

**Southeast Nebraska Emergency Management Group**  
**Regional Governance Board**  
**MINUTES – Regular Meeting**  
**Draft January 8, 2015**  
**Gage County EOC, Beatrice, Nebraska**

**Call to Order**

Chairman John McKee called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:04 a.m. on January 8, 2015 at the Gage County EOC, Beatrice, Nebraska. The meeting was held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Board members present were John McKee (Jefferson County), BJ Fictum (Saline County), Bill McPherson (Thayer County), Sandy Weyers (Cass County), Tim Stutzman (Gage County), Clint Strayhorn (Johnson & Pawnee Counties), Jim Davidsaver, (Lancaster County), Jim Dunker (Fillmore County), Gary Petersen (York & Seward Counties), and Greg Goebel (Otoe County). Also present were recording secretary Jana Gerdes (Nemaha County Asst.), Mark Hosking (Deputy Director Lancaster County), Steve Cody (Deputy Director Otoe County) and Joe Hawkins (Deputy Director Gage County).

Visitors at the meeting were Denise Bulling (University of Nebraska Public Policy Center), Ray Ryan (Lincoln Radio Maintenance), Donald Gross (Bureau of Fire Prevention/Bomb Squad), Bob Walla (Lancaster County Purchasing), Kim Plouzek (Public Health Solutions), Mark Meints (Nebraska Department of Roads), and Laura McDougall (Four Corner Health Department).

**Introduction**

McKee welcomed the visitors and guests and introductions were made.

**Approval of Agenda**

Motion was made by Saline, seconded by Otoe to approve the agenda as presented. Voting aye were Cass, Jefferson, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; motion carried.

**Presentation – Lincoln/Lancaster County Purchasing**

Bob Walla gave a presentation of and explanation of the City of Lincoln/Lancaster County's Federal Procurement Manual. He explained some of the new regulations and showed new processes that need to be followed any time federal grant money will be used to purchase anything. Bob agreed to send out the manual in a word document so that each county can use it as a guide to develop their own manual.

**Approval of Minutes**

Motion was made by Saline, seconded by Fillmore to approve the December 4, 2014 meeting minutes as presented. Voting aye were Cass, Jefferson, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; motion carried.

**Election of Officers**

Chairman McKee at 10:43 a.m. appointed Gary Petersen (Seward/York) to run the meeting until a chairman was elected for the new year.

Petersen called for nominations for election of chairman. John McKee (Jefferson County) was nominated by Seward/York and the nomination was seconded by Cass. With no other nominations on the table, nominations ceased and roll call vote was taken. Voting aye were Cass, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; abstaining, Jefferson; motion carried.

Chairman McKee took back over the meeting at 10:49 a.m.

Chairman McKee called for nominations for election of vice-chairman. Renee Critser (Nemaha County) was nominated by Seward/York and the nomination was seconded by Saline. With no other nominations on the table, nominations ceased and roll call vote was taken. Voting aye were Cass, Jefferson, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; motion carried.

Chairman McKee called for nominations for election of secretary. BJ Fictum (Saline County) was nominated by Seward/York and the nomination was seconded by Cass. With no other nominations on the table, nominations ceased and roll call vote was taken. Voting aye were Cass, Jefferson, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, and Otoe; nays, none; abstaining, Saline; motion carried.

Chairman McKee called for nominations for appointment of recording secretary. Jana Gerdes (Nemaha County Asst.) was nominated by Johnson/Pawnee and the nomination was seconded by Saline. With no other nominations on the table, nominations ceased and roll call vote was taken. Voting aye were Cass, Jefferson, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; motion carried.

Chairman McKee called for nominations for approval of financial point of contact. Jim Davidsaver and Mark Hosking (Lancaster County) were nominated by Saline and the nomination was seconded by Cass. With no other nominations on the table, nominations ceased and roll call vote was taken. Voting aye were Cass, Jefferson, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Gage, Otoe and Saline; nays, none; abstaining, Lancaster; motion carried.

### **Presentation – Training Opportunities – Gary Petersen**

Gary Petersen gave an overview of some trainings that are available for emergency management, first responders, and community volunteers. He explained some of the different training opportunities and passed around some training flyers and brochures. He informed the group about how beneficial the trainings could be. The group then also discussed some upcoming trainings that are scheduled in the region: Crude Oil Training Seminar August 26<sup>th</sup> and Crude Oil Table Top September 9<sup>th</sup> both in Tecumseh; Incident Management All Hazards Training February 10<sup>th</sup> – 13<sup>th</sup> in Lincoln.

### **Funding Requests & Claims**

After some discussion on subplanting and supplementing as well as deciding if the tower leases needed the Independent Cost Estimate before or after the board approves the funding the board called for a vote on all funding requests and claims.

### **Funding Requests & Claims – Tower Leases – Jefferson County (2), York County, Fillmore County**

Motion by Saline and seconded by Johnson/Pawnee to approve the funding for the tower lease from NPPD in York County for \$1,500.00 out of the FY 2014 grant. Voting aye were Cass, Jefferson, Johnson/Pawnee, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; abstaining, Seward/York; motion carried.

Motion by Saline and seconded by Johnson/Pawnee to approve the funding for the tower lease from Horvath in Fillmore County for \$3,120.00 out of the FY 2014 grant. Voting aye were Cass, Jefferson, Johnson/Pawnee, Seward/York, Thayer, Lancaster, Gage, Otoe and Saline; nays, none; abstaining, Fillmore; motion carried.

Motion by Johnson/Pawnee and seconded by Cass to approve the funding for two tower leases from Horvath in Jefferson County for \$4,560.00 out of the FY 2015 grant. Voting aye were Cass, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; abstaining, Jefferson; motion carried.

#### **Funding Requests & Claims – Tower Acquisition – Jefferson County**

Motion by Saline and seconded by Cass to approve the funding to purchase a tower from Gladstone Tower in Jefferson County for \$10,000.00 out of the FY 2014 grant. Voting aye were Cass, Johnson/Pawnee, Seward/York, Thayer, Fillmore, Lancaster, Gage, Otoe and Saline; nays, none; abstaining, Jefferson; motion carried.

#### **Financial Report & Review of Grant Funding**

Mark Hosking gave a quick review of the current grant. He noted that the 2014 grant year ends December of 2015 and that nothing had been previously set up in the workplan for the 2014 monies.

Seward/York excused himself and left the meeting at 11:30.

#### **Committee/Board Reports – Executive Board**

No report at this time.

#### **Committee/Board Reports – Communications (NRIN)**

Ray Ryan informed the group that he was working with Sue Krogman to develop a list of all NRIN towers in the region and state. He also informed the group that Sue was going to be getting together with Nemaha, Johnson/Pawnee, & Richardson counties to drive and visit tower sites in those counties. He also updated the group that the tower crews were preparing to install the system in the North part of the region.

#### **Committee/Board Reports – Exercise/Planning/Training**

BJ Fictum told the group of an upcoming NIMS 100, 200, 700, & 800 being scheduled in Saline County.

#### **Committee/Board Reports – SENHC Update**

No report at this time.

#### **Committee/Board Reports – State Projects Update**

Denise Bulling (UNLPPC) gave a brief update of changes being made to the THIRA process and how the monies for THIRA will be set at a base line to sustain each year and any additional monies above sustainment will be competed for.

#### **Committee/Board Reports – Fusion Center Update**

No report at this time.

**Board and Public Comment**

No more information at this time.

**Set Time, Date, and Location for meetings**

The board scheduled the next meeting for Thursday, February 5, 2015 at 10:00 a.m. at the Gage County EOC in Beatrice, NE.

**Adjournment**

There being no further business to come before the board, a motion was made by Saline and seconded by Cass that the meeting be adjourned at 11:50 a.m. Voting aye were Cass, Jefferson, Johnson/Pawnee, Thayer, Fillmore, Lancaster, Gage, Otoe, and Saline; nays, none; motion carried.