

# Tri-County Urban Area Security Initiative

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December 10, 2010, 0900 CST  
1819 Farnam Street,  
3rd Floor, Jesse Lowe Conference Room, Omaha, NE

## Meeting comes to order

### 1. Introduction of voting members present

First Name	Last Name	Agency	Attendance
Scott	Baughman	Omaha Fire Dept	x
Bill	Bowes	Papillion Fire Dept	x
Mark	Conrey	DC 9-1-1	x
Mark	Desler	Omaha Police Dept	x
Mary	Finley	Critical Infrastructure	x
Lynn	Marshall	Emergency Mgmt	x
Steve	Oltmans	City of Omaha	x
Kevin	Pokorny	Lavista Police	x
Bill	Pook	Washington County	x
Larry	Lavelle	Sarpy County	x
Paul	Johnson	Douglas County	x

### 2. Review & approval of meeting notes from the previous meeting

Mary Finley made a motion to approve the minutes from the November 12, 2010 meeting. Mark Desler seconded the motion; the motion passes by consensus.

## Discussion Items

### Updates and Reports

1. Tri-County/UASI management & Administration update – Steve Oltmans / Phil Ruhe  
Four of the seven work plans for 2010 were received. The three pending work plans should be submitted as soon as possible.
2. Financial update & report – Scott Crites, City of Omaha Finance Department  
The 2007 Homeland Security Grant funds will close Dec. 31, 2010. \$2,400 is remaining, but has been earmarked. The 2008 Homeland Security Grant funds will end Dec. 31, 2011. All 2008 funds are allocated and the projects are underway. Travelers should remember to follow NEMA guidelines for receipts: 20/30/50%. Itemized meal tickets are required.
3. Standing committee reports
  - a. Emergency Management: Larry Lavelle, Emergency Management  
PET Subcommittee did not meet this month. The EM Committee met with FDI Consulting Dec. 10, 2010.
  - b. Communications: Mark Conrey, Douglas County 911 Communications  
The radio upgrade project using 2009 funding will be presented to the City Council on Dec. 21, 2010. The Communications Work plan should be complete by Dec. 17, 2010. A

# Tri-County Urban Area Security Initiative

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small table top will be held Jan. 11, 2011 with first responders. The Communications committee is working with the Iowa and Nebraska State Patrol.

- c. Critical Infrastructure/Key Resources: Mary Finley, OPPD  
The CIKR Committee met on Nov. 15, 2010 to refine their goals and objectives. The next meeting will be held in January.
  - d. Urban Law Enforcement: Lt. Mark Desler, OPD  
This training cycle, which included some highly specialized training events in hostage tactics and lethal gas, is coming to a close. The committee continues to spend 2008 and 2009 money. Resolutions will be presented to the city council for 2009 Grant spending on Dec. 21, 2010.
  - e. Rural Law Enforcement: Captain Kevin Pokorny, LaVista PD  
No additional update (same as Urban Law).
  - f. Urban Fire: Scott Baughman, OFD  
A chemical detector was purchased with 2009 funding. Paratech equipment was distributed to all fire rigs, and personnel were trained. The stabilization equipment purchased has already been utilized. The work plan for the Urban Fire Committee has been submitted.
  - g. Rural Fire: Chief Bill Bowes, Papillion FD  
The Rural Fire Department committee met on Dec. 2, 2010. Regular meetings are scheduled on alternating months for 2011.
4. Reports from other associated Homeland Security Federal Grant Programs
    - a. Omaha Metropolitan Medical Response System (MMRS) – Phyllis Dutton  
The 2007 and 2008 Funding is near completion. Some 2009 Funding will need to be reallocated due to previously purchased items.
    - b. Buffer Zone Protection Programs (BZPP) – Mark Desler  
Once the 2010 UASI Work Plan has been approved, the BZPP will purchase a flare system for the air way.
    - c. Citizen Corps Program – Jamie Moore, United Way  
The Citizen Corps is working to form a Tri-County Citizen Corps in order to be more collaborative and cooperative in focus. A meeting will be held the second week of January to review the structure wherein United Way will facilitate the discussion.
  5. Update on Planning Assessment Project –Public Policy Center, Denise Bulling  
The Planning Inventory phase is complete, and the results have been compiled in a report. The Public Policy Center met with the Emergency Managers monthly and consulted with NEMA on a regular basis. Emergency Managers described the functional areas to include in the inventory; Fire, Police, and 911 Operators were not asked to submit plans in Sarpy and Douglas Counties. Two major gaps were identified in phase I. 1. There was a general lack of Continuity of Operations Plans (COOP) within government agencies/departments. 2. Key agencies/departments identified in the local emergency operations plans as having functional responsibilities in the Emergency Operations Center and externally to the community generally lacked clear guidance documents from their agency perspectives to guide their representatives when activated.

# Tri-County Urban Area Security Initiative

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The Public Policy Center recommends use of funds already sent to NEMA under a previous Memorandum of Understanding to complete continuity of operations plans for key city and county departments/agencies. FDI Consulting is currently under contract with NEMA and specializes in this type of planning. Dave Fulton, representing FDI Consulting, answered questions from the working group about his company and products. Following this discussion it was recommended that FDI Consulting provide a revised proposal to describe the four MOU entities to be included in the initial plan and adjust the scope of the work plan included in the Public Policy Center's report.

The second recommendation is to carry out a process that increases departmental awareness of the roles they assume during and following a disaster, increases departmental capacity to plan for those roles and results in creation of documentation and plans that institutionalize those roles within the departments. This work will be carried out by the Public Policy Center within the scope and budget of their current contract with NEMA.

It was suggested that those who declined or did not have plans to submit be removed from listing in the planning assessment. It was also suggested that the Tri-County UASI working group seek a commitment from leadership and/or elected officials for COOP Planning. Additional comments on the report should be sent to Phil Ruhe, Omaha Mayor's Office.

A UASI COOP Subcommittee was formed to set parameters for the implementation of recommendations. The Subcommittee will include Paul Johnson, Larry Lavelle, Bill Pook, Phil Ruhe and/or Gail Braun, and Steve Oltmans. The Subcommittee will meet with Denise Bulling to 1) revise/ narrow the scope for COOP planning; 2) Complete a more detailed project management plan; 3) identify key entities to be part of the COOP and Planning portion of the project.

## Action Items

1. Direct funds sent to NEMA for specific planning activities (government continuity of operations)  
This activity will be postponed until the January 14, 2010 meeting.

## Public Comment

### Upcoming events & next meeting

The second Friday of every month at 9:00 am in the Jesse Lowe Conference Room. The proposed 2011 dates are as following:

Friday, January 14	Friday, July 8
Friday, February 11	Friday, August 12
Friday, March 11	Friday, September 9
Friday, April 8	Friday, October 14
Friday, May 13	Friday, November 11
Friday, June 10	Friday, December 9