

**Southeast Nebraska Emergency Management Group**  
**Regional Governance Board**  
**MINUTES – Regular Meeting**  
**February 5, 2015**  
**Gage County EOC, Beatrice, Nebraska**

**Call to Order**

Chairman John McKee called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:09 a.m. on February 5, 2015 at the Gage County EOC, Beatrice, Nebraska. Chairman McKee noted that the meeting was being held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Board members present were John McKee (Jefferson County), Renee Critser (Nemaha County), BJ Fictum (Saline County), Bill McPherson (Thayer County), Sandy Weyers (Cass County), Tim Stutzman (Gage County), Clint Strayhorn (Johnson & Pawnee Counties), Jim Dunker (Fillmore County), Gary Petersen (York & Seward Counties), Greg Goble (Otoe County), and Brian Dixon (Richardson County). Also present were recording secretary Jana Gerdes (Nemaha County), Mark Hosking (Deputy Director Lancaster County), and Joe Hawkins (Deputy Director Gage County).

Visitors at the meeting were Janelle Walters (University of Nebraska Public Policy Center), Don Gross (Lincoln Bomb Squad), and John Chavez (Fusion Center).

**Introduction**

McKee welcomed the visitors and guests and introductions were made.

**Approval of Agenda**

Motion was made by Lancaster, seconded by Otoe to approve the agenda as presented. Voting aye were Cass, Lancaster, Richardson, Otoe, Thayer, Gage, Fillmore, Seward/York, Saline, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; motion carried.

**Approval of Minutes**

Motion was made by Johnson/Pawnee, seconded by Richardson to approve the January 8, 2015 meeting minutes as presented. Voting aye were Cass, Lancaster, Richardson, Otoe, Thayer, Gage, Fillmore, Seward/York, Saline, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; motion carried.

**Financial Report & Review of Grant Funding**

Mark Hosking gave an update of the grant cycles. He reported that FY 2013 is zeroed out and complete. FY 2014 workplan was discussed and some changes made to the training and planning line items.

**Funding Requests & Claims – Saline County**

Motion was made by Nemaha, seconded by Johnson/Pawnee to approve the funding request for Saline County for IED Training for First Responders in the amount of \$300 out of the FY2014 grant. Voting aye were Cass, Lancaster, Richardson, Otoe, Thayer, Gage, Fillmore, Seward/York, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; abstaining, Saline; motion carried.

**Funding Requests & Claims – Otoe County**

Motion was made by Nemaha, seconded by Richardson to approve the funding request for Otoe County for IED Training for First Responders in the amount of \$300 out of the FY2014 grant. Voting aye were Cass, Lancaster, Richardson, Thayer, Gage, Fillmore, Seward/York, Saline, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; abstaining, Otoe; motion carried.

#### **Planning & Updates For FY2014 Grants/Revise & Approve FY2014 Workplan**

The board discussed many different items of the FY2014 workplan. The board discussed in detail the training portion of the workplan and what types of trainings and who would host certain ones. Nemaha County & Otoe County will host the Incident Command training, Saline County will host the Logistics training, and Cass County will host the Operations training – all trainings are for building an Incident Management Team. It was also noted that for any volunteers to take the above mentioned trainings they needed to first have minimum of ICS 300 taken. Motion was made by Saline, seconded by Nemaha to approve the FY2014 workplan as discussed with the changes that were made during today's meeting. BJ and Mark both made sure that their numbers equaled before roll call was taken. Voting aye were Cass, Lancaster, Richardson, Otoe, Thayer, Gage, Fillmore, Seward/York, Saline, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; motion carried.

#### **Minor Revision to Request for Funding Form**

BJ Fictum informed the board of a change in the Request for Funding Form that clarified and noted the timeframe for PET funding that is now needed for approval. The Request for Funding Form must be turned in to the secretary at least 14 days prior to the Regional Governance Board meeting and 45 days prior to the event. Motion was made by Otoe, seconded by Lancaster to approve the new Request for Funding form with the change on it. Voting aye were Cass, Lancaster, Richardson, Otoe, Thayer, Gage, Fillmore, Seward/York, Saline, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; motion carried.

#### **FY2015 Homeland Security Grant Process**

The board discussed the upcoming FY2015 grant process and discussed the IJ workshop that is being held sometime in April that will help in preparing for the next grant year.

#### **Introduction of New NEMA Communications Officer – Sue Krogman**

The board held a teleconference call with Sue to discuss the progress of the NRIN installation. She gave an update on where the crews were currently at and where they would move to next.

#### **Discussion – Updating Regional EM Board Bylaws**

The board discussed the bylaws and decided that there was no change that needed to be made at this time.

#### **Discussion – Updating Interlocal Agreement**

The board discussed the current Interlocal Agreement that should be in effect with each of the 12 counties. It was noted that the secretary was missing some signature pages in his records in Saline County. There was some discussion on if a new Interlocal Agreement needed to be drawn up and resigned by each count. Motion was made by Nemaha, seconded by Thayer to have new Interlocal Agreements drawn up. After further discussion there was an amendment made by Nemaha to the original motion and seconded by Thayer that each county whose signature page was missing try to locate a copy with their County Clerks and forward them to BJ in Saline County before changing or

redoing the current agreement. Voting aye were Cass, Lancaster, Richardson, Otoe, Thayer, Gage, Fillmore, Seward/York, Saline, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; motion carried.

#### **Committee/Board Reports – Executive Board**

John McKee gave a quick update on the executive board and where they stand. The executive board will hope to have another meeting before the next full governance board meeting.

#### **Committee/Board Reports – Communications (NRIN)**

No further discussion at this time except that the board is possibly needing to set up a short drill to test that state wide radio system.

#### **Committee/Board Reports – Exercise/Planning/Training**

Thayer County informed that group that they are hosting a ICS 100, ICS 200, ICS 700, & ICS 800 course in the near future. It was also noted that the Blue Cell group can give course descriptions on any of the courses that they offer.

#### **Committee/Board Reports – SENHC Update**

No report – no representative of SENHC present however it was noted that Randy is wanting and encouraging everyone to participate in the upcoming exercises.

#### **Committee/Board Reports – State Projects Update**

Janelle Walters told the group that the THIRA group was well pleased with the progress that the regional governance board was making and was pleased with how well the training was.

#### **Committee/Board Reports – Fusion Center Update**

John Chavez discussed briefly that the Fusion Center is interested in assisting with any of the upcoming already scheduled trainings or any other future trainings that the group may be interested in.

#### **Board & Public Comment**

Renee Critser told the group that Lisa Bloss with the Southeast District Health Department is looking for volunteers for the March 19, 2015 Southeast Nebraska Health Care Coalition Table Top Exercise.

#### **Set Time, Date, and Location for meetings**

The board scheduled the next meeting for Thursday, March 5, 2015 at 10:00 a.m. at the Gage County EOC Beatrice, NE.

#### **Adjournment**

There being no further business to come before the board, a motion was made by Lancaster and seconded by Richardson that the meeting be adjourned at 11:59 a.m. Voting aye were Cass, Lancaster, Richardson, Otoe, Thayer, Gage, Fillmore, Seward/York, Saline, Johnson/Pawnee, Jefferson, and Nemaha; nays, none; motion carried.