

Tri-County Urban Area Security Initiative Working Group

Minutes

August 13, 2010, 0900 CST

1819 Farnam Street,

3rd Floor, Jesse Lowe Conference Room, Omaha, NE

Meeting comes to order

1. Introduction of voting members present

First Name	Last Name	Agency	July
Tim	Book	Omaha Fire Dept	x
Bill	Bowes	Papillion Fire Dept	x
Mark	Conrey	DC 9-1-1	x
Mark	Desler	Omaha Police Dept	x
Mary	Finley	OPPD, Critical Infrastructure	x
Larry	Lavelle	SC 911/EMA	x
Steve	Oltmans	City of Omaha	x
Kevin	Pokorny	Lavista Police	x
Bill	Pook	Washington County	x
		Sarpy County	
		Douglas County	

2. Review & approval of meeting notes from the previous meeting

Bill Pook made a motion to approve the minutes from the July 9, 2010 meeting. Mark Desler seconded the motion; the motion passed by consensus.

Discussion Items

1. Status of Memorandum of Understanding (MOU) for Tri-County/Omaha – Larry Lavelle
The MOU, which reorganized the Tri-County UASI Committee, is nearing final review and approval by all parties.
2. Tri-County Expansion Committee Update – Steve Oltmans, Bill Pook
Pottawatomie County is interested in joining the Tri-County UASI; however, Iowa rules may prevent them from joining. The combined statistics from the Metropolitan Statistical Area are used for ranking purposes, but are not necessarily required as part of the UASI working group. The Kansas City UASI has a management and administration model in place that has worked well in that area. Tri-County UASI working group members expressed a desire to review that model prior to making a decision about further expansion of the current working group area. Bill Pook will distribute a contact list and organizational chart of the Kansas City UASI for future reference.
3. Fiscal Year 2011 Metropolitan Statistical Areas Vetting Process – Omaha
Phil Ruhe and Gail Braun of the Omaha Mayor's Office will be reviewing the information on the Metropolitan Statistical Area and submitting this review to the Department of Homeland Security on August 20, 2010.

Updates and Reports

1. Tri-County/UASI management & Administration update – Steve Oltmans

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Each county will be electing a representative to serve on the Tri-County UASI Committee. Committee chairs will be responsible for sharing working group information with their committees. The committees are important for spending money correctly and in a timely manner.

2. Financial update & report – Scott Crites, City of Omaha Finance Department

The **2007 Grant** has \$5,590 remaining. The outstanding expenses leave \$4,200 unallocated for the 2007 grant. The **2008 Grant** has been issued, and the AEL Codes have been entered into the system. \$595,255 is available after 2008 Grant funds (\$311,085) were MOU'd back to NEMA. Committees should review possible expenditures for 2008 funds. Committees should review the Special Conditions section of the grant. **The 2009 Grant** is pending City Council approval, but the budget and work plan has been approved by NEMA.

Two forms have been created to assist in future expenditures: the Equipment Procurement Request Form (EPRF) and the Budget Modification Request Form. The Budget Modification Form is required when more than 10% of funds are shifted. The forms will be placed on the Tri-County UASI Website at:

<http://www.homelandplanning.nebraska.edu/regions/tricounty.php> .

3. Travel Guidelines – Laura Wilson, Omaha Mayor's Office

Committee chairs should ensure their members review the travel guidelines and rules. The Travel Request form has been placed on the Tri-County UASI website for easy access. Any questions can be directed to Laura Wilson at the Omaha Mayor's Office.

4. Standing committee reports

a. Emergency Management: Larry Lavelle, Emergency Management

i. The Emergency Management Committee will meet on the first Monday of each month at 1:00 PM at the Omaha Center, 166th & Rainwood Road, Omaha, NE. The committee reviewed the initiatives and objectives and set a primary goal of creating an exercise at the Qwest Center at their last meeting.

ii. PET Sub-Committee – Eric Plautz

The PET Sub-Committee is preparing priorities and justifications for future expenses. The committee is completing an assessment of current activities. A calendar will be populated with training and exercises planned in all three counties. Each event must be submitted by committee chairs and added to the calendar to be covered by the Emergency Management Act.

b. Communications: Mark Conrey, Douglas County 911 Communications

The Communications Committee met on August 3, 2010, The Committee reviewed the PSIC Grant approved by the city.. The Committee is considering MOU'ing \$561,000 back to NEMA for the development of the regional microwave system. The Committee will be meeting with the border jurisdictions in the Tri-County area to assess communications. The Committee is considering a small-scale communications exercise with the State Patrol using the State Patrol's new VHF Trunk System and the Tri-County's 800 Trunk System. The results of this assessment and exercise will be included in the Tactical Interoperable Communications Plan (TCIP).

c. Critical Infrastructure/Key Resources: Mary Finley, OPPD

The CIKR Committee will meet August 30, 2010 at 8:30 AM. Forty-five potential members have been invited. Following this meeting, representatives will be elected to serve on the PET Committee and identified as chair and co-chair serving on the working group.

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- d. Urban Law Enforcement: Lt. Mark Desler, OPD
The Law Enforcement Committee is prepared to spend 2008 and 2009 funds. A plan to spend funds on robotics will come from the Law Enforcement Subcommittee soon.
 - e. Rural Law Enforcement: Captain Kevin Pokorny, LaVista PD
Orders to utilize 2008 funds are ready to process.
 - f. Urban Fire: Assistant Chief Tim Book, OFD
The Urban Fire Committee is planning on spending 2008 funds on some specialized equipment. For 2009 funds, the Committee is planning a reallocation of funds to potentially include a safety officer class and a small training project. A large portion of funds will be spent on the Qwest exercise.
 - g. Rural Fire: Chief Bill Bowes, Papillion FD
The Rural Fire Committee is working with Sarpy County to create a spending plan for 2008 funds. A meeting is planned in September where a training exercise will be considered at the new ballpark.
5. Reports from other associated Homeland Security Federal Grant Programs
- a. Omaha Metropolitan Medical Response System (MMRS) – Phyllis Dutton
The 2007 MMRS funds have been expended. The 2008 MMRS funding expenditures are on target. A work plan has been created for 2009 funds. Recommendations from the MMRS subcommittee at the Investment Justification Review conference included recommendations to change the peer review process for consistency, remove the personnel spending cap, and adding character limits on the funding application for larger descriptions of the investment justifications. Regionalization was a large focus of the conference.
 - b. Buffer Zone Protection Programs (BZPP) – Mark Desler
The Buffer Zones in each of the three counties are preparing expenditure plans to purchase equipment.
 - c. Citizen Corps Program – Sgt. Erin Dumont, OPD
September is National Preparedness Month. Citizen Corps is co-sponsoring an Omaha Royals Game at Rosenblatt Stadium on Sept 1. Lt. Governor Sheehy will be in attendance. Nebraska State Citizen Corps has \$77,000 in 2007 funds which local areas may access with an acceptable work plan.
6. Update on Planning Assessment Project – Denise Bulling, Public Policy Center
The Public Policy Center is reviewing current county emergency management plans to examine roles, responsibilities, and gaps. An inventory of other area emergency plans will be completed prior to any assessment of gaps in planning. A more detailed report will be available at the Sept meeting. .
7. Update on 2010 Investment Justification Process – Lynn Marshall
Reviews of the 2010 Investment Justification Process were received. Critiques included a request for more detailed descriptions and milestones. The review has been distributed to Tri-County UASI working group members.

Action Items

1. Approval of funding for PET Training Activities for Law Enforcement – Mark Desler
Counter Terrorism Conference: Request to fund eight attendees for \$12,000 (2009 funds).
Mark Fricke SWAT Sniper Training: Request to provide training for 16 attendees, \$7,860 (2009 funds).
PACT Hostage Negotiators Conference: Request to send eight attendees to the conference, \$10,500 (2009 funds).

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OPD SWAT Basic School: Request funding up to \$5,000 for overtime to conduct training with Omaha Police, Omaha Fire, South Metro, and local agencies (2009 funds).

SafariLand Less Lethal Instruction: Request to send two attendees at \$1650 per person (draw initially from 2007 funds, fund any remaining from 2009 funds).

Bill Pook made a motion to approve the five requests for funding as listed from 2009 and 2007 funds. Larry Lavelle seconded the motion; the motion passed by consensus.

2. Approval of funding for Annual Statewide Training and Exercise Planning Workshop – Eric Plautz
Erik Plautz will select attendees to go to the 2010 Annual Statewide Training and Exercise Planning Workshop in North Platte, NE on October 20-21, 2010. Mark Desler made a motion to approve up to six attendees for the workshop. Kevin Pokorney seconded the motion; the motion passed by consensus.

Public Comment: No comments.

Upcoming events & next meeting

Next TC UASI Working Group Meeting: Friday, September 10, 2010, 9:00 AM.