

Tri-County Urban Area Security Initiative Working Group Meeting

May 14, 2010, 0900 CST

1819 Farnam Street, 3rd Floor, Jesse Lowe Conference Room, Omaha, NE

Meeting comes to order

1. Introduction of voting members present

First	Last	Agency	Attendance
Steve	Oltmans	City of Omaha	x
Mark	Conrey	DC 9-1-1	x
Mark	Desler	Omaha Police Dept	x
Larry	Lavelle	SC 911/EMA	x
Kevin	Pokorny	Lavista Police	x
Tim	Book	Omaha Fire Dept	x
Bill	Bowes	Papillion Fire Dept	
Jamie	Moore	United Way	
Adi	Pour	DCHD	

2. Review & approval of meeting notes from the previous meeting

Larry Lavelle motions to approve the minutes from the April 9, 2010 meeting. Mark Desler seconds the motion; the motion passes by voice vote.

Discussion Items

1. Status of Memorandum of Understanding (MOU) for Tri-County/Omaha – Larry Lavelle

Washington and Sarpy Counties are still finalizing the materials. Douglas County has recommended some changes for the City of Omaha to review. The MOU will be added to the agenda of the County Boards and City of Omaha meetings to expedite the responses. Larry Lavelle and Steve Oltmans will follow-up with county administrators to make sure the MOU is complete prior to the June 11, 2010 meeting.

2. Planning Discussion – Al Berndt, NEMA

Sarpy County submitted a proposed MOU to NEMA for planning initiatives from 2009 funds. NEMA and the Public Policy Center (PPC) are working with the Lt. Governor on planning initiatives. Because funds are limited for outside contractors to complete planning, there needs to be a state level response to support this initiative. . The first step is to complete an assessment of planning needs and existing plans across the state at a state, regional, and local level. Then, NEMA would examine how agencies combine efforts at a regional level to define roles and responsibilities, and place each aspect into Standard Operating Procedures. Accountability and responsibility for integrating planning, figuring out response, outcomes, and sustaining the plan will reside at the local level. Prioritization will be based on the existing 24 State Mandates and the 30 Federal Government Mandates.

Updates and Reports

1. Tri-County/UASI management & Administration update -- Gail Braun, Mayor's Office

The plan will be amended to include the proposed planning needs assessment from NEMA. A key component of the plan is the Core Exercise Training Group. The PPC will work with local experts on the exercise. Three county leaders and a Mayor's Office representative will work with NEMA to prepare the formal review prior to the June Meeting. Sarpy County would like to have the PET Group go through an

exercise design course to assist in future activities. Funds for the exercise and exercise training must be spent by Sept. 2011.

2. Financial update & report – Scott Crites, City of Omaha Finance Department

The 2008 Funds remain as follows:

Redstone Training	\$10,189.65	
Eppley Exercise	\$7,566.68	
UASI Conference	\$10,000.00	(\$2000 per person)
Remaining:	\$14,310.35	

The Allocations of 2009 funds must be returned to the financial department within seven days. Subcommittee chairs must work on their inventory processes. The financial department is working to finish 2006 allocations by June 30. The 2007 allocations must be complete by the end of 2010. \$300,000 in allocations was submitted to NEMA on May 13, 2010. \$700,000 must still be submitted for final approval by NEMA. A handbook of forms and instructions will be prepared by the next UASI Meeting. Questions in the meantime can be directed to Scott Crites. 2009 is available as soon as the AEL codes are prepared and they move through the process. There will have to be a plan for the counties to determine how much should be spent on PET (25% based on the current guidance).

3. Standing committee reports

a. Law Enforcement– Mark Desler, Omaha Police Department.

The Eppley Exercise was completed on April 17, 2010 for an accidental plane crash practice. The OPD exercised uniform response working with mobile command, traffic control, criminal investigations, video surveillance, lab equipment, and a temporary morgue. The airport authority was very pleased.

b. Emergency Management – Larry Lavelle, EMA

Regional EM Meetings are being held regularly and discussing the formalization of a group to handle exercise training in the region. Other discussions include new infrastructure planning and reviewing the LEOPs for updated annexes.

c. Communications – Mark Conrey, 911

Communications focus has been to the PSIC Grant, which would allow Sarpy to extend the life of their radio system and provide Sarpy and Washington MDTs. NEMA has requested an MOU, but Sarpy County is waiting to review funding for their proposal.

d. Fire – Tim Book, Omaha Fire Department

No update at this time.

4. Reports from other Federal Grant Programs (collaboration with the UASI Grant Program)

a. Omaha Metropolitan Medical Response System (MMRS) – Phyllis Dutton

The 2007 Grant is nearly spent, and planning for the 2008 budget is being reviewed with NEMA. OMMRS was involved with the Eppley Exercise. Currently OMMRS is working with Offut Airforce Base for the August 14 Exercise prior to the annual Air Show.

b. Buffer Zone Protection Programs (BZPP) – Mark Desler

The BZPP for Douglas County will likely be rewritten to include some equipment that was not originally included; it must be approved by the Dept. of Homeland Security. Mark Desler will work with Greg Hollingshead on the BZPP. The 2008 BZPP Grant must be spent by June 2010.

c. Citizen Corps Program - Erin Dumond for Lt. King

Citizen Corps money was primarily MOU'd to the state. A Public Service Announcement is running in theaters. Safety expos for emergency preparedness planning are being planned including Sept. 1 at Rosenblatt Stadium. Neighborhood Watch Groups are active with 950

existing groups. The Citizen Corps is working to involve colleges. Keven Dumond will review what work has been done in regards to emergency preparedness and the growing state Sudanese population and send the information to Steve Oltmans.

- d. Emergency Management Performance Grant (included in EM Standing Committee) – Larry Lavelle
The EMPG, which helps finance regional emergency departments, paperwork is prepared. Each county is expected to participate.

5. Target Capabilities Workshop – Lynn Marshall

The workshop was held at Scott Conference Center had good attendance. Information from the data gathered will be shared. Sidebar discussions have been held about utilizing target capabilities in future grants.

Action Items

1. Chartering a Regional Planning, Exercise and Training (PET) Committee/Workgroup

A PET working group is proposed to help organize and plan training exercises for UASI. The group should include subject matter experts from different disciplines. It is proposed that the PET Working Group serve as a subcommittee of the Emergency Management Committee. The new committee will review work previously completed by Paul Johnson. Kevin Pokorny motions to create a PET Working Group as a subcommittee of the Emergency Management Committee. Tim Book seconds the motion; the motion passes by voice vote.

2. Review and approve PET proposal for Training materials (ICS 300 & 400)

A request has been made to purchase training materials for the Tri-County Region at a cost of \$35 per student for ICS 300 and \$30 per student for the ICS 400 class. An expected 100 students are anticipated per class. Manuals can be reused. Lynn Marshall would like permission to use 2007 PET Funds. Larry Lavelle motions to approve the \$7500 expenditure of the 2007 PET funds for training materials for the ICS 300 and ICS 400 class materials for the tri-county region. Mark Conrey seconds the motion; the motion passes by voice vote.

3. Authorize expenditure of 2007 HSGP Funds

Tim Book motions to use 2006 HSG funds to purchase two laptops and replace gas meters (8 gas meters, which are expired) for a total of \$13,864.00. Mark Conrey seconds the motion; the motion passes by voice vote. A remaining \$250,000 is left in the 2006 Homeland Security Grant dollars. If the amount is not spent by June 30, 2010, the Finance Department will call an emergency meeting.

Mark Desler requests funding to send two officers to the NDOA Conference held on May 18-21, 2010 for a total cost of \$2800.00. A PET form is required to be approved by the state. Mark Desler motions to use \$2,800 of 2007 PET Funds for the Tactical Negotiators Conference in Phoenix, AZ. Tim Book seconds the motion; the motion passes by voice vote.

Public Comment

1. Steve Oltmans: The USSTRATCOM Symposium will be May 26-27, 2010. The Registration Fee is \$395 for active military or government. This money could come out of 2006 or 2007 funds.

Next Meeting – June 11, 2010, 9 AM.