

# Tri-County Urban Area Security Initiative

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## Minutes

November 12, 2010, 0900 CST

1819 Farnam Street,

3rd Floor, Jesse Lowe Conference Room, Omaha, NE

### Meeting comes to order

#### 1. Introduction of voting members present

First Name	Last Name	Agency	Attendance
Scott	Baughman	Omaha Fire Dept	x
Bill	Bowes	Papillion Fire Dept	x
Mark	Conrey	DC 9-1-1	x
Mark	Desler	Omaha Police Dept	x
Mary	Finley	Critical Infrastructure	x
Eric	Plautz	Emergency Mgmt	x
Steve	Oltmans	City of Omaha	x
Kevin	Pokorny	Lavista Police	x
Bill	Pook	Washington County	x
Larry	Lavelle	Sarpy County	x
Paul	Johnson	Douglas County	x

#### 2. Review & approval of meeting notes from the previous meeting

Bill Pook made a motion to approve the minutes. Mark Desler seconded the motion; the motion passed by consensus.

### Discussion Items

### Updates and Reports

#### 1. Tri-County/UASI management & Administration update – Steve Oltmans / Phil Ruhe

All work plans for the 2010 UASI should be submitted to Phil Ruhe by Tuesday, Nov. 23, 2010.

Communications Subcommittee, however, will not submit their plan until they can include a cyber-security plan, which is still in development. Phil Ruhe has completed the breakdown of the investment justifications for the PSIC Grant work plans.

#### 2. Financial update & report – Scott Crites, City of Omaha Finance Department

**2007:** \$3,758 must be used by Dec. 31, 2010. Paul Johnson will review possible allocations. Funding cannot come from multiple grant years.

**2008:** Money is being allocated for 2008 funds. Each committee is responsible for the procurement of their equipment. Tri-Co situational awareness, application for development and customization for EOC (\$75k), is awaiting council approval. Equipment for OPD bomb response, \$55k for wireless radio, and other equipment are encumbered, totaling \$222k. Equipment for Tri-County incident dispatch has been allocated (\$80k). Other funds have also been encumbered through the committees.

**2009:** The UASI Meeting in Denver, CO, Dec. 13-16, 2010 including the travel for 6 individuals, will use 2009 funds. Funds for 2009 have not yet been encumbered.

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## 3. Tri-County UASI Procurement Procedures – Phil Ruhe, Scott Crites

The Tri-County Urban Area Security Initiative has issued a letter to the Lt. Governor detailing the committee's progress and the committee's proactive attitude in spending funds.

Outside agencies may procure equipment under \$20,000, the agency may fill out an Equipment Procurement Request Form (<http://www.homelandplanning.nebraska.edu/regions/tricounty.php>) describing the purchase of equipment. The agency may then purchase the equipment itself, and invoice the Mayor's office for reimbursement. For equipment over \$20,000, or if an agency is taking ownership from the City of Omaha, another form will be required. These forms will address all purchases going forward as well as prior purchases dating back to 2008. There will be certain exceptions. For the 2009 Radio System project, Motorola will contract with Douglas County, so Douglas County should set up a contract, and the city will make a resolution to reimburse Douglas County. Douglas County will invoice the city as the project progresses. Questions should be directed to Phil Ruhe.

## 4. Tri-County UASI Travel Rules – Phil Ruhe

For Tri-County UASI Travel, 75% total reimbursement will be made for the first and last day of travel per Federal and City Travel rules. Guest Checks must include an addendum of an itemized list of purchases and the restaurant name and location. The travel rules spell out what we need from each person: percentages of the per diem (20/30/50) as well as itemized receipts. The travel form includes the travel rules and is on the website: <http://www.homelandplanning.nebraska.edu/regions/tricounty.php>.

## 5. Standing committee reports

### a. Emergency Management: Larry Lavelle, Emergency Management

The Emergency Management Subcommittee will begin to spend 2009 funds for the regional PET Project. The 2010 Work plans will be complete by Nov. 23. 2011 efforts are being discussed.

**PET Committee:** The PET Committee reported at the TEPW Workshop in North Platte, NE. The Grant Management presentations at TEPW were very helpful. The Qwest Center exercise is scheduled for Aug. 3, 2011. July 12, 2011 will be a mock tabletop exercise in emergency operations, which will include elected officials and emergency officials. A walk-through and physical presentation will be held in May. Volunteers will be gathered through United Way, Red Cross, TD Ameritrade Park, and Qwest. The volunteer goal is 2-3,000 at each venue.

### b. Communications: Mark Conrey, Douglas County 911 Communications

The Communications Subcommittee is developing a process for the procurement of radios. It was decided that any non-city or non-county agency wishing to purchase a radio would need a city or county sponsor. Sponsoring agencies will need to be determined. Re-banding will occur in the near future; on Nov. 29, channels will be updated. A plan is being developed for interoperability between agencies.

### c. Critical Infrastructure/Key Resources: Mary Finley, OPPD

The role of non-profit agencies has been clarified and will be reflected in the guiding document. Project Safeguard in Iowa presented some ideas to incorporate critical infrastructure agencies. The next meeting will be Mon, Nov. 15, 2011.

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- d. Urban Law Enforcement: Lt. Mark Desler, OPD  
FY2010 work plans have been submitted. Resolutions from 2008 and 2009 have been written. Some equipment has been ordered and some is pending city council approval. Many training sessions have been held. The OPD Robot cannot be upgraded in its current condition, but it cannot be replaced because of grant guidelines. The use of a more tactical robot will be considered.
  - e. Rural Law Enforcement: Captain Kevin Pokorny, LaVista PD  
The Rural Law Enforcement Subcommittee continues to work in tandem with the Urban Law Committee. The subcommittee met with the PET team for the Werner Park Exercise.
  - f. Urban Fire: Scott Baughman, OFD  
Para-tech Equipment and a chemical detector were purchased from 2008 funding. A chemical detector was also purchased from 2008 funding. An Incident Safety class and a Technician class were held with funds from 2009.
  - g. Rural Fire: Chief Bill Bowes, Papillion FD  
The Rural Fire subcommittee will also work with Werner Park on the exercise. Equipment has been purchased (see procurement guidelines).
6. Reports from other associated Homeland Security Federal Grant Programs
- a. Omaha Metropolitan Medical Response System (MMRS) – Phyllis Dutton  
2007 funding was reallocated, and will be spent by the end of 2010. In 2008 funding, \$40,000 is remaining. Approval was received to use leftover funding from 2007 and 2008 to provide personal protective equipment for area hospitals. OMMRS is working with Lynn Marshall to set up a Target Capabilities Workshop on Dec. 15, 2010. The city readiness initiative group will do a full scale exercise with the opening of the ball field in Sarpy County, and OMMRS is working with them. Two training sessions are being planned: 4/1/11, they will have a session for emergency personnel assisting children in times of a disaster and 4/2/11 for media on how to do interviewing with major disaster.
  - b. Buffer Zone Protection Programs (BZPP) – Lt. Mark Desler  
Washington County submitted their BZPP for 2010, and proposes the purchase of a mobile surveillance camera system, which will be interoperable with Omaha, so they can share cameras in the event of an emergency. Dual band radios for a mobile command center and a patrol boat are also proposed to allow Washington County to interact with the Coast Guard and Iowa Units. A UHF Radio and eight laptops will also be purchased.
  - c. Citizen Corps Program – Sgt. Erin Dumont, OPD  
The Citizen Corps is wrapping up spending of 2007 funds. An Emergency Preparedness and Crime Prevention Seminar will be held Nov. 16 with the faith based communities.
7. Update on Planning Assessment Project –Public Policy Center, Luke Bonkiewicz  
The Planning Assessment project has been moving forward. One more meeting with the Emergency Managers will be held. The Planning Assessment report will be sent to the UASI Members prior to the next meeting for review.

### Action Items

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## Public Comment

**Paul Johnson:** The Safeguard Iowa and Be Ready Utah programs have been very successful, especially in public outreach. CIKR will review the Safeguard Iowa program for presentation at a Nebraska Association of Emergency Managers (NAEM) Meeting in the future.

**Mark Conrey:** The WIN Project is moving forward. Sarpy County is plugging in T-1's throughout the communication centers to enhance interoperability. The increased bandwidth and connectivity will allow increased connections and application sharing. For example, camera feeds can now be shared from the Interstate between Iowa and Nebraska. Those interested in integrating applications should talk to Mark Conrey.

## Upcoming events & next meeting

1. Time for next TC UASI Working Group Meeting  
Friday, December 10, 2010, 9:00 AM