

Tri-County Urban Area Security Initiative Working Group

Meeting Minutes

January 10, 2014, 0900 CST

1819 Farnam Street, 3rd Floor, Jesse Lowe Conference Room, Omaha, NE

Meeting comes to order

1. Introduction of voting members present

Gail Braun, acting chair, called the meeting to order at 9:00 AM.

First Name	Last Name	Agency	Attendance
Marty	Bilek	Chair, Omaha Mayor's Office	X
Gail	Braun	Omaha Mayor's Office	X
Mark	Conrey	Communications	X
Travis	Harlow	Rural Fire	X
Brad	Hildebrandt	Urban Fire	X
Paul	Johnson	Douglas County	X
Lynn	Marshall	Sarpy County	X
Kevin	Pokorny	Rural Law Enforcement	
Bill	Pook	Emergency Management	X
Tom	Shaffer	Urban Law Enforcement	
Dennis	Snook	Critical Infrastructure/Key Resources	X
Shawn	Thallas	Washington County	

Other in attendance: Gregory Andersen (DOTComm), Melanie Bates (Omaha Mayor's Office), Phil Brazelton (Washington County 911), Denise Bulling (Public Policy Center), Scott Crites (City of Omaha), Phyllis Dutton (OMMRS), Terry Haese (Omaha Airport Authority), Bill Holaday (Omaha PD TEW), Rich Kuhl (DOTComm), Rich Lally (Douglas County Sheriff's Office), Dustin Rief (Omaha Public Works), Robert Rockwell (Omaha Eppley Airfield Police), Whitney Shipley (DCEMA), Brian Staskiewicz (Omaha Police Department), Kurt Strachuta (Bellevue Fire), Hayley Sutter (Public Policy Center), Shawn Thallas (Washington County Sheriff's Office), Heather Tippy Pierce (Omaha Public Works), Lee Tomlinson (Omaha PD TEW), Karisa Vlasik (OPPD), and Marc Willis (Metropolitan Utilites District)

2. Open Meeting Law Information – verification of public notice, availability of copy of law in the meeting location – NEB. REV. STAT. §§ 84-1407 THROUGH 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)

A copy of the Open Meeting Law Information was available in the meeting room.

3. Review & approval of meeting notes from the previous meeting

Bill Pook made a motion to approve the minutes with the following addendum: under section headed "Tri-County local match funding - \$17,315" replace the following text "Washington County and Sarpy County concur and support the per capita payment option" with "Larry Lavelle made a motion to call the resolution to a roll call vote; Bill Polk and Paul Johnson seconded the motion. The roll call vote is as follows: City of Omaha, yay; Sarpy County, yay; Douglas County, yay; Washington County, yay. The resolution passed by roll call vote". Lynn Marshall seconded the motion; the approval of the minutes passed by consensus.

Discussion Items

No report.

Updates and Reports

1. Cyber Security Project Update – Greg Andersen, DOTComm

The 2010 grant will end June 30, 2014; \$8,000 remains unallocated. DOTComm personnel is planning to participate in an online information security training offered by SANS; the course takes four to six days to

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complete and is being offered at a discounted rate of \$1,200 per person. DOTComm will be using the Palo Alto Networks Firewall to consolidate three different existing firewall systems. \$40,000 is allocated for a cybersecurity project to aggregate all system logs; this will allow the system to identify correlating issues and be used in business analytics. The number, frequency, and location of cyber-attacks will be reported at the next meeting.

2. **Omaha Terrorism Early Warning Group (OMATEWG) Update** – Stg. Lee Tomlinson, OPD

The Terrorism Warning Group website continues to be utilized and has been up and running since 2008; click [here](#) to be redirected to the OMATEWG website. Bill Holiday attended the Fusion Liaison Officer (FLO) training through the Nebraska Information Analysis Center (NIAC) in June 2013. Bill was nominated to be the PET region FLO. Only sworn officers were eligible to participate in this inaugural training. The Nebraska Fusion Information Network (NFIN) is functioning under the NIAC. The OMATEWG participates in monthly NIAC intelligence meetings, the Great Plains Contingency Planners, and the NIPC Conference. OMATEWG also participates in the yearly CIKR and special events data calls through the Department of Homeland Security (DHS) in conjunction with the NIAC. Members of the OMATEWG will be taking an online course on terrorism through the National Consortium on Terrorism offered by the University of Maryland. OMATEWG is looking into the possibility of hosting a State and Local Anti-Terrorism Training (SLATT) through Bureau of Justice Assistance (BJA).

3. **Conference Report: Homeland Security Professionals Conference** – Sgt. Lee Tomlinson, Lt. James Sklenar, Capt. Kevin Pokorny

Four UASI representatives attended the Homeland Security Professional Conference sponsored by the Counter Terrorist Magazine on November 5-7, 2013 in Orlando, Florida. The conference focused on international terrorism and featured Steve Emerson as the keynote speaker.

4. **Tri-County/UASI management & Administration update** –Gail Braun

a. **Please elect committee chairs and co-chairs for 2014**, see Appendix I

CIKR needs to elect a co-chair. By default, the PET subcommittee has a chair pro-temp. Lynn Marshall clarified the City of Omaha should have a Chair and Alternate Chair designated for voting purposes as part of the UASI Working Group since the City of Omaha is one of the four signers of the MOU with voting rights; Gail Braun agreed this suggestion was appropriate; it was decided the City of Omaha would designate a Chair and Alternate Chair person.

b. **Reminder:** 2014 M&A cost share invoices for Douglas, Sarpy, and Washington Counties will be issued the week of January 13, 2014.

c. **Please note:** Updated Tri-County travel rules which now include airfare quote requirement

NEMA recently issues changes to their travel policy to include “at least two quotes on airfare pricing, airfare confirmation showing your name and total airfare amount, boarding pass and/or luggage fee receipt” and the reduction of privately owned motor vehicle mileage rate to 56¢. (See Appendix II)

d. **Grant deadlines:** The FY2011 and FY2012 grant period will end on January 31, 2014; NEMA will review extension requests on a case by case basis. Reimbursements will not be issued for invoices dated after January 31, 2014 without NEMA’s preapproval.

5. **Financial update & report** – Scott Crites, City of Omaha Finance Department

\$10,800 remains unallocated in the FY2011 grant; most of the funds are earmarked for PET and CIKR (note: the CIKR funds are currently obligated but unspent). The OMMRS grant has \$13,000 remaining that will be used for portable radiation equipment that has been ordered. \$102,000 remains unspent in the FY2012 grant but Bellevue Fire held a HAZMAT training and Incident Safety Officer Training that has yet to be invoiced and tactical SWAT phones will account for \$22,000 of FY2012 grant. The FY2013 grant will end on January 31, 2015.

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6. Standing committee reports

- a. **Emergency Management/Planning, Exercise & Training (PET)** : Lynn Marshall, Sarpy County Emergency Management
Emergency management continues to meet monthly. Beginning January 1, 2014 Washington County will represent emergency management and Douglas County will represent the PET sub-committee chair. Emergency Management will meet next on February 3, 2014 at 1:00 PM at the Fire Safety Training Center. FY2011 PET funds have been obligated and the FY2012 funds will be transferred to the Bellevue Fire Department. No general funds were written into the FY2013 grant; instead, all FY2013 grant funds were written into projects. The PET calendar is being updated.
- b. **Communications**: Mark Conrey, Douglas County 911 Communications
OMMRS channels have been added to the Metro consul. The Office of the Chief Information Officer (OCIO) has halted the interlocal agreement with the State Patrol. Since the last meeting a denial of service resulted in rural fire departments not receiving alerts; this was an AT&T error and is now remediated. The Regionalization Study has been submitted to local leaders for consideration. The OCIO is holding meetings related to the public safety broadband initiative (First Net) and will be developing a statewide working group with diverse stakeholder representation to serve as an advisory body for the project.
- c. **Critical Infrastructure/Key Resources (CIKR)**: Dennis Snook, OPPD
CIKR is working to establish the Nebraska Preparedness Partnership, a group charged with encouraging businesses to participate in the emergency preparedness process. An initial meeting was held with local business leaders to discuss the establishment of this group; a leadership committee continues to meet twice a month to develop a business plan and organizational structure. This group may become a statewide initiative similar to Safeguard Iowa. Critical infrastructure training is being coordinated at a regional level.
- d. **Urban Law Enforcement**: Lt. Tom Shaffer, OPD
McCook Police Department has requested active shooter training. The throw phone has been ordered. The FY2013 grant will likely be spent out by December 31, 2014.
- e. **Rural Law Enforcement**: Captain Kevin Pokorny, LaVista PD
No report.
- f. **Urban Fire**: Brad Hildebrandt, Omaha Fire and Brad Hildebrandt, Omaha Fire Department
The final draft for the Standard Response Protocol for Special Operations was completed on January 9, 2014; it will be reformatted and resubmitted by January 31, 2014. A workshop connecting large companies in the metro area will be held on February 15, 2014; the workshop will focus on response and communication issues between large businesses and first responders and will share the lessons learned from the First National Bank exercise.
- g. **Rural Fire**: Travis Harlow, Papillion Fire
A Tri-Mutual Aid training will be held on January 18, 2014; for more information or to register see the TMA Fire Fighters Association [website](#).

7. Reports from other associated Homeland Security Federal Grant Programs

- a. **Omaha Metropolitan Medical Response System (MMRS)** – Phyllis Dutton
Three area hospitals – the Women’s Hospital, Nebraska Orthopedic Hospital, and Bellevue Hospital – will be receiving radiation equipment purchased with OMMRS funds. A full audit of all equipment on loan is

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being completed. The full scale evacuation exercise was completed on October 16; an after action report has been drafted and is under review. The after action report identified a few areas of improvement including notification of 911 centers and other hospitals and the need for more concise and time efficient reports. A mass fatality committee has been convened to discuss the handling of multiple fatalities.

b. Citizen Corps Program – Tom McMahon, United Way of the Midlands

Citizen Corps is providing community information regarding weather related activities and emergencies. March will be severe weather awareness month in the Tri-County. Ten-thousand place mats encouraging kids to learn about emergencies and providing weather related information are being printed and will be distributed throughout the Tri-County region.

8. Public Policy Center Report – Denise Bulling

The Nebraska Senior Advisory Council meeting will be held on January 23, 2014 from 1:00-3:00 PM in the fifth floor conference room of the Lincoln Community Foundation Building (215 Centennial Mall South, Lincoln, NE 68508); the new homeland security policy strategy will be adopted during this meeting. The next Nebraska Public Safety Communication Council (NPSCC) meeting will be on January 27, 2014 at 1:00 PM in the fourth floor auditorium of the Bennett Martin City Library (136 South 14 St, Lincoln, NE 68508); the working group overseeing the implementation of FirstNet will be established during the meeting. The Association of Threat Assessment Professionals Spring Regional Conference will be held on March 31 – April 2 in Omaha, Nebraska at the Downtown Embassy Suites. Omaha has hosted the Spring Regional since 2012; however, it will be moved to a new location in 2015. The conference will feature presentations on school threat assessment, interviewing and hostage negotiation, domestic violence, and danger assessment. The cost to attend this conference is \$350; a discounted rate of \$325 is available to ATAP members and current law enforcement professionals or \$150 for students. Registration is now open; visit the ATAP [website](#) for more information or to register.

Action Items

1. Transfer of \$7,510.48 in FY2012 SHSG PET funds to FY2012 SHSG Bellevue Fire Department HazMat MOU allocation for January 2014 HazMat Refresher training and revision of the FY2012 work plan; HazMat Refresher training was approved by Tri-County PET Subcommittee and NEMA on 12/16/13.

Mark Conrey made a motion to approve the transfer of \$7,510.48 in FY2012 SHSG PET funds to FY2012 SHSG Bellevue Fire Department HazMat MOU allocation for January 2014 HazMat Refresher training and revision of the FY2012 work plan. Dennis Snook seconded this motion; the motion passed by consensus.

Public Comment

No public comment.

Upcoming events & next meeting

The next meeting will be held Friday, March 14, 2014 at 9:00 am in the Jesse Lowe Conference Room.

Tri-County UASI meetings are scheduled every two months, on the second Friday of those months at 9:00 AM. The 2014 meeting dates are as follows:

Friday, January 10

Friday July 11

Friday, March 14

Friday, September 12

Friday, May 9

Friday, November 14

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Agendas and minutes are posted on the Public Policy Centers' Nebraska Homeland Security Planning website at:
<http://homelandplanning.nebraska.edu/petregions/tricounty.php>

Appendix I:

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Appendix II: Tri-County Omaha UAWG Travel Policy