

**Southeast Nebraska Emergency Management Group
Regional Governance Board
MINUTES-Regular Meeting
February 9th, 2012 – 10 a.m.
Four Corners Health Department
2101 N. Lincoln Avenue, York, Nebraska**

Call to Order

Chairman Doug Ahlberg called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:00 a.m. on February 9th, 2012 at the Four Corners Health Department, York, NE. The meeting was held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Present were board members Clint Strayhorn (Johnson County EMA), Sandra Weyers (Cass County), Mark Meints (Gage County), John McKee (Jefferson County), Doug Ahlberg (Lincoln/Lancaster County), Renee Crister (Nemaha County), Jim Gerweck (Richardson County), BJ Fictum (Saline County), Gary Petersen (Seward/York County), and Bill McPherson (Thayer County). Guests present were Shawn Weise (Regional ETO), Mark Hosking (Lincoln/Lancaster County EMA), Raymond Ryan (City of Lincoln Radio Shop), Laura McDougall (Four Corners Health Department), Janell Walther (Public Policy Center), Richard Vlach (Nemaha County EMA), Gerald Hinrichs (York County EMA), Lisa Bloss (Southeast District Health Department), Barb Liska (Seward County 911), Martin Workman (Platte County Communications), and Kim Plouzek (Public Health Solutions).

Board members absent were Gregg Goebel (Otoe County EMA) and Mike Wilcox (Pawnee County EMA).

Introduction and Reception of Visitors

Ahlberg welcomed the visitors and introductions were made.

Approval of Agenda

A motion was made by Saline, Seconded by Nemaha to approve the agenda. Voting aye were Cass, Gage, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

Approval of Minutes

A motion was made by Saline, seconded by Nemaha to approve the minutes from the January 11th, 2012 governance board meeting. Voting aye were Cass, Gage, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

A motion was made by Johnson, seconded by Thayer to approve the minutes from the October 12th, 2011 governance board meeting. Voting aye were Cass, Gage, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, and Thayer; nays, none; Seward/York abstained; motion carried.

Claims Approval/Requests for Funding

A motion was made by Nemaha, seconded by Thayer to pay Jim Gerweck \$655.00 for mileage for travel to communications and NCOR meetings. Voting aye were Cass, Gage, Jefferson, Johnson, Lancaster, Nemaha, Saline, Seward/York and Thayer; nays, none; Richardson abstained; motion carried.

A motion was made by Richardson, seconded by Nemaha to pay BJ Fictum \$190.92 for mileage in his personal vehicle. Voting aye were Cass, Gage, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Seward/York and Thayer; nays, none; Saline abstained; motion carried.

Fiscal Grants/Projects Progress Update

Chairman Ahlberg gave an update on 2008 grant funds. He passed around a list of projects which still need invoices. Fictum stated that the NWR Ellis project for \$55,000 would not be able to be completed. Mcpherson asked if anyone could tell him what the \$7,753 Interconnect project for Thayer County was. He believes this project was before his employment started, but he will go back and look for an invoice. Ahlberg received a call from First Wireless that the invoice for Otoe counties MIP5000 project for \$12,525 would be in his possession by Friday.

MOU/Agreement for 2008 Planning Funds to Nebraska Department of Agriculture

Ahlberg discussed \$9,013.83 of the 2008 SHGP Planning funds that are unspent. The 08 grant had a 25% planning requirement and if we do not spend the planning funds, the region will lose \$18,027.66 in communications funding from the 08 grant.

A motion was made by Gage, seconded by Jefferson to MOU \$9,013.83 of 2008 SHGP planning funds to the Nebraska Department of Agriculture to be used to pay for the three Ag Planning Workshops being conducted by SES Inc. in the region. Voting aye were Cass, Gage, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

Donna Mainwaring (Fillmore County EM) arrived at 10:28.

FY 2008 Projects Updates/Decisions

There is money left in 2008 Communications Projects. The board discussed what to purchase with the remaining funds. The projects that will be funded need to be operational and the invoices entered in GMS by February 29. If a county completes a project but fails to turn in the invoice to Lancaster County by the end of the 2008 Grant, the county will be responsible for paying for their project.

A motion was made by Richardson, seconded by Gage to fund Cass County EOC Communications Console request for \$22,000. Voting aye were Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; Cass abstained; motion carried.

A motion was made by Cass, seconded by Jefferson to fund Gage County EOC Communications Console request for \$22,000. Voting aye were Cass, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; Gage abstained; motion carried.

There was discussion about possibly funding some National Weather Service brochures. This project cannot be funded using communications funds.

There was also discussion about purchasing computers for each county to be used with the Paraclete system. The following counties would need the following number of computers: Cass (3), Fillmore (1), Gage (2), Jefferson (1), Johnson (1), Lancaster (1), Nemaha (3), Otoe (1), Pawnee (1), Richardson (1), Saline (3), Seward (1), York (3), and Thayer (2). The cost of each computer would be approximately \$1,000. There was discussion held about purchasing computers with SHGP funds.

The board took recessed at 10:40 to allow Chairman Ahlberg to call NEMA and ask about computer purchases. The board reconvened at 10:50. Ahlberg stated that computers can be purchased as long as their only function is for the Paraclete system.

A motion was made by Saline, seconded by Cass to purchase 24 computers for the region to be used with the Paraclete system at an approximate cost of \$24,000. Voting aye were Cass, Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

A motion was made by Saline, seconded by Fillmore to split equally the remaining 2008 SHGP communications grant funds amongst the 14 counties in the region. This would allow for \$2,700 for each county to spend on mobile or portable radios. Ahlberg reminded everyone that the equipment needs to be purchased and invoiced before the grant deadline. Ahlberg also stated that if the grant requests did not have AEL numbers on them, he would throw them in the trash. BJ will develop a form and send out this afternoon with a checkbox and AEL numbers for portable and/or mobile radios. Voting aye were Cass, Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

Ahlberg advised that he will contact Otoe and Pawnee counties about the \$2,700 in funding each county will have for communications equipment.

Approve updated FY2008 & FY2009 Work plans

Petersen will add corrections to the 2008 work plan if someone sends him the changes.

FY2009 Work Plan tabled until March Governance Board meeting.

Public Safety Interoperable Communication Training February 7/8 in Kearney

Discussion held about the training held in Kearney. Comments ranged from "The presenter did a good job", "Communications for dummies" to "Information was over our heads", and "Do not ever send me to that again".

One area that everyone agreed upon was that there is still no clear plan for sustainability. This is something that will need to be developed over time.

Reports of Committee's

Executive – Have not met.

Communications – Fictum discussed the Statewide Communications System Access project. The equipment has been ordered and will be installed and operational by February 29th. There was discussion about the size of the area needed for the equipment and that the install will be complete except it will be each counties responsibility to connect the system to their dispatch consoles. Fictum also stated that he received a quote for completing 14 of the 15 sites. They cannot complete the Gage County site at this time because the EHP has not been received. The quote for equipment is \$153,628.26 and installation would be \$16,404.00.

NCOR/NWIN – Nothing new to report.

PET –

- Gage County Resource Management Training March 1st in Beatrice. Meints passed around a flyer.

SEMRS – Hosking gave a brief report. LMMRS and SEMRS were looking at joining their equipment committee. The SEMRS equipment committee would like to keep their own structure and invite representatives from the Lincoln Hospitals to join their committee to help make decisions about the Lincoln Hospital SEMRS funding.

Hosking also talked about the Lincoln Hospitals looking at purchasing go bags. This is something that the rural hospitals should determine if go bags are needed in their facilities. If the rural hospitals would like them, let John Cutler or Mark Hosking know so one order can be placed. Hosking stated he is meeting with sales rep and will let the EM's know what equipment will be in the bags.

Public and Board Comment

Janell Walther with the Public Policy Center discussed upcoming ACAP training in Omaha April 30-May 1. More information will be added to their website when it is available. She also talked about the PPC facilitating the Investment Justification meeting.

Gary Petersen discussed his attendance at the International Disaster Conference and Expo. He passed around some brochures for the group to look at. He also discussed having some training in the future with Verizon. Gary stated that the focus of the conference was on public and private sector involvement in emergencies.

John Mckee discussed a meeting which will be taking place tomorrow. The meeting will allow for the West half of the region to adopt agreements for sharing frequencies within the region as well as with other regions and the State of Kansas. The goal is to do half the region as a test, see how it works, and then do the rest of the region.

Fictum stated that Gage counties EHP has been received at NEMA. Gage County was not included in the quote for the Statewide Communications System Access equipment and installation. The cost for Gage County to be added would be \$6,651 for equipment and \$500 for installation. This would mean that there would be approximately \$500 less for each county to spend on communications equipment that was approved previously during this meeting.

A motion was made by Saline, seconded by Fillmore to amend the following motion:

A motion was made by Saline, seconded by Fillmore to split equally the remaining 2008 SHGP communications grant funds amongst the 14 counties in the region. This would allow for \$2,700 for each county to spend on mobile or portable radios.

The amended motion will read:

A motion was made by Saline, seconded by Fillmore to split equally the remaining 2008 SHGP communications grant funds amongst the 14 counties in the region. This would allow for \$2,200 for each county to spend on mobile or portable radios.

The difference in the motions is the amount of funding each county receives will be \$2,200 and not \$2,700.

Voting aye were Cass, Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

A motion was made by Jefferson, seconded by Fillmore to add Gage Counties equipment to the purchase order for the Statewide Communications System Access project. Voting aye were Cass, Gage, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

The updated equipment and installation costs would be \$160,779.26 for equipment and \$16,904.00 for installation.

Next Meeting

The next meeting is scheduled for March 14th, 2012 at the Nemaha County EOC in Auburn beginning at 1000 hrs.

Adjournment

Motion by Cass, seconded by Fillmore to adjourns at 11:58.

Voting aye were Cass, Gage, Fillmore, Jefferson, Johnson, Lancaster, Nemaha, Richardson, Saline, Seward/York, and Thayer; nays, none; motion carried.

DRAFT