



# SOUTHEAST NEBRASKA EMERGENCY MANAGEMENT REGION



Serving the counties of Cass, Otoe, Nemaha, Richardson, Pawnee, Johnson, Lancaster, Gage,  
Jefferson, Saline, Seward, York, Fillmore & Thayer

## ~ SOUTHEAST REGIONAL GOVERNANCE BOARD ~

### ~ AGENDA ~

#### — Regular Meeting —

*Thursday, August 2, 2018 — 10:00 a.m.*

**Gage County EMA Office**

**Gage County Courthouse, Beatrice, NE**

*(Agenda is held open until one business day prior to meeting. All items on this agenda shall be considered 'action' items unless otherwise noted and may be taken in any order unless a time is specifically indicated)*

#### Call to Order

a. *Declaration by the Chairman that this meeting has been duly advertised, proceeded by advance notice and is hereby declared in open session in accordance with the Nebraska Open Meetings Act, a copy of which is available for review in the meeting room*

#### Approval of the Agenda

#### Introductions & Reception of Visitors

#### Approval of minutes for the July 5, 2018 meeting

#### Financial Report 2017/2018 Grant Funding

#### 2017 Work plan update

#### 2018 Workplan update (on-going 2018 project list kept by Lancaster EMA)

#### 2018 Regional Workshop – Oct 4 & 5 Norfolk - funding

#### Discuss/Review Insurance Quote for the SE Region

#### NRIN update/Equipment list

#### Discuss NINRIN/statewide radio system maintenance – Brad Lahm

#### Funding Requests & Claims: none received

- Request for funding – SE Region 2018 Workshop -  
GP – ATAP request  
Load Bearing Vests

#### Committee/Board Reports

- Executive Board
  - Recap NEMA Monitoring Visit
  - Board Expenses 2016 Work Plan
  - Regional Workshop Oct 4&5 Norfolk
- Communications
- Exercise/Planning/Training
- State Update – NEMA/Public Policy Center
- SE Health Care Coalition Update
- Fusion Center Update

#### Board & Public Comment

Set Time and Date for next meeting — September 6, 2018; 10 a.m. Location TBD

OVER

# **Southeast Nebraska Emergency Management Group**

## **Regional Governance Board**

**MINUTES – Regular Meeting**

**Draft July 5, 2018**

**Gage County EOC, Beatrice, Nebraska**

### **Call to Order**

Chairman Gregg Goebel called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:01 a.m. on July 5, 2018 at the Gage County EOC, Beatrice, NE. Chairman Goebel noted that the meeting was being held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Board members present were Greg Goebel (Otoe County), John McKee (Jefferson/Saline Counties), James Davidsaver (Lancaster County), Jim Dunker (Fillmore County), Colt Farringer (Thayer County), Sandy Weyers (Cass County), Amanda Burki (Johnson/Pawnee Counties), Mark Sullivan (Seward/York Counties), Brian Kirkendall (Richardson County) and Lisa Wiegand (Gage County). Also present were Mark Hosking (Lancaster County Deputy), Elizabeth Keane (Lancaster County), Aly Gottula (Deputy Johnson/Pawnee Counties), and Roseann Deobesh-DeGroff (Cass County Deputy), Recording Secretary.

Visitors at the meeting were Denise Bulling (Nebraska University Public Policy Center), Stephanie Vinson (Southeast Nebraska Health Care Coalition), Kate Lange (Public Health Solutions), Chris Lawrence (Four Corners), Jeff Bucher (Lincoln Police Department), Kevin Rahe (Red Cross), and (University of Nebraska Medical Center).

### **Approval of Agenda**

Motion was made by Jefferson/Saline, seconded by Fillmore to approve the June 7, 2018 agenda as presented. Motion was approved by all present.

### **Introduction**

Goebel welcomed the visitors/guests and introductions were made around the room.

### **Approval of Minutes**

Motion was made by Fillmore to approve the June 7, 2018 minutes as presented with no corrections or additions. Second by Thayer. Motion was approved, by all present.

### **Financial Report 2016/2017/2018 Grant Funding**

James Davidsaver told the board that the 2015 is finalized.

### **2017 Work plan update**

James Davidsaver discussed with the board the SE MRC fund for the 2017 work plan and the pending ATAP training that has been scheduled for the 2017 work plan. Jim reminded the group that we no longer are able to “swap” funding for projects per Julie Mayers request.

### **2018 Workplan discussion for SME’s**

James Davidsaver went over the SME’s for the 2018 work plan and also discussed the different projects set out in the 2018 grant period. Motion to hold the 2018 Workshop in Norfolk on September 20—21 was made by Fillmore, second by Thayer. Motion carried. Denise Bulling will be following up with our Region and taking the lead on the project.

### **Reports:**

**NRIN Update/Equipment list – No Report**

**Committee/Board Reports – Executive Board – No Report, has not met.**

**Committee/Board Reports – Communications – No Report**

**Committee/Board Reports – Exercise/Planning/Training**

The following trainings were mentioned:

July 10 – Welcome and Reunification Training Richardson County

July 19 – Building Resilience in an Emergency

October - Active Aggressor – Otoe County

November – Health Care Evacuation – Otoe

November 15-16 – Teeks Medical response in Bombing situation

**Committee/Board Reports – State Update-NEMA/Public Policy Center**

Denise Bulling gave update on investment justification workshop, and shared that Ryan Lowery is now on their team.

**Committee/Board Reports – SE Health Care Coalition Update**

Stephanie Vinson gave a brief update on some of the changes and upcoming programs they are working on implementing at the health care coalition.

**Committee/Board Reports – Fusion Center Update**

No report for this meeting.

**Set Time, Date, and Location for next meeting**

The board scheduled the next meeting for Thursday, August 2, 2018 at 10 am in Beatrice, at EOC.

**Adjournment**

There being no further business to come before the board, a motion was made by Cass and Lancaster and seconded by Fillmore that the meeting be adjourned at 11:00 a.m. Motion was approved by all present.

**SOUTHEAST NEBRASKA EM REGIONAL GOVERNANCE BOARD  
HOMELAND SECURITY GRANT PROGRAMS**

**~ REQUEST FOR FUNDING ~**

**County:** Lancaster

**Date Submitted:** 07-23-18

**Jurisdiction/Agency:** Lancaster County Emergency Management

**Contact Person:** Jim Davidsaver, Director

**Contact Information — Phone:** 402-441-7441 **Email:** jdavidsaver@lancaster.ne.gov

**Project Area (check one)**  Communications  **Planning**  Training  Exercise

**PET-Related Projects:**  DHS-Approved  Non-DHS Approved

**DHS Course Name/Reference No. (i.e., AWR-140, etc.):**

**If Training, Names of Persons Attending:**

**\*\*NOTE:** If PET funding is being requested, this form and the NEMA PET spreadsheet form must be submitted to the Region 14 days before the next scheduled meeting AND at least 45 days prior to the event.

**Non- PET Project Name:** Southeast PET Board Planning Workshop

**Project Description (Equipment/Personnel/Supplies/Etc.):** Educational and information sharing workshop for the Southeast Region PET Group

**AEL Numbers/Costs:** AEL No. 140.HF.02.COGT

**How/why project/request supports approved regional objectives-at least 3-4 sentences-be specific**

The Southeast Region PET Group recognized the need to conduct a thorough review of the processes for the State Homeland Security Grant (SHSG) Program and Threat Hazard Identification and Risk Assessment (THIRA) to ensure effective and efficient operation of the Southeast Region. This planning workshop will allow the participants to develop a process map leading to development and implementation of a plan of action for the board.

**Total Funding Request (itemize by category):** Total not to exceed: \$3000. Funding will cover: lodging; meeting room rental; working dinner; misc. supplies and applicable mileage reimbursements.

**Grant Year:** 2017

**Additional Comments:** 2017 Workplan-Project No. 4

*I, the undersigned contact person, understand that the above-noted funds, if approved by the Governance Board, will be the total amount of funds allocated for allowable expenses only (for allowable lodging & travel costs, see [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem)). Any additional costs associated with this request in excess of the approved amount will be the responsibility of the requesting agency/department or those attending. I also understand that it is my responsibility to determine expenses eligible under DHS & NEMA guidelines.*

Jim Davidsaver

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**\* INVOICES/RECEIPTS MUST BE PROVIDED BEFORE ANY CLAIM IS PAID\***

*\*Submit form to the Emergency Manager who will forward to the Secretary 14 days before the meeting\**

— FOR REGIONAL BOARD USE ONLY —

Grant Year:  **FY2017**  FY2018  \_\_\_\_\_

Date Request Received: 08-02-18

Board Action  Approved  Denied Amount Authorized: \_\_\_\_\_ Date: \_\_\_\_\_

Signatures: \_\_\_\_\_ (chairman) \_\_\_\_\_ (Executive Board)

Comments:

## **Instructions for Completing the Request for Funding Form (approved 2/5/2015)**

- A. Fill out all applicable boxes on the form, including county, date submitted, jurisdiction agency, contact person, contact information, project area, project name, project description, total funding request, grant year and additional comments. Do not write below the double line.
- B. If the project is a PET project, check whether it is DHS approved or non-DHS approved.
- C. If request is for a DHS course, fill in the name and a reference number and list the names of the persons who will be attending the training, if applicable/available.
- D. Make sure your project description includes all equipment, personnel and supplies etc. for the project and insert the AEL number. This also applies to training, contracting, planning activities and/or equipment. NOTE: Request will not be considered without AEL number(s).
- E. Explain how and why the project request supports approved regional objectives. Be specific.
- F. If you have multiple items, itemize them by AEL category in the Total Funding Request box.
- G. SAVE the completed form under a new filename, sign and submit to the Emergency Manager who will forward it to the regional board secretary no less than 14 days before the next scheduled board meeting. This will allow for distribution to the Executive Board, which must approve the request prior to the full board approval.
- H. The person submitting the request (NOT the emergency manager) must attend the next regional meeting to present the request and provide any additional information requested.
- I. If PET funding is being requested, the NEMA PET form must be completed and submitted through the emergency manager to the Regional Board secretary with the "Request For Funding" form. The board must approve the request at a meeting and will submit the PET form to the NEMA 30 days prior to the requested activity.
- J. Once the Request For Funding is approved by the Regional Board, any project invoice(s) must be submitted to the Financial Point of Contact, who will enter it into GMS. When funds are received from NEMA, the invoice(s) will be paid.
- K. ALL purchases (contracts, equipment, classes, training, etc.) must go through the Lancaster County purchasing process in compliance with Title 44 CFR (Code of Federal Regulations).

### **LINCOLN/LANCASTER COUNTY PURCHASING PROCESS**

**Micro Purchase:** Any item/service less than \$3,000

Requirements:

- Provide three (3) informal bids/proposals
- Provide completed regional Request For Funding form

**Major Purchase:** Any item/service \$3,000 to \$20,000

Requirements:

- Provide completed regional Request For Funding form
- Complete ICE form
- Complete price analysis form
- Complete sole-source form (if needed)
- Complete EPA-required documentation

**SOUTHEAST NEBRASKA EM REGIONAL GOVERNANCE BOARD  
HOMELAND SECURITY GRANT PROGRAMS**

**~ REQUEST FOR FUNDING ~**

County: Lancaster

Date Submitted: 07-23-18

Jurisdiction/Agency: Lincoln-Lancaster County Emergency Management

Contact Person: Jim Davidsaver, Director

Contact Information — Phone: (402) 441-7441

Email: [jdavidsaver@lancaster.ne.gov](mailto:jdavidsaver@lancaster.ne.gov)

Project Area (check one)  Communications  Planning  Training  Exercise

PET-Related Projects:  DHS-Approved  Non-DHS Approved

DHS Course Name/Reference No. (i.e., AWR-140, etc.):

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Non- PET Project Name:

Project Description (Equipment/Personnel/Supplies/Etc.): GP ATAP Fall Threat Assessment Conf

AEL Numbers/Costs: 140.MP.01.OTHE

**How/why project/request supports approved regional objectives (at least 3-4 sentences; be specific):** The Southeast Region's PET project identified core capabilities of situational assessment and threats and hazard identification. Accurate threat assessment is a necessity to prevent targeted violence through early detection and timely intervention. The Great Plains Chapter has established an active working group to effectively manage threat assessment cases in the SE Region. The GP-ATAP Fall Conference will provide a comprehensive examination of current threat assessment issues including standards of practice, assessing post-event incidents, managing threat cases, monitoring social media and bomb threats. Attendees can apply this newly acquired knowledge to ensure the Region is well prepared to address threat assessment and management with the goal of preventing targeted violence.

**Total Funding Request (itemize by category):** \$ 3000.

**Grant Year:** 2016

**Additional Comments:** The funds will be used to cover registration costs for SE Region representatives to attend the fall two-day conference (Workplan 2016-Project 9).

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Jim Davidsaver

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

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— FOR REGIONAL BOARD USE ONLY —

Grant Year:  FY2017  FY2018  2016

Date Request Received: 08-02-18

Board Action  Approved  Denied Amount Authorized: \_\_\_\_\_ Date: \_\_\_\_\_

Signatures: \_\_\_\_\_ (chairman) \_\_\_\_\_ (Executive Board)

Comments:

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**SOUTHEAST NEBRASKA EM REGIONAL GOVERNANCE BOARD**  
**HOMELAND SECURITY GRANT PROGRAMS**  
**~ REQUEST FOR FUNDING ~**

County: Lancaster County

Date Submitted: 8/2/2018

Jurisdiction/Agency: Southeast Region

Contact Person: Mark Hosking

Contact Information — Phone: 402-441-7441 Email: mhosking@lancaster.ne.gov

Project Area (check one)  Communications  Planning  Training  Exercise

PET-Related Projects:  DHS-Approved  Non-DHS Approved

DHS Course Name/Reference No. (i.e., AWR-140, etc.):

If Training, Names of Persons Attending:

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Non- PET Project Name: Salamander Cache

Project Description (Equipment/Personnel/Supplies/Etc.): Seventeen (17) Z120 Load-Bearing Vests  
(10 Regular; 7 Hefty)

AEL Numbers/Costs: 04.AP.05.CRED

How/why project/request supports approved regional objectives (at least 3-4 sentences; **be specific**): These vests will be used for safety as well as rapid identification in a large area. The load-bearing vests were identified as an area of improvement in previous exercises. \$160 each for Regular size \$170 each for Hefty size

Total Funding Request (itemize by category): \$ 2,960

Grant Year: 2017

Additional Comments: Access and ID verification is the core capability this project will help address.

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Mark Hosking

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

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— FOR REGIONAL BOARD USE ONLY —

Grant Year:  FY2017  FY2018  \_\_\_\_\_

Date Request Received:

Board Action  Approved  Denied Amount Authorized: \_\_\_\_\_ Date: \_\_\_\_\_

Signatures: \_\_\_\_\_ (chairman) \_\_\_\_\_ (Executive Board)

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