

# **Southeast Nebraska Emergency Management Group**

## **Regional Governance Board**

**MINUTES – Regular Meeting**

**Draft September 1, 2016**

**Gage County EOC, Gage County Courthouse in Beatrice, NE**

### **Call to Order**

Chairman John McKee called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:00 a.m. on September 1, 2016 at the Gage County EOC, Gage County Courthouse in Beatrice, Nebraska. Chairman McKee noted that the meeting was being held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Board members present were John McKee (Jefferson/Saline Counties), Clint Strayhorn (Johnson/Pawnee Counties), Jim Dunker (Fillmore County), Robert Burke (Fillmore County EMA), Gary Petersen (Seward/York Counties), Tim Stutzman (Gage County), Joe Hawkins (Gage County), Bill McPherson (Thayer County), Sandy Weyers (Cass County), Roseann Dobesh-DeGraff (Deputy Cass County), Brian Kirkendall (Richardson County), Gregg Goebel (Otoe County), Steve Cody (Deputy Otoe County), Jim Davidsayer (Lancaster) and Mark Hosking (Deputy Lancaster County).

Visitors at the meeting were Brian Daake (Beatrice Fire & Rescue), Quinn Lewandowski (Public Policy Center, Mark Meints (Southeast Community College) and Carla Jones (SE911).

### **Approval of Agenda**

Motion was made by Fillmore, seconded by Johnson/Pawnee to approve the September 1, 2016 agenda as presented with no corrections or additions. Voting aye were Johnson/Pawnee, Jefferson/Saline, Seward/York, Lancaster, Richardson, Gage, Thayer, Fillmore, Richardson, Thayer and Cass; nays, none; motion carried.

### **Introduction**

McKee welcomed the visitors/guests and introductions were made around the room.

### **Approval of Minutes**

Motion was made by Johnson/Pawnee, seconded by Otoe to approve the August 4, 2016 meeting minutes as presented. Voting aye were Johnson/Pawnee, Jefferson/Saline, Seward/York, Lancaster, Richardson, Gage, Thayer, Fillmore, Richardson, Thayer and Cass; nays, none; motion carried.

### **Financial Report 2014 & 2015 Grant Funding**

Jim Davidsayer & Mark Hosking informed the group that the FY2014 grant is closed out and all dollars have been spent and awaiting the final GAN. There was discussion that 2015 is in progress and current status. MMRS portion of the grant has all the MOUs in place. Regarding: 2015 Work Plan – 11 out of the 14 counties are moving to Step 3 of the Process working with FDI. This has been submitted to Molly at NEMA for review and awaiting NEMA approval. Deadline is November. Discussion of COOP Plans Updates in the future – potentially at a Regional Workshop.

### **2016 Work plan**

Mark Hosking told the group that Patti has completed the build in GMS, The grant was funded and we are still awaiting SAA, final review and GAN Release to the Regions.

### **Discussion of 2016 PET region workshop**

There was much discussion about potentially postponing the Retreat due to not having the approved GAN documentation. There was discussion about alternate dates and locations which work best for everyone. Denise Bulling has made reservations at the Divetts in Norfolk, NE for September 19<sup>th</sup> and 20<sup>th</sup> for the PET region workshop to be held. Quinn Lewandowski will speak to Denise and look at alternate dates and locations and get back to the Regional Emergency Managers. The group still wants to complete the retreat prior to the State TEPW. If the workshop occurs as planned, Cass County will not be available to attend due to Commissioner and other critical County Meetings occurring those dates.

### **Discussion of Advanced Professional Development Series**

There was discussion about the Series which is scheduled to begin on Oct. 6<sup>th</sup> (G557). It was noted that the class currently caps at 20 and there are 26 registered. Brian Daake offered Beatrice Fire Station location since it can hold more people in their training room. The group discussed this offer and agreed to hold the next Regional Governance Board meeting at the Beatrice Fire Station in the morning and the Advanced Professional Series class in the afternoon at that location. Mark Hosking will contact Larry Fitchner at NEMA to note the change in location and capacity. There will be two additional courses offered in the Region. They will be on the NEMA website and will be in January and February of 2017.

### **Discussion of Rural EMS class August 17<sup>th</sup> in Tecumseh**

Clint Strayhorn discussed the Rural EMS class and noted that it was very well received and successful.

### **IMT Workshop**

The State appears to be moving towards IMT Teams and Task Books. Discussion was had on this topic. Next steps to be determined.

### **Discussion of which All Hazards Workshops to be held**

There was a copy of an e-mail which had been sent to John McKee from Dave Reisen passed to all members. It was discussed that in FY 15 & 16 grants, we didn't elect to host any of the Command and General Staff position courses, as were awaiting direction from NEMA on where they were planning to go with this. There would be more discussion about this at the retreat regarding addressing this in the FY2017 & 2018 grant years/work plans. There was discussion had regarding finding out about Battle Books and potentially getting them signed off during training and exercise events.

### **NRIN Update**

No one was present to speak to this topic. A paper was handed out to participants with data from Sue. There was discussion that info needed to be brought to the retreat re: 2017 workplan.

### **Salamander Update**

One App = One License – there is no more 2 users per App. UNL Football games will be using the Salamander system to track staff/employees. Good opportunity to work with the system. Requirement is 2 hours pre & post event. There are 5 Regional Apps – if more are needed/wanted, bring up at the Regional PET Workshop as an identified gap in resources to be worked into the 2017 workplan.

### **Funding Requests & Claims**

There were two requests. The first was for the PET Region Workshop which was nominated by Jefferson/Saline County and seconded by Johnson/ Pawnee. Motion carried unanimously. The second was the Richardson/Saline/Fillmore County Regional Cache of Rapid Tag Supplies & ID Card Printer. There was discussion on the request that it may require a re-write of the current workplan if the current quote is used – it is over the amount in the workplan/budget. Additional discussion was had on the invoice – if necessary, split

this out between grant years. Motion to approve the request at \$18,930.00 with a corrected invoice and forms being forwarded to the Executive Committee was made by Gage County and seconded by Johnson/Pawnee County. Roll call vote was conducted with unanimous approval.

**Committee/Board Reports – Executive Board**

There was no discussion.

**Committee/Board Reports – Communications**

If there are issues. Contact Sue at NEMA.

**Committee/Board Reports – Exercise/Planning/Training**

Contact Mark with information for the Calendar. It was noted that the TEPW (5 Year Calendar) will no longer be done by Randy Fisher through the region and that the responsibility of the TEPW will revert back to the counties.

**Committee/Board Reports – State Update-NEMA/Public Policy Center**

Quinn will validate dates and location of the retreat and let everyone know. Public Policy Center will be submitting grant via NEMA. ATAP National Conference will be next month and attendees will present at the next meeting. Clint will add this to the agenda. Denise will provide a full report next month.

**Committee/Board Reports – SE Health Care Coalition Update**

No one present to give report.

**Committee/Board Reports – Fusion Center Update**

No one present to give report.

**Board & Public Comment**

No Report from the Board. It was noted that there in an informational e-mail about an Executive level Tabletop Exercise focusing on Cyber Capability Development on Sept. 30, 2016 for County Officials. Mark Meints announced that Southeast Community College Learning Centers are opening up or will be soon and they have been asked to contact local Law Enforcement and Emergency Managers for their reporting requirements. There are also 600+ dorm rooms for students being completed on the Milford and Beatrice Campuses with tornado shelters being included in the construction.

**Set Time, Date, and Location for next meeting**

The board scheduled the next meeting for Thursday, October 6 2016 at 10:00 a.m. at the Beatrice Fire Department and the afternoon will have the training (G557 – Rapid Needs Assessment) at the same location.

**Adjournment**

There being no further business to come before the board, a motion was made by Filmore County and seconded by Cass that the meeting be adjourned at 11:38 a.m. Voting was unanimous and motion carried.