

Tri-County Urban Area Security Initiative Working Group

Minutes

November 4, 2011, 0900 CST

1819 Farnam Street, 3rd Floor, Jesse Lowe Conference Room, Omaha, NE

Meeting comes to order

1. Introduction of voting members present

First Name	Last Name	Agency	Attendance
Brad	Hilderbran	Urban Fire	x
Travis	Harlow	Rural Fire	x
Mark	Conrey	Communications	x
Tom	Muller	Omaha Police Department	x
Dennis	Snook	Critical Infrastructure/Key Resources	x
Paul	Johnson	Douglas County	x
Larry	Lavelle	Sarpy County	x
Eric	Plautz	Emergency Management	x
Kevin	Pokorny	Rural Law Enforcement	x
Tom	Lamb	Washington County	
Steve	Oltmans	Omaha Mayor's Office (chair)	x

2. Review & approval of meeting notes from the previous meeting

Larry Lavelle made a motion to approve the minutes changing the COOP Subcommittee to COOP Work Group. Paul Johnson seconded the motion; the motion passed by consensus.

Discussion Items

1. SHSG/UASI PET expenditure process – Phil Ruhe

Because the Tri-County UASI does not meet every month, there is a delay to approve expenditures. It is proposed that use of PET (Planning, Exercise, and Training) funds should be vetted through the PET Subcommittee. Funding (\$200,000) is set aside for UASI in the general PET budget. The change in the approval process will not affect specific subcommittee funding, only PET Funding approval. This new process is useful for keeping the PET calendar up to date. Funds would still be processed the same way. Committee chairs will still need to sign off on projects and the current work plan will be followed.

2. Tri-County Citizen Corps Council

Jamie Moore retired from the United Way and will no longer chair the Tri-County Citizen Corps Council. Tom McMahon will take Jamie's place on the council. The Council will review the bylaws to see the protocol. The next Tri-County Citizen Corps Council will be held November 29, 2011.

3. Flood Update

FEMA has assigned representatives to work in different areas. The FEMA representatives have been very helpful with documentation. It is useful to read the project worksheet before it is submitted to FEMA. Public Works is still working on flooding issues. Some expenses are still pending payment. There is a plan to buy 30 or more property owners of condemned properties. A meeting will be held in the afternoon of Nov. 4 with the property owners. The audit trail must be maintained for

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everything to demonstrate what was done, where, and why it was done. Cooperation between counties has been excellent.

Updates and Reports

1. Tri-County/UASI management & Administration update – Phil Ruhe/Gail Braun
A letter was sent to the Lt. Governor to move money from the 2010 PET Funding to 2011 Response funding. A Homeland Security Planning Group meeting will be held on Nov. 6. Reallocation of the FY 2010 UASI Funds (\$42,500) will be used for the upgrading to the Codespear Smart Message software, which includes a maintenance agreement until the end of FY 2010 UASI Grant Performance Period.
2. Financial update & report – Phil Ruhe, Mayor’s Office
The 2008 Metropolitan Medical Response System grant was extended to February 2012, and \$19,000 remains. The 2009 State Homeland Security Grant budgets were distributed. The 2009 grant ends June 2012. UASI members should review the budgets for correct allocations. The 2010 UASI Budget is available. The Fire Committee budget is spent. There is a large PET Allocation in the 2010 UASI grant. PET dollars cannot be used for equipment. Members should work with the PET Subcommittee on fund usage.
3. Standing committee reports
 - a. Emergency Management: Eric Plautz
PET Sub-Committee: The PET Subcommittee will meet Monday, November 7, 2011 to work on the PET Calendar and how to approve funds.
 - b. Communications: Mark Conrey, Douglas County 911 Communications
The Communications Committee is using PSIC Grant funds for Mutual Aid Overlays and tying dispatch centers together. Funding for the rest of the project and MOU’ing the rest of the funding back to the state will be up for vote at the January UASI Meeting.
 - c. Critical Infrastructure/Key Resources: Dennis Snook, OPPD
CIKR met on October 18. There was a presentation from Werner Transportation and from the Union Pacific on flood impacts on the transportation industry. CIKR will continue to meet every other month. Presentations are helpful in attracting members and attendees.
 - d. Urban Law Enforcement: Lt. Mark Desler, OPD
The Urban Law Enforcement Committee has not met since the last meeting. They will meet at the end of November to discuss 2010 Grant dollars. There is interesting in purchasing a license plate reader.
 - e. Rural Law Enforcement: Captain Kevin Pokorny, LaVista PD
South Metro and Sarpy County SWAT and Negotiation teams had an exercise that went well.
 - f. Urban Fire: A/C Scott Baughman, OFD
2010 Grant Funding for equipment has been spent. PET Funding remains for future training.
 - g. Rural Fire: Travis Harlow, Waterloo Fire
No Report.
4. Reports from other associated Homeland Security Federal Grant Programs
 - a. Omaha Metropolitan Medical Response System (MMRS) – Phyllis Dutton

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2008 Funding was extended to February to pay the Administrative Assistant. OMMRS is still waiting for task numbers for 2010 funding usage. OMMRS is planning on orientation for senior hospital leadership on Nov. 4. A Tabletop exercise is planned for March to practice evacuation. A Full Scale Exercise will be held in October and one at Offutt AFB in August 2012. A December 12, 2011 mass fatality exercise planning meeting with Offutt AFB is planned. OMMRS will explore their role in hospital safety and security.

- b. Buffer Zone Protection Programs (BZPP) – Lt. Mark Desler
Justification for reallocation of funds for BZPP was sent to the Nebraska Emergency Management Agency.
- c. Citizen Corps Program – Tom McMahon
A Citizen Corps website will be set up for the Tri-County area. Community Emergency Response Teams (CERT) are still under discussion.

5. Public Policy Center Report - Janell Walther

The Joint Meeting of the NCOR and N-WIN Council will be held November 18, 2011. The Annex Presentations were posted online behind the password protected page located at: <http://homelandplanning.nebraska.edu/regions/tricounty.php>. The guidebook from the Southeast Regional Emergency Preparedness Guide was shared. There is some interest in developing a book either hard copy or online. OMMRS and the UASI Work Group will consider it.

Action Items

1. SHSG/UASI PET expenditure process

Kevin Pokorny of Rural Law made motion to give expenditure approval authority to the PET subcommittee on PET Investment Justification projects already approved with the understanding an expenditure report will be forwarded to working group. Larry Lavelle seconded the motion; the motion passed by consensus.

Public Comment

- 1. Please join us directly after the November 4 Tri-County UASI Working Group meeting for a special session on the FY 2011 SHSG Tri-County funding priorities

Upcoming events & next meeting

The next meeting will be held January 13, 2011 at 9:00 am in the Jesse Lowe Conference Room.