

**Southeast Nebraska Emergency Management Group  
Regional Governance Board  
MINUTES  
May 20, 2009 – 10 a.m.  
Regular Meeting  
Jefferson County Emergency Operations Center, Fairbury, Nebraska**

**1. Call to Order**

Chairman James Gerweck called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:03 a.m. on May 20, 2009 at the Jefferson County Emergency Operations Center, Fairbury, Nebraska. The meeting was held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection.

Present were board members Gary Petersen (Seward & York Counties), William Cover (Cass County), Bob Cole (Nemaha County), Mark Meints (Gage County), Doug Ahlberg (Lancaster County), BJ Fictum (Saline County), Gregg Goebel (Otoe County), James Gerweck, Richardson County, John McKee (Jefferson County) and Dan Jantzen (Thayer County). Mike Wilcox (Pawnee County), Terry Marshall (Fillmore County) and Kevin Edelmaier (Johnson County) were absent.

**2. Reception of Guests/Visitors:**

Guests included: Jane Ford-Witthoff, Public Health Solutions District Health Department; Dr. Denise Bulling, University of Nebraska Policy Center, Mark Hosking, Lincoln-Lancaster Health Department; Josh Groleau, SEMRS Coordinator; Lisa Bloss, Southeast District Health Department; and Shawn Weise, Regional Training Officer.

**3. Approval of Agenda:**

A motion was made by Petersen and seconded by Cole to approve the agenda as presented. Voting aye were Cover, Gerweck, Goebel, Cole, Petersen, McKee, Jantzen, Meints. Ahlberg and Fictum; nays, none; motion carried.

**4. Approval of Minutes:**

A motion was made by Cover and seconded by Goebel to approve the minutes of the April 15, 2009 minutes as presented. Voting aye were McKee, Jantzen, Meints, Gerweck, Cole, Cover, Petersen, Goebel, Jantzen and Ahlberg; nays, none; motioned carried.

**5. Correspondence:**

Secretary Fictum presented minutes from the April 22 NCOR (Nebraska Council of Regions) and May 15 NCOR and NWIN (Nebraska Wireless Interoperability Network) agenda. Jantzen reported that Region 13 will resolve its issues before the end of June, but Thayer County has not made a decision. Thayer has received approval to use the FY2005 funding for a new console and an invoice is in the state's hands. Gerweck commented that during the May 15 NCOR meeting, Lt. Gov. Sheehy said "things need to move in Thayer County."

**6. Planning Calendar & Web Site:**

Dr. Denise Bulling gave a presentation on the Planning Calendar being utilized by NEMA and the UNPPC. She also demonstrated the “Nebraska Homeland Security Planning Project” Web site located at [www.homelandplanning.nebraska.edu](http://www.homelandplanning.nebraska.edu) on the Internet. The goal of the Homeland Security Planning Project is to engage local jurisdictions in regional planning that strengthens and integrates local, regional and state emergency management plans and processes. Planning capabilities will be sustained via establishment of a statewide planning community.

## 7. Committee Reports:

- **Hazardous Materials (HazMat)** — Meints reported that Regional HazMat Chief Brian Daake has been told that the money allotted for HazMat does not go through the region; it is awarded directly to the HazMat team, but they are awaiting confirmation on that because there are funds from last year yet to be spent. Discussion centered on IED (Improvised Explosive Device) and HazMat IQ training. Meints said Daake was told not to get involved with the regional board, but Daake is requesting involvement.
  - **HazMat IQ Training** — Ahlberg said it is scheduled for Dec. 7-9 at \$5,000 per day. Class size is limited to 30. Current funding sources include BNSF, \$7,500; Civil Support Team, \$5,000; Regional HazMat, \$2,500; LLCHD, \$5,000. Possible funding sources include Lancaster County Mutual Aid, \$2,500; Lancaster County EMA, \$2,500. Ahlberg said committed funds and possible additional funds could result in a full week of training.
  - **AWR 148 & Kirkwood College Agro Issues** — Ahlberg discussed the AWR-148 class, agroterrorism classes available from Kirkwood Community College one of which had been presented by Bob Cole in Nemaha County, and the Medical Reserve Corps and involvement of Volunteer Partners in the MRC. (*See Handout #1*)
- **Communications** – Fictum presented three different handouts (*Handouts Nos. 2-4*) developed by the committee members during their May 16 meeting and involving possibilities for the PSAP interconnectivity, Statewide Mutual Aid, and Paraclete systems being funded by FY2007 SHSGP and PSIC dollars. Gerweck said the driving force for the systems would be the regions. Cole explained that the committee will continue to work with the state to develop the regional networks with input and approval from the local counties.

Gerweck and Fictum both stressed that the group needs to begin discussing sustainability of communications systems before the regional systems are installed; otherwise there will be no financial mechanism in place to support them. Gerweck added that we will likely be politically forced to accept some Paraclete interface boxes, but the decision as to how many and their placement should be left with the region. Cover noted that the committee and resource personnel can come up with a plan that “Mike (Jeffres) won’t be able to reject. Meints said he would like to see the PSIC grant get going; a progress report is needed from Todd Beam each month of where the project is at and “he needs to either show up at a meeting or report to us.”

- **NCOR** — Gerweck explained the update process for the SCIP (Statewide Communications Interoperability Plan) and said NCOR was in the process of review and updating during its May 29 meeting. He read the prioritization items from the NCOR agenda that applied to the SCIP.
- **Executive Committee** — Gerweck said that the Executive Committee decided during the Broken Bow meeting April 22 that monthly progress reports will be required because if the region realizes a project won't be complete on time, we need to go back to NEMA and find another way to utilize the funding. A motion was made by Cover and seconded by Cole to ratify the Executive Committee's decision. Voting aye were Voting aye were McKee, Jantzen, Meints, Gerweck, Cole, Cover, Goebel, Jantzen and Ahlberg; nays, none; motioned carried.

## **9. Public and Board Comment**

- Mark Hosking shared information about EBeam that can be utilized with any white board and project the image to other computers in real time. He will give a demonstration at the next meeting.
- Lisa Bloss encouraged emergency managers to ask for information about H1N1 that they need. The regional tabletop exercise is Aug. 21 at LLCHD in Lincoln; invitations will be sent out.
- Jane Ford-Witthoff said that H1N1 has been around and now the flu is 50% seasonal and 50% nominal virus. She said they are starting to assess their response to the H1N1 issue and asked for input from the group. PHS would like to develop an understanding and integration with EM and Cover suggested that public health officials attend the NEMA Basic Academy.
- Meints expressed concern about board members not attending meetings and a progress report on the hospital amateur radios identified in the tabletop exercise earlier this year. Gerweck said he had talked with Reynolds Davis, who came to the May 16 Communications Committee meeting. Estimated cost is \$6,000 per repeater site and Reynolds said they had permission to put D-Star repeaters on any NET towers.

## **10. Next Meeting**

The next meeting will be held on June 17, 2009 at 10 a.m. at the Saline County Extension Office Meeting Room, 306 West 3rd Street, Wilber, Nebraska.

## **11. Adjournment**

A motion was made by Cover, seconded by Goebel, to adjourn the meeting. Voting aye were Gerweck, Cole, Cover, Fictum, Goebel, Jantzen, Meints, McKee and Ahlberg; nays, none; motion carried. Meeting was adjourned at 12:06 p.m..

B.J. Fictum, Secretary

APPROVED:

James Gerweck, Chairman  
June 17, 2009



Emergency Program  
Coordinator  
<EmergCoord@VolunteerPartners.org>

05/12/2009 03:05 PM

To Emergency Coordinator  
<emergcoord@volunteerpartners.org>  
cc "McMahon, Tom" <tmcmahon@uwmidlands.org>, "Trabal,  
Milton" <milton.trabal@nmss.org>

bcc

Subject Southeast Nebraska Medical Reserve Corps Volunteers  
NEEDED for the MS Bike Ride Water Stations!!

History: This message has been forwarded.

**We are in NEED of Volunteers with *Basic Life Support* (BLS) training to assist during the *Multiple Sclerosis Society (MS) of Nebraska Annual Bike Ride* !!!!!!!**

In partnership with the *Multiple Sclerosis Society (MS) of Nebraska* and the *Eastern Nebraska/Western Iowa Medical Reserve Corps (MRC)* we are needing **volunteers** with *basic life support* (BLS) training to assist **May 30th & 31st** at various water stations between *Lincoln* and *Omaha*.

Attached you will find the bike route for **both** days, water station table (with times), and the sign-up sheet (this is an excel document please let me know if you are unable to open it; thank you).

**BACKGROUND:**

The *National MS Society* annual bike ride is a fundraiser to assist with the research needed to better treat and cure this unpredictable disease of the brain and spinal cord. Locally, this event begins in Omaha at Concordia High School; riders will then make their way to Lincoln rest over night and pedal back to Concordia High School in Omaha. Every mile that bikers pedal will equal a donation to MS research.

In past the *MS Society of Nebraska* has had to pay outside rescue services to assist with staffing the water stations; this year they have decided to harness the power, expertise and skills of volunteers to ensure that bike riders receive medical care if and when needed.

As a result of partnerships made amongst the *MRC* Units across the state we were asked by the *Eastern Nebraska/Western Iowa MRC* to provide volunteers at various water stations. Volunteers will be assisting riders with *basic first aid* needs **ONLY**. Ham Operators will also be stationed at the

various water stations if outside ambulance and medical rescue units are needed. Volunteer accident and liability coverage is 'covered by the MS Society Of Nebraska while volunteering (contact Melanie if you have further questions).

It is **VITAL** that **all** water stations be 'adequately' staffed, please **sign-up** today!

So... we are in need of 2 BLS trained individuals to assist at each water station (some sites require shifts of volunteers, please be aware of shift times; thank you)!

If you have BLS training and would like to sign-up, or would like more information please call or email **Melanie Hooks** at: 435-2100 (or 219-3225-after 5pm) or [emergcoord@volunteerpartners.org](mailto:emergcoord@volunteerpartners.org). Please do not delay in signing-up, to ensure adequate coverage and to allow time for additional planning the deadline to sign-up is no later than **Wednesday, May 27th** .

*Please note...that Volunteer Partners and/or the Southeast Nebraska MRC are not the event organizers, nor are we responsible for any time/date/location changes. If a change in time/date/location occurs we will notify you as soon as we know. Thank you again for volunteering!*

Thank you in-advance for your assistance, have a wonderful evening!

Melanie Hooks  
Emergency Volunteer Program Coordinator  
Volunteer Partners  
215 Centennial Mall So., Ste 340  
Lincoln, NE 68508  
Office: (402) 435-2100  
Cell: (402) 219-3225 'New'  
Fax: (402) 435-2101



MS Bike ride Staffing 5809mh.xls



2009\_Day\_1\_NE\_MS\_Bike\_Tour\_Route\_-\_Main\_Route\_-\_66\_Miles.pdf



2009\_Day\_2\_NE\_MS\_Bike\_Tour\_Route\_-\_Main\_Route\_-\_66\_Miles.pdf



Locations and themes.doc

# Alternate Care during a Pandemic Emergency Training, Education, and Recruitment Proposal for the Southeast Nebraska MRC:



Southeast Nebraska

## **PURPOSE:**

To effectively maintain Southeast Nebraska MRC volunteer engagement training and exercising activities are necessary. In an effort to further advance the skills of MRC volunteers so that they can be an asset 'when' needed to hospitals, county emergency management agencies, and fire/emergency medical service entities during a communitywide disaster or pandemic emergency. Provide an education forum for existing MRC volunteers, general public and health professionals to enhance the preparedness of the Southeast Nebraska MRC and attendees on the 'potential' role of an MRC volunteer in an Alternate Care Site (ACS) scenario.

## **TRAINING/EXERCISE/RECRUITMENT GOAL:**

The **goal** of this Training and education is to:

- Train and engage existing MRC volunteers in ACS process and test the Units ability to utilize NIMS in a simulated disaster scenario;
- Further enhance existing relationships and collaborate with hospitals, health departments, and emergency management agencies planners on exercise/scenario design and solicit participation and guidance;
- Provide medically credentialed and licensed participants with **6.5** hours of education (continuing medical education units);
- **3** hour Functional ACS exercise (allotting an additional forty-five minutes to an hour for exercise debriefing) to **ALL** existing MRC volunteers, and 50 additional medical/non-medical individuals in the southeast Nebraska region;
- Recruit exercise attendees who are not **currently** registered with the MRC
- **Overarching** goal is to have a corps of 'pre-trained' volunteers adequately trained in the 'core' principles of ACS to assist existing public health processes and infrastructures.

Tentatively Scheduled for **August 22, 2009** (location is to be determined). Attendees will be required to pre-register (*those who will be only attending the functional exercise need to contact Melanie Hooks for further instruction*).

A fee of \$65 for non-registered, medically credentialed or licensed MRC volunteers wishing to receive CME's (\$45 for registered MRC volunteers), \$45 for non-registered, non-medically credentialed or licensed MRC volunteers (\$25 for registered MRC volunteers) to cover the cost of meals, and other training materials. The disaster education topic's to be presented are:

- ⇒ **Recognizing Psychological Trauma throughout the Lifespan**
- ⇒ **Special Populations Considerations during Disasters**
- ⇒ **Alternate Care Sites – An Overview**

The planning and development of this exercise is being coordinated by the MRC Unit Coordinator and Southeast Nebraska MRC Command Staff volunteers. The curriculum is being designed by licensed practical nurse, registered nurse, and licensed mental health practitioner. The exercise will comply with Homeland Security Exercise and Evaluation Program (HSEEP) guidelines. The Southeast Nebraska MRC intent is to provide a **resource** of pre-credentialed medical and 'appropriately trained' individuals to augment hospitals, first responders, and public health departments during times of emergency or when public is at jeopardy. ***This community-based program is designed to meet the needs of communities in which it serves. The Southeast Nebraska MRC is not a "self deploying" entity, nor designed to replace existing emergency medical systems.***

**Southeast Nebraska MRC  
 Alternate Care during a Pandemic Emergency  
 'Pre-Exercise' Training Schedule:**



*As of 5/11/09*

<b>Date:</b>	<b>Time:</b>	<b>Location/TOPIC:</b>
<b>April 23, 2009</b>	<b>6:30 – 7:30 PM</b>	<b>LOCATION:</b> <b>Bryan LGH West-</b> Plaza Building (LL Conference Rm A) 2300 S. 16th Street  <b>TOPIC:</b> Alternate Care Sites – An Overview – Discussion of Health Insurance Portability and Accountability Act (HIPAA)
<b>May 14, 2009</b>	<b>6:30 – 7:30 PM</b>	<b>LOCATION:</b> <b>Bryan LGH East-</b> Plaza Building (Plaza Conference Rm A, 2nd floor) 1600 S. 48th Street  <b>TOPIC:</b> ACS Provider Specific & "Lay" Volunteer Specific
<b>June 18, 2009</b>	<b>5:30 – 7:30 PM</b>	<b>LOCATION:</b> TBA  <b>TOPIC:</b> Recognizing Psychological Trauma – Provider focused & Identifying the Needs of Special Populations
<b>July 16, 2009</b>	<b>6:30 – 7:30 PM</b>	<b>LOCATION:</b> TBA  <b>TOPIC:</b> Principles of Mass Start/Triage

**Meeting Accessibility:**

The above trainings will be made available via the **Telehealth Network**. Telehealth provides rural areas with real time communications accessibility to support meetings and clinical practices. As an attendee of Telehealth you are able to have direct access and communication with a presenter or clinician to ask questions and/or provide in-put. Telehealth can be found at many rural hospitals and health departments. To find the Telehealth site nearest you please visit: [http://www.netelehealth.net/site\\_list.php](http://www.netelehealth.net/site_list.php). If you intend to use Telehealth please 'personally' contact the site nearest you, if you have any questions or issues with accessing Telehealth please contact Melanie Hooks immediately; thank you!

**Meeting Dates/Times/Locations and Training Topics:**

Dates, times, location, and training topic **are subject to change** based on facilitator's assessment of the Units progress, and/or **change in location** to accommodate volunteers in rural areas of southeast Nebraska. **Additional** trainings may be needed; in the event that additional trainings are needed volunteers will be notified as soon as possible.

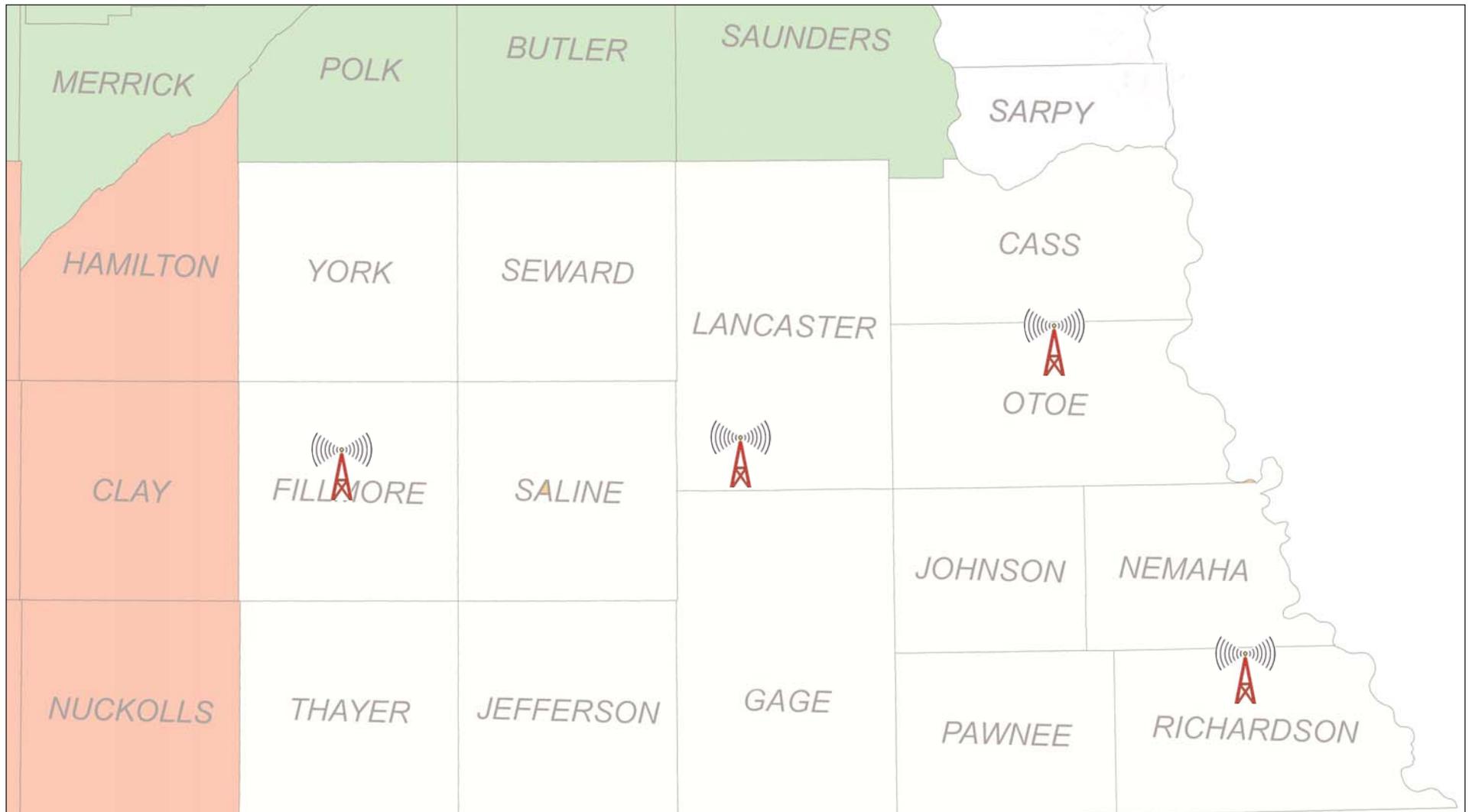
**PLEASE NOTE...**these trainings are designed to build upon one another; meaning if you **do not** attend one training then you may not have adequate information to attend the next scheduled training. That being said it is **very important** that everyone attend **ALL** of the above scheduled trainings. Please contact Melanie Hooks **ASAP** to make alternate arrangements if you **ABSOLUTELY** can not attend any of the above trainings.

**Thank you 'in-advance' for your participation!**

**LMMRS Steering Committee Minutes May 7, 2009**  
**Synopsis of Meeting. Results of actions taken by members in attendance.**  
**Please respond by COB May 29.**

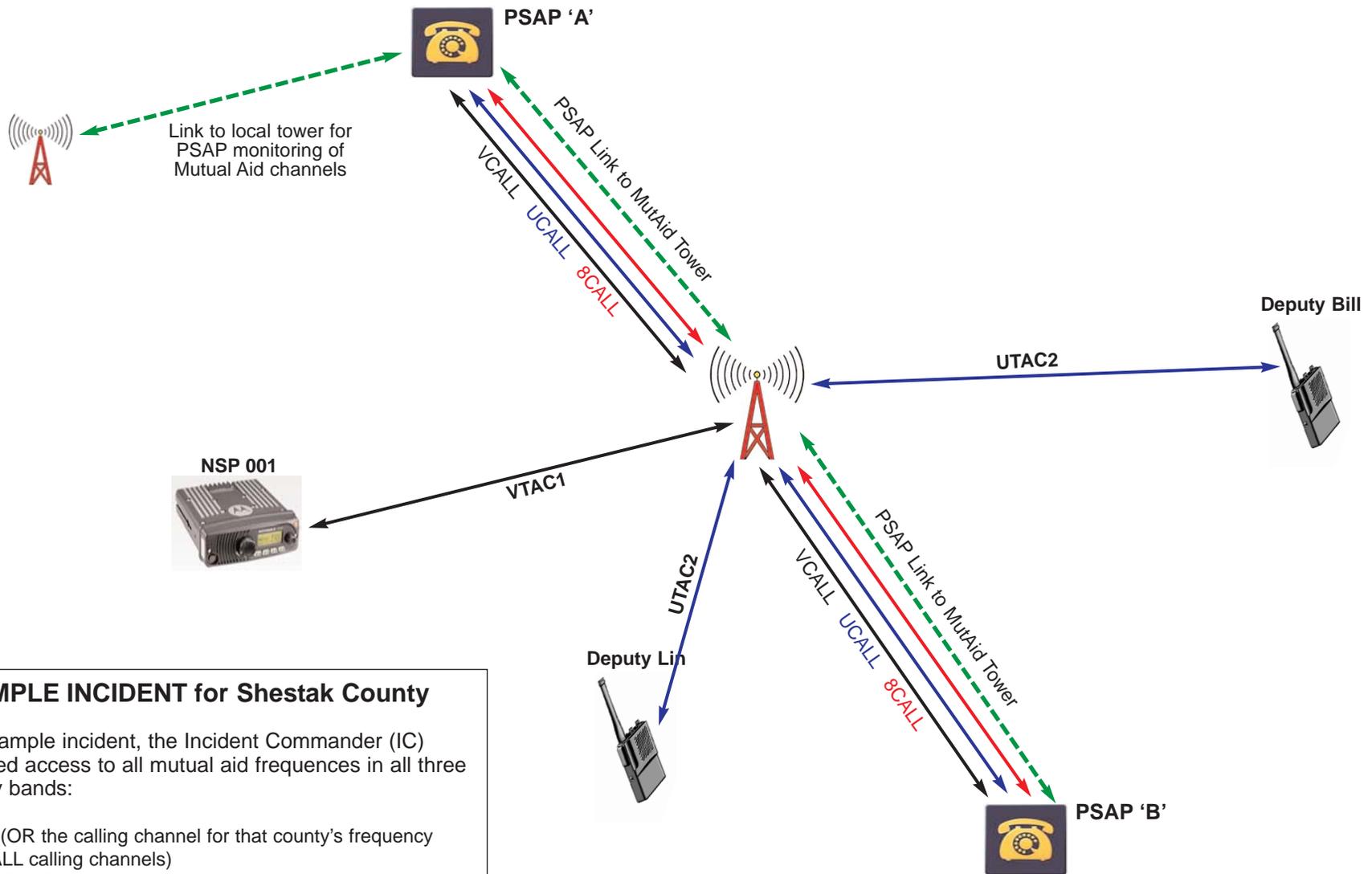
Attendance in Person	Attending in Via Speaker Phone
<p>Steve Beal, Ed Schneider, Doug Ahlberg, Judy Zabel, Denise Bulling, Theresa Gomez, Kimberly Plouzek, Scott McPherson, Mark Hosking, John Cutler, Jim Guest, Jeff Joiner, Steve Frederick, Eric Shanks, Sue Epps, Pam Peterson, JoAn Devries, Melanie Hooks, Wayne Svoboda</p>	<p>Hal Tyson, Doug Ahlberg, Siobhan Champ-Blackwell, Becca Eckert, Nicole Badura</p>
<p>As per May 6<sup>th</sup> Executive Committee Mtg recommendation: the following item was inserted into the Agenda as "New Business":            New Business -- "Does the LMMRS Steering Committee want and MRC?" If so, "Where should it be housed?"</p>	
<p align="center">Synopsis of actions taken</p>	
<p>After 1 hour and 20 minutes of discussion by the Steering Committee, the following items were put to a vote:            "A) A motion was formed by several speakers in attendance in person (and written on the board by Snyder-Sloan) stating the Steering Committee's desire to Fund an MRC with a budget of up to \$25,000.00 for an MRC that includes input from the Steering Committee and Emergency Management that includes deliverables.            B) A Health Department representative and a diverse review committee that excludes anyone that might submit a bid. "</p>	
<p>The motion as written on the board and read aloud and was seconded by Ron Eriksen.</p>	
<p>The Vote was: three (3) abstentions and twelve (12) "Yes".            Ahlberg "Yes", Beal "Yes", Cutler "Yes", Devries "Yes", Champ-Blackwell "Yes", Epps "Yes", Eckert "Yes", Eriksen "Yes", Gomez "Yes", Guest "Yes", McPherson "Yes", Snyder-Sloan "Yes", Plouzek "Abstain", Svoboda "Abstain", Zabel "Abstain"</p>	
<p align="center"><b>Review of audio recording high points submitted By: E. Shanks 441-3897</b></p>	

## SOUTHEAST NEBRASKA EMERGENCY MANAGEMENT GROUP PARACLETE INTERFACE LOCATIONS ~ SAMPLE



*\*\* This SAMPLE Paraclete interface location plan assumes at least one VHF, one UHF and one 800 MHz radio at each of the four sites marked, although more tower sites may be required. Locations will depend upon formal coverage studies, licensing from the state, OCIO approval, etc. The SENEMG Communications Committee developed this map to as a starting point for evaluating and determining the number of Paraclete interfaces required for the region and their possible locations.*

# SOUTHEAST NEBRASKA EMERGENCY MANAGEMENT GROUP SOUTHEAST MUTUAL AID OVERLAY PLAN ~ SAMPLE



## SAMPLE INCIDENT for Shestak County

For this sample incident, the Incident Commander (IC) would need access to all mutual aid frequencies in all three frequency bands:

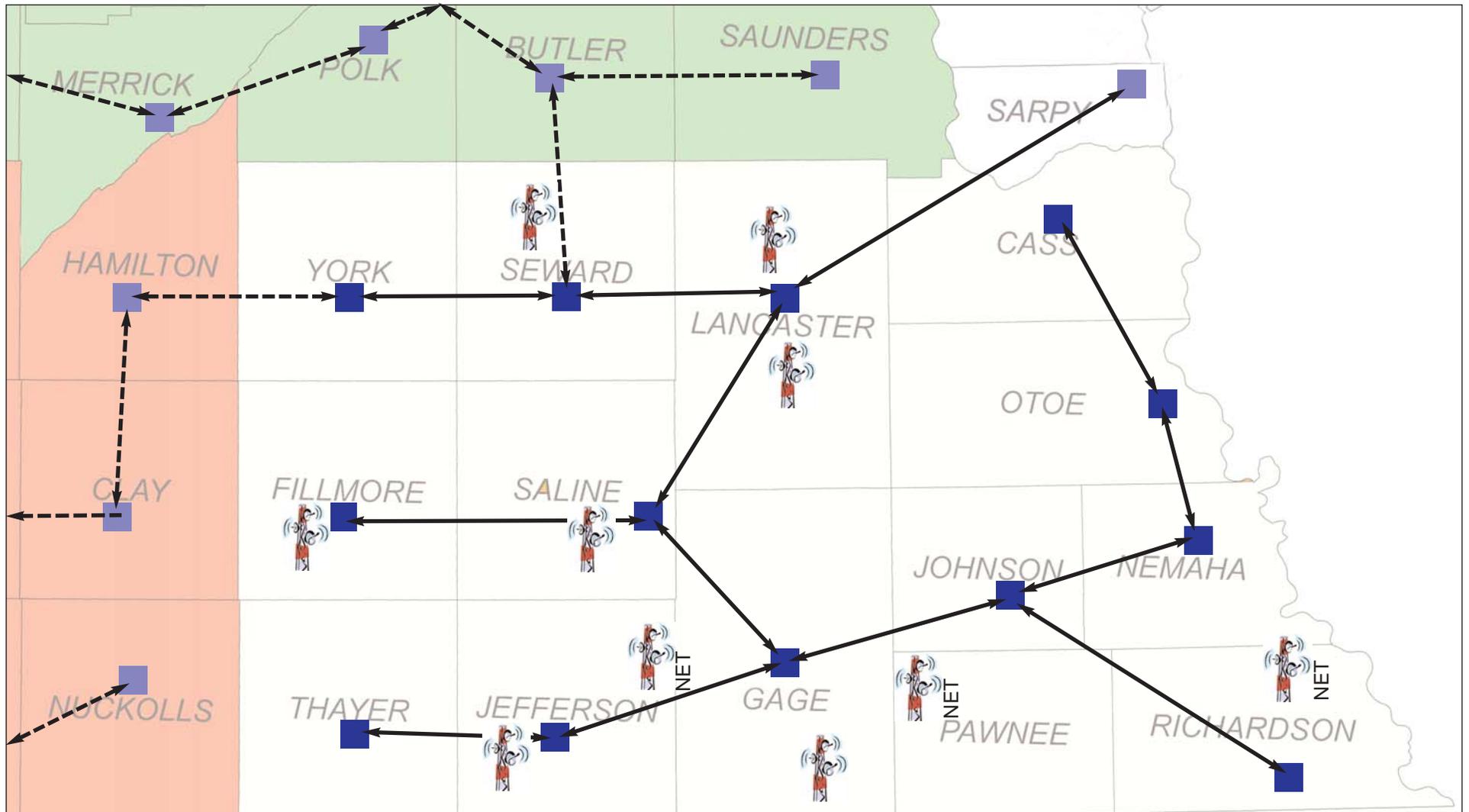
VCALL (OR the calling channel for that county's frequency band...or ALL calling channels)

~ PLUS ~

VTAC1	UTAC1	8TAC1
VTAC2	UTAC2	8TAC2
VTAC3	UTAC3	8TAC3
VTAC4		8TAC4

*\*\* This SAMPLE plan assumes at least one VHF, one UHF and one 800 MHz radio (mobile acting as a base, if possible) at each tower site marked — although more tower sites with fewer frequency bands may be required. Locations will depend upon formal coverage studies, licensing from the state, OCIO approval, etc.*

# SOUTHEAST NEBRASKA EMERGENCY MANAGEMENT GROUP PSAP INTERCONNECT & LARGE TOWER INVENTORY ~ SAMPLE



————— = Inter-region interconnectivity

- - - - - = Interconnectivity from outside the region

*\*\* This SAMPLE PSAP Interconnect plan is a fluid plan and was designed to initiate discussion so the committee and the board can continue planning for this part of the FY2007 PSIC Grant award. The lines are NOT finalized. The towers indicated are those which are over 300 feet tall and are currently owned either by a county/city entity or the Nebraska Educational Television organization.*