg, Cole, Fictum, McKee and Wilcox; nays, none; motion carried.

Introductions & Reception of Visitors

Guests were recognized and board members introduced themselves.

Correspondence

There was no correspondence received by the board.

FY 2007 Plans/GMS Changes

Nikki Weber from NEMA gave an update on the status of FY2007 HSGP and PSIC funding and projects. She explained that another MOU/Agreement will be needed from the region to fund the remainder of the Interoperability (Paraclete) Project so that all Paraclete project funding comes from FY2007 (instead of FY2007 and FY2008 as the region had first intended). Rod Hutt, NEMA, said that a plan for training on Paraclete is being formulated and he has the first draft. Weber said Phase 2 of the Paraclete project is installation; Phase 3 is system activation and training. Phase 2 actually has two installations: installing of equipment in racks in Arizona and installation of equipment racks/antennas/cabling in Nebraska. Hutt noted that Steve Cass is in charge of the project now. Jim Gerweck noted that the project has been difficult from the

region's standpoint because there never seems to be anything viable in the eastern end of the state. The board discussed the need for an MOU/Agreement to ensure proper insurance, acceptability, sustainment, etc. between the region and the host counties.

Weber asked that the region is mindful of the 25-percent planning funding requirement for FY2008 which changes to PET in FY2008. Mainwaring arrived at 10:13 a.m.

Executive Committee Report

Members of the Executive Committee reviewed the funding priorities, funding request policies and procedures, meeting schedule recommendations and regional reporting recommendations developed during the Aug. 25 committee meeting in Wilber, along with explanations of the Investment Justifications for FY2009 and additional objectives and priorities. A specific description of those items is attached to these minutes.

Gerweck requested Weber to ask NEMA if they have a list of authorized expenditures for HSGP so that if someone asks for specific funding, the board will know whether or not it qualifies. Weber said that items/activities allowable are listed in the Grant Management System.

Communications Committee Report

- **Thayer County/Johnson County Tower Updates** — Bill McPherson (Thayer EM) said bid opening for his tower project is Sept. 22. Requests For Bids were sent out on two types of tower at two different locations. McPherson reported Fictum and Gerweck had met with him and the Thayer County Board to review tower specifications, work agreements and other issues in August. The board requested bids for self-supporting and guyed towers to compare long-term costs. Doug Ahlberg said Lancaster County had not correctly completed some bids earlier in the year because they did not have an EEO policy attachment to a contract and that raised questions with the Purchasing Office. He handed out a document containing the federal bidding requirements from 44CFR to the board members. Jim Wenzl (Johnson County) reported that their site has been selected and bid specifications are complete. Both counties are working with Bob Wilhelm of NEMA on the EHP (Environmental & Historic Preservation) applications.
- **Lancaster PSIC Tower** — Nikki Weber noted that the 'Todd Beam' PSIC tower in southern Lancaster County now has a signed land lease agreement, the EHP application is being completed and progress is being made.
- **PSAP Interconnectivity (Microwave)** — Hutt reported a kickoff meeting for the microwave project had been held in Scottsbluff and some tower evaluations have already been completed. He said instead of spending money on structural analyses, they will first examine towers to evaluate. It is NEMA's intent to use PSIC 2007 dollars to do the Panhandle, North Central, Southwest and part of the South Central regions by September 2011. Fictum handed out the map showing the CSI statewide project proposal. Gerweck and Fictum reported CSI had met with the Communications Committee Aug. 25 and provided good information about proposed plans, locations, etc. Ahlberg stressed the need for monthly reports on every project the region funds. Hutt said tower evaluations were contained within the CSI bid for about \$3,500 per site. He added that Nebraska Public Power District will be using the same system along with other partners, perhaps including other local utility companies. It will likely be about a year before the microwave system makes it to the Southeast Region.

- **Mutual Aid System** — Hutt said the State Mutual Aid project is back in the hands of the OCIO (Mike Jeffres). There are still questions about equipment and frequency plans. He said OCIO is considering a solution for interfacing NSP with the local jurisdictions by placing a digital control station at each communications center to connect with the new state system. NSP will now dispatch for Game & Parks and the State Fire Marshal so if a PSAP has a control station, they can set up the patch between the local responders and the state responders.
- **NCOR/NWIN** — Gerweck reported that NCOR is making good progress on the SOPs for the State Mutual Aid System.

Other Committee Reports

- **HazMat/Training Committee** — Brian Daake reported hosting the state HazMat Technician refresher class in August and most Beatrice Fire personnel were in attendance. He reported on a chlorine release in July, a meth lab discovery in early September, and the anhydrous ammonia pipeline rupture near Pickrell.
- **Exercise/Planning** — Doug Ahlberg reported TERREX 2010 will take place Sept. 22 involving an earthquake and associated events at the Greenwood pipeline terminal. TERREX 2011 is an Active Shooter event which will be requesting regional funds for support. He reported the Enhanced Risk Assessment Training is Dec. 7 and 8 in Lincoln and handed out course information, and that Bill Moody (Lincoln Bureau of Fire Prevention) will be scheduling IED training for first responders within the next two months. Shawn Weise, Regional ETO, reported (1) a Pawnee County mass casualty and a Saline County mass casualty/evacuation exercise involving anhydrous ammonia are in the planning stages; (2) he had met with Concordia University for an exercise planning effort in Seward.

PET Program Evaluation

Gerweck led a discussion on designating overall PET projects for the region and evaluating the current PET program. The IED training is needed for first responders and the FAD exercise from several years ago needs to be finished within six months. Ahlberg noted that the board should step forward and make that request of the state. Weise reported that he and Meints had attended a meeting to rewrite the state policy on handling FADs, especially stop movement orders. The state Ag Department is willing to come out and schedule trainings with regional partners. Weise recommended revisiting the Hallam FAD exercise as a region to determine what corrective actions have and have not been handled.

Claims

- **PIO Training for LFR** — Doug Ahlberg presented the final expenses for the Public Information Officer training attended by a Lincoln Fire & Rescue representative in the amount of \$1,553.06 which was less than the \$1,620 authorized. A motion was made by Meints, seconded by McPherson, to approve the expenditure. Voting aye were McKee, Meints, Cole, Petersen, Gerweck, Ahlberg, Mainwaring, Cover, McPherson, Fictum and Wilcox; nays, none; motion carried.
- **Association of Threat Assessment Professionals Conference** — A motion was made by Meints, seconded by Cover, to reimburse the UNL Public Policy Center \$5,083.50 for Lincoln Police Department attendance at the ATAP conference in Anaheim, Calif.,

Aug. 17 to 20 (the PPC had advanced funding for the attendance). Voting aye were Mainwaring, Meints, Cole, Petersen, McKee, Gerweck, Ahlberg, Cover, McPherson, Wilcox and Fictum; nays, none; motion carried.

- **COM-L Training** — Ahlberg presented a request for payment for \$14,485.91 for attendance at the COM-L training, but noted that the board had originally authorized only \$12,600 for the request. Discussion was held on options, funding remaining in FY2007 planning coffers and eligible costs. Ahlberg said it was likely all the costs would not be eligible under state and federal regulations. A motion was made to pay the \$14,485.91 by Meints, seconded by Mainwaring, to pay the claim. After further discussion, the motion was amended by Meints to include the words “although only \$12,600 was originally authorized” and that was seconded by Mainwaring. Voting aye were Petersen, Cole, McKee, Mainwaring, Meints, Cover, McPherson, Wilcox and Fictum; voting nay was Gerweck; Ahlberg abstaining; motion carried 9-1 with abstention.

Following the final claims, a motion was made by Fictum, seconded by Ahlberg, to adopt usage of the “Request For Funding” form presented earlier in the meeting with the addition of “Amount Authorized” and “Comments” to the bottom of the form. Voting aye were Gerweck, Cover, McPherson, Cole, Petersen, Meints, Ahlberg, Mainwaring, Fictum, McKee and Wilcox; nays, none; motion carried.

Requests For Funding

- **Tactical Dispatch Training** — Ahlberg presented a request from the Lincoln 9-1-1 Center for one person to attend Tactical Dispatch Training Oct. 4 to 7. He explained the center had first made the request to NEMA. Cost is \$492 (\$192 for mileage, \$300 for registration). A motion was made by Mainwaring, seconded by Cole, to approve the request. Voting aye were McKee, Meints, Cole, Petersen, Mainwaring, Cover, McPherson and Wilcox; voting nay were Fictum, Gerweck and Ahlberg; motion carried 8-3.
- **Cover Conference Attendance** — Bill Cover presented two requests for reimbursement for lodging only to attend the American Board for Certification Homeland Security conference in Orlando, Fla., and the International Association of Emergency Management conference in San Antonio, Texas, as Nebraska’s Region 7 representative. He explained that Cass County is paying all other fees. A motion was made by Ahlberg, seconded by Meints, to approve the ABCHS request. Voting aye were Petersen, Meints, Ahlberg, Gerweck, Cover, McPherson, Cole, Mainwaring, Fictum, McKee and Wilcox; nays, none; motion carried. A motion was made by McKee, seconded by Petersen, to approve the IAEM request. Voting aye were Wilcox, Cole, McKee, Mainwaring, Petersen, Meints, Cover, McPherson, Ahlberg, Gerweck and Fictum; Ahlberg abstaining; motion carried.
- **Otoe County MIP5000** — A request was presented by Otoe County (Gregg Goebel) to the Communications Committee Aug. 25 for funding of a new Motorola MIP5000 IP-based console and microwave system. Fictum and Gerweck led discussion on the request and noted that the committee had recommended approval, but had some questions about whether or not the microwave portion should be funded. A motion was made by Ahlberg, seconded by Mainwaring, to ask Goebel to explain the request fully

at the next meeting. Voting aye were Ahlberg, Mainwaring, Fictum, Cover, Cole, McPherson, Gerweck, Petersen, Meints, McKee and Wilcox; nays, none; motion carried.

Sustainability Report

No new information was presented. Gerweck said there had been some discussion at NCOR meetings about using EMPG funding.

Comments from the Board/Public

Meints — If any county needs the services of the ETO, they need to request via email.

Cover — Will be selecting a new chief deputy EM director on Friday and will bring to next meeting

Weise — The 2010 NIMSCAST was rolled up yesterday. He noticed from each county's responses how many people do need the IS courses 701-704. The TEPW is in North Platte in October and counties which have held exercises the past year need to report them to Shawn.

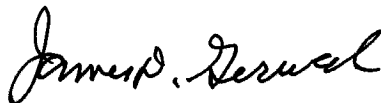
The next regular meeting of the board will be Wednesday, Oct. 13, 2010 at 10 a.m. at the Cass County Emergency Operations Center north of Weeping Water.

There being no further business to come before the board, the meeting was adjourned at 1:09 p.m.



B.J. Fictum, Secretary

APPROVED



James Gerweck, Chairman
Oct. 13, 2010

The No. 1 and No. 2 investment justifications for Nebraska in FY2008 & FY2009 are Regional Planning/Training/Exercising/Assessment and Interoperable Communications.

Investment Justification No. 1 (Regional PTE) Notes...:

This investment is intended to **address** the following **capabilities** that are ongoing at the state/local/regional/tribal levels and **help to identify any gaps** that may exist **within the planning process** such as:

- Regional **catastrophic disaster planning**
- Mass **casualties** and mass **evacuations**
- Continuing to address **risk analysis** and vulnerability **assessment** planning at the **regional level**
- Strengthening the **public-private partnerships** and integrating them into the state/local/regional planning processes. **Continuing to support NIMS**, integration into and support for the **National Response Framework** and the completion of the **Emergency Management Accreditation Program (EMAP)** assessment.

Among the basis activities listed in the Investment Justification:

- Hazard identification, risk analysis, **vulnerability assessment** within each region
- Catastrophic **all-hazards planning** on a regional basis that is **prudent** and **sustainable**
- **Integrated planning** with the University of Nebraska Public Policy Center that supports **statewide integrated planning** and enhancement of local, regional and statewide governance structures
- Continued **support** of initiatives in line with state and national priorities for **NIMS, ICS, HSEEP/CAP, resource typing** and the **five-year PET calendar**

Investment Justification No. 2 Notes...

The main IJ **baseline investment** includes the following project areas:

- Regional **Interconnectivity** (linking PSAPs, EOCs, etc. together via IP)
- **Interoperable** Communications (local and regional levels)
- State **Mutual Aid** System (local and regional equipment)
- **Governance** for the regional communications systems (MOUs, Agreements, etc.)

The **main priority** of the IJ is completion of the infrastructure assessment and enhancement of the state's communication systems. It will **target deficiencies** to enhance the **regional interconnection** of communications systems.

Other sub-priorities include the following:

- Build and implement the regional core networks (microwave/IP) with PSAP/EOC connectivity and links to the state radio system;
- Implementation and integration of the interoperability mutual aid system with local systems;
- Improve local communications in regions that are lacking or cannot facilitate the mutual aid frequency plan;

EXECUTIVE COMMITTEE OBJECTIVES for the Region...

determined during the Aug. 25, 2010 committee meeting

1. Schedule monthly meetings on a regular basis — second Wednesday of each month at 10 a.m., locations will rotate. This allows everyone to plan for a specific day/time.
2. Reaffirm locations (counties) where the Paraclete fixed interfaces (black boxes, etc.) will be placed. Request firmly that Interop Solutions contact the region's Communications Committee to provide progress reports on equipment acquisition. No installation should occur until a signed MOU/Agreement exists between the host county and the region.
3. Request a Interconnectivity Project progress update from Rod Hutt on how dollars already reallocated back to NEMA have been utilized.
4. Request, in writing, a list from NEMA stating its exceptions to the Authorized Equipment List for the region's use in determining funding request approvals for training, planning, exercising and equipment purchases.
5. Reaffirm that each county has at least one qualified alternate representative appointed to the Regional Governance Board.
6. Request quarterly progress reports from the NU Public Policy Center and the Regional ETO on training/planning activities within the region and funding expended for such
7. Strive for consistency in information sharing with the local jurisdictions (e.g., county boards, first responders, etc.). Develop a short newsletter that can be sent to everyone to keep them informed and help with buy-in and support of new systems.\

EXECUTIVE BOARD PRIORITIES for the Region...

- No. 1 — Purchase/installation of regional communications infrastructure and interoperability equipment (e.g., microwave interconnect equipment, IP gateways for consoles, etc.)
- No. 2 — Subsequent logistical support equipment for communications (e.g., communications trailer, etc.)
- No. 3 — Training for communicators (dispatchers) on the new systems
- No. 4 —
 - (a) IED pre-incident response planning/training efforts
 - (b) Foreign Animal Disease/Ag Terrorism Response plan development
 - (c) IED training for first responders
 - (d) Earthquake planning and awareness training
- No. 5 — Any regional PTE activities that relate to the objectives/goals set by the Regional Governance Board
- No. 6 — Establish a Memorandum of Understanding/Agreement which must be signed before PTE funding will be allocated/approved

9-8-10 Board meeting