

Tri-County PET Region Working Group

Meeting Minutes May 13, 2016, 0900 CST

1819 Farnam Street, 3rd Floor, Jesse Lowe Conference Room, Omaha, NE

Meeting comes to order

1. Introduction of voting members present

Phil Ruhe, Co-Chair, called the meeting to order at 9:05 AM.

First Name	Last Name	Agency	Attendance
Marty	Bilek	Chair, Omaha Mayor's Office	
Phil	Brazelton	Communications Chair	X
Stu	DeLaCastro	Communications Co-Chair	X
Travis	Harlow	Rural Fire	X
Paul	Johnson	Douglas County representative	X
Kevin	Griger	Rural Law Enforcement	X
Jay	Leavitt	Urban Law Enforcement	X
Lynn	Marshall	Emergency Management	X
Phil	Ruhe	Co-chair, Omaha Mayor's Office	X
Joe	Salcedo	Urban Fire Chair	X
Dennis	Snook	Critical Infrastructure/Key Resources (CIKR)	
Butch	Groves	Washington County representative	X
Coby	Werner	Urban Fire Co-Chair	X

Other in attendance: Greg Andersen (DotComm), Melanie Bates (Omaha Fire/Mayor's Office), Denise Bulling (Public Policy Center), Phyllis Dutton (OMMRS), Jesse Eret (Sarpy County EMA), Jenny Hansen (Douglas County 911), Brad Hildebrandt (Douglas County EMA), Bill Holaday (OMATEWG), Whitney Shipley (Douglas County EMA), Brian Staskiewicz (Bellevue Fire), Brian Stolley (La Vista PD), and Lee Tomlinson (OMATEWG).

2. Open Meeting Law Information – verification of public notice, availability of copy of law in the meeting location – NEB. REV. STAT. §§ 84-1407 THROUGH 84-1414 (1999, Cum. Supp. 2006, Supp. 2007)

A copy of the Open Meeting Law Information was available in the meeting room.

3. Review & approval of meeting notes from the previous meeting

Capt. Phil Brazelton made a motion to approve the January 8, 2016 meeting minutes; Lynn Marshall seconded this motion. The motion passed unanimously after a brief review period.

Discussion Items

None

Updates and Reports

1. Tri-County SHSG Management & Administration Update – Phil Ruhe

a. FY 2014 SHSG:

Phil Ruhe re-iterated that the FY 2014 SHSG ends on August 31, 2016. PET expenditures have to be spent by that date; equipment funds have to be encumbered by August 31, meaning that purchase orders have to be submitted to vendors although equipment receipt and payment can occur up to 90 days after August 31, 2016. Phil Ruhe noted that there is a balance of approximately \$31,360 in the PET project, only some of which is unallocated. Attendees are encouraged to participate in the PET Sub-Committee meeting directly following the Working Group meeting.

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b. FY 2016 SHSG:

Phil Ruhe thanked all Tri-County stakeholders that attended the April 14 Investment Justification (IJ) workshop in Grand Island. While there were hiccups in the way this year's IJ process was structured, it was important to have a strong Tri-County contingent engaged. The Tri-County PET Region originally requested funding of \$847,000 (incorrectly stated as \$836,000 at the meeting) and agreed to cuts of \$135,150 (incorrectly stated as \$124,000 at the meeting) during Subject Matter Expert (SME) group and Senior Advisory Committee (SAC) discussions for a tentative award of \$711,850. Following the April 14 SAC meeting, NEMA discovered an error in the way funding for locals was calculated, necessitating additional statewide cuts of approximately \$500,000. NEMA has scheduled a SAC follow-up meeting on June 2 to identify and approve such cuts. Denise Bulling of the Public Policy Center provided some additional background regarding the process.

c. Committee rotations:

Phil Ruhe re-iterated the changes to the Tri-County Working Group committee leadership mentioned during introductions. These include:

- i. Rural Law Enforcement Chair: Lt. Rich Lally -> Capt. Kevin Griger; Co-Chair: Capt. Kevin Griger -> Lt. Shawn Millikan
- ii. Urban Fire Chair: Chief Dan Olsen -> B/C Joe Salcedo; Co-Chair: Capt. John Olson -> Capt. Coby Werner

2. Financial update & report – Phil Ruhe

a. FY2014 SHSG budget

Phil Ruhe updated the group regarding the progress of FY 2014 SHSG spending: \$406,650.65 spent, \$51,038.35 remaining with \$31,360 of remaining funds allocated to the PET project. The Tri-County PET Sub-Committee will address this balance following the Working Group meeting. The FY 2014 SHSG ends August 31, 2016.

b. FY2015 SHSG budget

Phil Ruhe updated the group regarding the progress of FY 2015 SHSG spending: \$166,040.93 spent or encumbered, \$484,998.07 remaining. Tri-County Working Group stakeholders with funded projects should contact Phil Ruhe to initiate the procurement process.

3. Standing committee reports

a. Emergency Management/Planning, Exercise & Training (PET): Jesse Eret, Sarpy County Emergency Management Agency

Jesse reported that the Sarpy County Emergency Management Agency is continuing to finalize the Tri-County Citizen Corps position with Sarpy County administration.

i. PET Sub-Committee: as reported by Phil Ruhe

Tri-County stakeholders are invited to attend the PET Sub-Committee meeting following the Working Group meeting.

b. Communications: Capt. Phil Brazelton, Washington County Sheriff's Office

Capt. Phil Brazelton re-capped his experience at the 2016 SHSG IJ workshop on April 13. Phil noted that he will attend a regional May 19 NRIN meeting in Grand Island. The City of Lincoln has identified and will procure a Motorola system that will be integrated with the State master site. Stu DeLaCastro, Sarpy County 911 provided additional detail regarding the monetary benefits of the Tri-County integrating with the State master site vs. individual per county maintenance contracts.

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Stu DeLaCastro reported [LB 938 passed the Nebraska Legislature](#) and was signed into law by Governor Ricketts on April 18, 2016. The 911 Service System Act passed with a so-called emergency clause which means that the law took effect immediately. The law tasks the Public Service Commission as the “statewide implementation and coordinating authority” and mandates that the Commission appoint a State 911 Director. According to DeLaCastro, the Commission will create an RFP for the implementation of a data gathering infrastructure.

c. Critical Infrastructure/Key Resources (CIKR): no CI/KR representative in attendance

No updates were reported; no CI/KR representative was in attendance.

Omaha Metropolitan Medical Response System (OMMRS): Phyllis Dutton

No updates were reported.

Citizen Corps Program: as reported by Lynn Marshall for Sgt. Erin Payne, OPD

Lynn Marshall announced that two (2) CERT classes are scheduled for June and October, one in Douglas County, the other in Sarpy County.

d. Urban Law Enforcement: Lt. Jay Leavitt, Omaha Police Department

Lt. Jay Leavitt reported that the mid-level robot purchased with FY 2015 SHSG ships today; delivery expected as early as next week. The vendor will provide a training to OPD personnel in late May.

Omaha Terrorism Early Warning Group (OMATEWG): Lee Tomlinson, Omaha Police Department

Lee Tomlinson reported that the annual DHS data call just concluded; the OMATEWG participated in that call. Lee clarified that the exact asset information is classified and cannot be shared with the Tri-County Working Group. The OMATEWG is working with Douglas County GIS on an Asset Protection Response System similar to what is used in the Kansas City metro. Bill Holaday re-capped his experience from attending the March Introduction to Risk Analysis course.

e. Rural Law Enforcement: Capt. Kevin Griger, Sarpy County Sheriff’s Office

Kevin reported that one of the gaps identified after the 2014 school-based active shooter exercise was Unified Command. The Sarpy County Sheriff’s Office is now finalizing an updated policy for Unified Command staging and operation involving law enforcement, fire, schools, and other first responders. This policy will be tested as part of the proposed FY 2016 SHSG active shooter exercise project.

f. Urban Fire: B/C Joe Salcedo and Capt. Coby Werner, Omaha Fire Department

Joe Salcedo reported on grant-funded equipment that was recently received. The Omaha Fire Department is currently identifying potential dates for the FY 2015 SHSG-funded Mastering Command training. Coby Werner indicated that NEMA is proposing formal HazMat team resource typing (i.e. type I & II) for HazMat MOU cities. The Omaha HazMat team will likely be categorized as a type II team. Future SHSG HazMat MOU funding (starting with the 2017 SHSG) will likely be tied to existing resource typing and capability gaps.

g. Rural Fire: Travis Harlow, Waterloo Fire

Travis reported having conversations with the Natural Resources District (NRD) and Nebraska Game & Parks about improving waterway safety through river mile/location markers and other measures.

4. Public Policy Center Report: Denise Bulling

a. FY 2016 SHSG

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Denise Bulling reported that final FY 2016 SHSG workplans will likely be due sometime in July. The FY 2016 SHSG workplan must follow the region's project-based award as determined by the SAC. The State THIRA, SPR, and TEPW meetings are scheduled for October. The Nebraska Department of Education is asking school districts to complete a safety and security planning self-assessment. Area school boards may contact Tri-County first responder agencies to clarify and/or validate law enforcement protocols.

Action Items

None

Public Comment

1. Please note that all grant-funded PET activities need to be captured on the Tri-County multi-year planning, exercise, and training (PET) calendar. Please contact [Bill Pook](#) for a copy of the latest PET calendar and to add PET activities.
2. Please review the [NEMA training calendar](#) for statewide training opportunities

Lt. Jay Leavitt made a motion to adjourn the meeting which was seconded by Capt. Kevin Griger. The meeting was adjourned at 10:10 am.

Upcoming events & next meeting

The next meeting will be held Friday, February 18, 2016 at 3:00 pm (location TBA).

The 2016 meeting dates are as follows:

Friday, January 8, 2016

Thursday, February 18, 2016 (meeting to review/approve Tri-County FY 2016 SHSG IJs)

Friday, March 11, 2016

Friday, May 13, 2016

Friday, July 8, 2016

Friday, September 9, 2016

Friday, November 11, 2016

Agendas and meeting minutes

All May 13, 2016 Tri-County meeting documents can be accessed at:

<https://drive.google.com/folderview?id=0B10Soo8v7xJud1BPMXBMSTFVazQ&usp=sharing>

Historic meeting agendas and minutes (prior to July 2015) are posted on the Nebraska Homeland Security Planning Project website: <http://www.homelandplanning.nebraska.edu/petregions/tricounty.php>

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ACRONYM LIST

AEL	Authorized Equipment List
ATAP	Association of Threat Assessment Professionals
CERT	Community Emergency Response Teams
CIKR	Critical Infrastructure/Key Resources
DHS	Department of Homeland Security
EMS	Emergency Medical Services
FY	Fiscal Year
GIS	Geographic Information System
GMS	Grants Management System
HPP	Hospital Preparedness Program
ICS/EOC	Incident Command System/Emergency Operations Center
IJ	Investment Justification
MMRS	Metropolitan Medical Response System
MRC	Medical Reserve Corps
MSA	Metropolitan Statistical Areas
NEMA	Nebraska Emergency Management Agency
NFPA	National Fire Protection Association
NPP	Nebraska Preparedness Partnership
OCIO	Office of the Chief Information Officer
OFD	Omaha Fire Department
OMMRS	Omaha Metropolitan Medical Response System
OPD	Omaha Police Department
OPPD	Omaha Public Power District
PET	Planning, Exercise, and Training
POC	Point of Contact
PPC	Public Policy Center
RDU	Rapid Deployment Unit
SHSG	State Homeland Security Grant
UASI	Urban Area Security Initiative