

Southeast Nebraska Emergency Management Group
Regional Governance Board
MINUTES – Regular Meeting
October 2, 2014
Gage County EOC, Beatrice, Nebraska

Call to Order

Chairman John McKee called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:05 a.m. on October 2, 2014 at the Gage County EOC, Beatrice, Nebraska. The meeting was held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Board members present were John McKee (Jefferson County), Renee Critser (Nemaha County), B.J. Fictum (Saline County), Bill McPherson (Thayer County), Sandy Weyers (Cass County), Tim Stutzman (Gage County), Clint Strayhorn (Johnson & Pawnee Counties), Jim Davidsaver, (Lancaster County), Gregg Goebel (Otoe County), Jim Dunker (Fillmore County), and Gary Petersen (York & Seward Counties). Also present were recording secretary Jana Gerdes (Nemaha County), Mark Hosking (Deputy Director Lancaster County), Steve Cody (Deputy Director Otoe County), and Joe Hawkins (Deputy Director Gage County). Brian Dixon (Richardson County) also was present at 11:20 a.m. for the remainder of the meeting.

Visitors at the meeting were Brad Lahm (Cass County Sheriff's Dept), Janell Waltner (University of Nebraska Public Policy Center), Kim Plouzek (Public Health Solutions), Leo Benes (Lincoln Fire & Rescue), Sharon Codr (Lincoln 911), Julie Righter Dove (Lincoln 911), Brian Daake (Beatrice Fire & Rescue), Craig Fisher (Beatrice Fire & Rescue), Lisa Bloss (Southeast District Health Dept) and Ray Ryan (Lincoln Radio Maintenance).

Introduction

McKee welcomed the visitors and guests and introductions were made.

Approval of Agenda

Motion was made by Nemaha, seconded by Fillmore to approve the agenda after moving item 6e up between items 6a and 6b. Voting aye were Saline, Jefferson, Lancaster, Nemaha, Johnson/Pawnee, Gage, Seward/York, Thayer, Fillmore, Cass, and Otoe; nays, none; motion carried.

Approval of Minutes

Motion was made by Saline, seconded by Otoe to approve the August 21, 2014 meeting minutes as presented. Voting aye were Saline, Jefferson, Lancaster, Nemaha, Johnson/Pawnee, Gage, Seward/York, Thayer, Fillmore, Cass, and Otoe; nays, none; motion carried.

Steps to an Incident Management Team

Awaiting the arrival of Bill Schwindamann this item was put on hold until later in the meeting.

NRIN Project – Project Update

With Sue Krogman unavailable Nemaha gave an update that was received previously from Sue over the phone about the status of the NRIN program. The new contractor is moving fast and the project is coming together and progressing smoothly.

NRIN Project – Sustainment Plan

Ray Ryan gave an update on the plans for the NRIN project in the future. He stated that the Nebraska State Patrol and Omaha Public Power District are looking at the possibility of using the NRIN system. Ryan also informed the board that the annual cost of maintaining the NRIN system through the OCIO would be \$279,000 which would be a split of \$3,000 per county. The next OCIO meeting will be a conference call on October 27, 2014.

NRIN Project – Centralized Equipment Storage Facility

The board discussed the need of a storage site to be found to house the extra NRIN equipment after all towers are up and the program is functional.

NRIN Project – Johnson County Communications Center Tower (FY2014)

Clint Strayhorn discussed the issues and barriers that are in Johnson County with not having a tower suitable to hold the NRIN dish.

NRIN Project – MOU/A and Rental Contracts

Gary Peterson discussed the rent that would be for use on a NPPD tower for his county. He informed the board that most of his MOUs were signed and ready to go.

Application Process & Language for Regional Funding

A new funding request form was handed out to be used for all new applications for regional funding. The board noted that on the back of the new form there was an explanation of the process and tips on how to complete the form. Mark Hosking explained to the board that just because the regional board approves an item does not mean it will be covered. He further explained that if an item is \$3000 or less 2 bids are needed but if an item is over \$3000 the person requesting funding must contact Lancaster County for them to assist in making sure all paperwork is complete and done correctly. Hosking went on to explain the difference between Supplementing funding (no money available) and Supplanting funding (asking for assistance even though money is available/just asking for assistance so that the available money can be used for something else). The regional board is only allowed to supplement funding not supplant funding. Hosking did note that if it is a regional training or a regional project the funding is different. Hosking did also inform the board that the CFR44 rule will no longer be in effect after January 1, 2015. Lancaster County will keep the board informed and updated on all changes as they are enforced.

Funding Requests & Claims – Lincoln 911

Julie Righter with Lincoln 911 withdrew the application for TERT training at National APCO Conference Reimbursement due to not being able to prove the request was not supplanting of funds.

Funding Requests & Claims – Nebraska TERT

Motion by Johnson/Pawnee and seconded by Saline to approve the Nebraska TERT (Telecommunicator Emergency Response Taskforce) Training for December 2, 2014 for \$2,985.00 out of the FY2013 grant. Voting aye were Cass, Jefferson, Johnson/Pawnee, Lancaster, Gage, Seward/York, Thayer, Fillmore, Saline, Nemaha, and Otoe; nays, none; motion carried.

Funding Request & Claims – Seward/York EM

Discussion on the request resolved that the request was supplanting of funds and not supplementing. Motion by Nemaha and seconded by Fillmore to approve the request for NRIN annual tower rental requested by the Seward/York Emergency Management Director. Voting aye was Fillmore; nays, Cass, Jefferson, Johnson/Pawnee, Lancaster, Gage, Thayer, Saline, Nemaha, and Otoe; abstaining, Seward/York; motion failed.

11:20 a.m. – Brian Dixon (Richardson County) joined the meeting late due to severe weather flooding issued in his county.

11:30 a.m. – Board took a quick 5 minute recess

11:35 a.m. – Board reconvened

Steps to an Incident Management Team

The board discussed facilitating an Incident Management Team within the region. The discussion entailed the need for and priority of a team along with who might be a part of the team and what the team's responsibilities would be. Cass nominated with Saline seconding Jefferson and Nemaha counties to be leaders in gathering more information and basic knowledge of an Incident Management Team to set goals and plans and to report back to the board. Voting aye were Cass, Jefferson, Johnson/Pawnee, Lancaster, Gage, Seward/York, Thayer, Fillmore, Saline, Nemaha, Otoe, Richardson; nays, none; motion carried.

Financial Report & Review of Grant Funding

Lancaster County Deputy Director, Mark Hosking updated the board on the FY 2011, FY 2012, and FY 2013 grant years. The FY 2011 and FY 2012 are complete and zeroed out, the FY 2013 ends January 31, 2015. Hosking also updated the board on the remainder of FY2013 funds.

Review and Approval of Amended FY2013 Work Plan

Motion by Cass and seconded by Nemaha to allocate the remaining FY2013 funds, \$20,661.00 to Lincoln Bomb Squad instead of doing a MOU back to the state. Voting aye, Cass, Jefferson, Richardson, Johnson/Pawnee, Lancaster, Gage, Seward/York, Otoe, Thayer, Fillmore, Nemaha; nays, Saline; motion carried.

Motion by Johnson/Pawnee and seconded by Otoe to approve the Amended FY2013 Work plan. Voting aye, Nemaha, Saline, Fillmore, Thayer, Seward/York, Gage, Otoe, Lancaster, Johnson/Pawnee, Richardson, Jefferson, Cass; nays, none; motion carried.

Approval of MOU/A to NEMA for FY2013 PET Remaining Allocation

No action taken due to the remaining funds being allocated to Lincoln Bomb Squad.

TERT Organization Operations & Protocols

TERT already is a state wide asset so no local MOU is needed.

Review and Approval of Amended FY2014 Work Plan

Motion by Cass and seconded by Saline to approve the Amended FY2014 Work Plan. Voting aye, Nemaha, Saline, Fillmore, Thayer, Seward/York, Gage, Otoe, Lancaster, Johnson/Pawnee, Jefferson, Richardson, Cass; nays, none; motion carried.

Approval of MOU/A to NEMA for FY2014 Citizens Corps Funding Allocation

Motion by Nemaha and seconded by Otoe to approve the MOU/A to NEMA for FY2014 Citizens Corps Funding Allocation in the amount of \$115,330.00. Voting aye, Nemaha, Saline, Fillmore, Thayer, Seward/York, Gage, Lancaster, Otoe, Johnson/Pawnee, Richardson, Jefferson, Cass; nays, none; motion carried.

Approval of MOU/A to NEMA for FY2014 IED-Fusion Center/State HazMat Allocations

Motion by Cass and seconded by Otoe to approve the MOU/A to NEMA for FY2014 IED-Fusion Center/State HazMat Allocations in the amount of \$50,000.00. The \$50,000.00 will be split in half, \$25,000.00 to State HazMat and \$25,000.00 to the IED-Fusion Center. Voting aye, Cass, Jefferson, Richardson, Johnson/Pawnee, Lancaster, Gage, Seward/York, Otoe, Thayer, Fillmore, Saline; nays, Nemaha; motion carried.

Committee/Board Reports – Executive Board

No additional information or discussion than what was previously discussed in meeting.

Committee/Board Reports – Communications

No additional information or discussion than what was previously discussed in meeting.

Committee/Board Reports – Exercise/Planning/Training

No additional information or discussion than what was previously discussed in meeting.

Committee/Board Reports – SENHC Update

No report, no representative of present.

Committee/Board Reports – State Projects Update

Janell Waltner discussed some upcoming trainings with the board and also asked for an updated 5 Year PET Calendar from the region.

Committee/Board Reports – Fusion Center Update

No report – no representative of Fusion Center present.

Set Time, Date, and Location for meetings

The board scheduled the next meeting for Thursday, November 13, 2014 at 10:00 a.m. in the Gage County EOC.

Adjournment

There being no further business to come before the board, a motion was made by Cass and seconded by Lancaster that the meeting be adjourned at 12:30 p.m. Voting aye were Saline, Jefferson, Lancaster, Nemaha, Johnson/Pawnee, Gage, Seward/York, Thayer, Fillmore, Cass, Otoe, and Richardson; nays, none; motion carried.